

101 Midland Avenue, Basalt, CO 81621

**Meeting Date: March 8, 2016**  
**Location: Town Council Chambers**

**Time: 6:00 p.m.**

### **TOWN COUNCIL MEETING AGENDA**

**6:00 1. Call to Order (Mayor Whitsitt)**

**6:01 2. Roll Call (Pam Schilling)**

**6:02 3. Consent Agenda (Mayor Whitsitt)**

**3A. Minutes:** February 23, 2016

**3B. Special Event Activity Permit:** Ride the Rockies

**Motion to Consider:**

Mayor, I move that the Town Council approve the Consent Agenda as published.

**6:07 4. Council Comments, Reports, Disclosures and Town Manager's Report**

**6:12 5. Citizen Comments:** for Items Not on the Agenda and Items Added to the Agenda After the Deadline

**6:17 6. TOWN COUNCIL ACTIONS:**

**6A. Public Hearing and Selection of 2016 Roaring Fork Charity Classic Beneficiaries** (Susan Philp)

**Motion to Consider:**

Mayor, I move that the Town Council approve the Art Base as the participating beneficiary of the 2016 Roaring Fork Charity Classic with the Basalt Education Foundation as the lead beneficiary per the Staff Agenda Summary

**6:22 7. SECOND READING OF ORDINANCES:**

**7A. Public Hearing and Second Reading of Ordinance No. 10, Series 2016:** An Ordinance of the Town Council of Basalt, Colorado, Approving an Easement Agreement

for the Construction of a Deck or Similar Structure in a Public Drainage Easement On Lot 5, Riversedge Addition, 180 Riverside Drive, Basalt, Colorado (James Lindt)

*Motion to Consider:*

Mayor, I move that the Town Council Approve Ordinance No. 10, Series of 2016, on second reading.

**6:27 8. RESOLUTIONS**

**8A. Resolution No. 11, Series of 2016:** Resolution of the Town Council of Basalt, Colorado, Granting Approval for a Community Garden on the Grace-Shehi Open Space Parcel that is Jointly Owned by the Town of Basalt and Pitkin County for the 2016 Growing Season (Susan Philp)

*Motion to Consider:*

Mayor, I move that the Town Council Approve Resolution No. 11, Series of 2016

**6:35 9. FIRST READINGS OF ORDINANCES:**

**9A. First Reading of Ordinance No. 11, Series 2016:** An Ordinance of the Town Council of Basalt, Colorado, Amending the Town's Fee Schedule for the Renewable Energy Mitigation Program (REMP) (James Lindt)

*Motion to Consider:*

Mayor, I move that the Town Council Approve Ordinance No. 11, Series of 2016, on first reading and set the public hearing and second reading for March 22, 2016.

**9B. First Reading of Ordinance No. 12, Series 2016:** An Ordinance of the Town Council of Basalt, Colorado, Setting the Salary of the Mayor and Town Council.

*Motion to Consider:*

Mayor, I move that the Town Council Approve Ordinance No. 12, Series of 2016, on first reading and set the public hearing and second reading for March 22, 2016.

**10. INFORMATION AND CORRESPONDENCE:**

**NO ACTION REQUIRED BY THE TOWN COUNCIL**

- A. Accounts Payable
- B. Advanced Agendas
- C. Correspondence to the Town

**11. ADJOURNMENT**

*Motion to Consider:*

Mayor, I move that the Town Council adjourn the meeting.



101 Midland Avenue, Basalt, CO 81621

**Meeting Date: February 23, 2016**  
**Location: Town Council Chambers**

**Time: 5:30 p.m. Worksession**  
**6:00 p.m. Meeting**

### **TOWN COUNCIL MEETING MINUTES**

#### **Worksession: RFTA**

Dan Blankenship and Angela Henderson were present to update Council on RFTA issues including the Access Control Plan, Strategic Plan, Integrated Transportation System Plan and the Long Range Forecast.

#### **1. Call to Order (Mayor Whitsitt)**

Mayor Jacque Whitsitt called the meeting to order at 6:15 PM on Tuesday, February 23, 2016.

#### **2. Roll Call (Pam Schilling)**

Council members present were Bernie Grauer, Herschel Ross, Gary Tennenbaum, Mark Kittle, Rob Leavitt and Rick Stevens.

#### **3. Community Acknowledgments (Mayor Whitsitt)**

##### **3A. Basalt Students of the Month honored for the Pillar of Caring:**

From Basalt Elementary: Lucy Faulhaber, and Sebastien Thibeault

From Basalt Middle School: Vilma Cabrera Trejo and Cole Dombrowski

From Basalt High School: Stxio Vazquez and Roman Santiago

##### **3B. Basalt Citizen of the Month – Ms. Tori Thompson**

Ms. Tori Thompson was honored as Basalt Citizen of the Month for her work throughout the community.

#### **4. Consent Agenda (Mayor Whitsitt)**

##### **4A. Minutes: 1) January 19, 2016; 2) January 26, 2016 and 3) February 9, 2016**

Herschel Ross noted that he had made a minor amendment to the January 19, 2016 minutes with the Town Clerk.

**M/S COUNCILORS KITTLE AND ROSS THAT THE TOWN COUNCIL APPROVE THE CONSENT AGENDA WITH THE 01/19/16 MINUTES AS AMENDED. THE MOTION CARRIED 6-0** (Councilman Grauer had stepped out of the room at the time of the vote).

## **5. Council Comments, Reports, Disclosures, and Town Manager Report**

Rob Leavitt said he'd seen a report from CORE this week showing where their money went broken down by County. Eagle County got almost \$100,000 with 22 homes being assessed, 17 homes receiving rebates, 13 homes receiving cash back, and a Randy Udall grant of \$25,000 that was awarded to RMI. They also spend nearly \$600,000 in Pitkin County, some of that was for Basalt as well.

Gary Tennenbaum thanked Greg for a mutual aid assist of a car up the Frying Pan.

Bernie Grauer said he had heard comments from possible stakeholders, or stakeholder "wannabes" of the Roaring Fork Classic that they felt the process wasn't that clear and straightforward and some of the original policies did not seem to be followed. Bernie said he would ask for a worksession after the election to discuss these issues and come to a more uniform policy and let the public comment be heard.

### **Town Manager's Report (Mike Scanlon)**

Mike Scanlon said he had added his report as a regular item of the Council agenda. He noted that his weekly update would be posted to the Town's website and various department reports would be separated out from his for easier viewing.

Mike Scanlon noted that on March 1 there would be a joint meeting of the Pitkin Open Space and Trails (POST) group with the Board of County Commissioners. Post has recommended \$400,000 toward the Basalt Avenue underpass project, and the Town will also be talking about what additional support Pitkin County can provide. There will also be a joint meeting of the Board of County Commissioners on March 22; at which point we will have our bid documents in hand.

### **5A. SGM – Engineer's Report**

Louis Meyer updated Council on Engineering issues related to: Southside Flood Plain Letter of Map Revision; Article XVII – Flood Damage Prevention Ordinance; Basalt Avenue Underpass, Myers Access Road; Southside Traffic Study; and the West Sopris Drive Rebuild.

## **6. Citizen Comments:** for Items Not on the Agenda and Items Added to the Agenda After the Deadline

Jennifer Riffle, Sopris Drive, asked why there was no progress or mention of the Town of Basalt purchase of the CDC parcel.

Robin Tolan, Youth Zone Director of Development, was present to update Council on their 2014-2015 Fiscal Year, noted that Youth Zone had been working with youth, families and communities for 40 years, and thanked the Town of Basalt for their support of Youth Zone and its mission.

**7. SECOND READING OF ORDINANCES:**

**7A. Public Hearing and Second Reading of Ordinance No. 06, Series 2016:** An Ordinance of the Town Council of the Town of Basalt, Colorado, An Ordinance of the Town Council of Basalt, Colorado, Granting Special Review Approval, a Condominium Amendment, and Historic Incentives for the Conversion of Unit 202 Into a Residential Unit at 104 Midland Avenue (Little Snell Building) Basalt, Colorado

Mayor Whitsitt opened the public hearing at 6:50 PM. There were no public comments and the public hearing was closed.

**M/S COUNCILORS ROSS AND GRAUER THAT THE TOWN COUNCIL APPROVE ORDINANCE NO. 06, SERIES OF 2016, ON SECOND READING. THE MOTION CARRIED 7-0.**

**8. RESOLUTIONS**

**8A. Resolution No. 09, Series of 2016:** A Resolution of the Town Council of Basalt, Colorado, Providing Direction to the P&Z, LOWE and the Roaring Fork Community Development Corporation (CDC)

**M/S COUNCILORS STEVENS AND GRAUER THAT THE TOWN COUNCIL APPROVE RESOLUTION NO. 09, SERIES OF 2016, WITH OPTION A. THE MOTION CARRIED 4-3 WITH COUNCILORS LEAVITT AND TENNENBAUM, AND MAYOR WHITSITT, OPPOSED.**

**9. FIRST READING OF ORDINANCES:**

**9A. First Reading of Ordinance No. 10, Series 2016:** An Ordinance of the Town Council of Basalt, Colorado, Approving an Easement Agreement for the Construction of a Deck or Similar Structure in a Public Drainage Easement On Lot 5, Riversedge Addition, 180 Riverside Drive, Basalt, Colorado

Council member Rick Stevens recused himself from this discussion and left the room.

**M/S COUNCILORS LEAVITT AND ROSS THAT THE TOWN COUNCIL APPROVE ORDINANCE NO. 10, SERIES OF 2016, ON FIRST READING, AND SET THE PUBLIC HEARING AND SECOND READING FOR MARCH 8, 2016. THE MOTION CARRIED 6-0.**

**10. EXECUTIVE SESSION:**

**M/S COUNCILORS TENNENBAUM AND KITTLE THAT THE TOWN COUNCIL ENTER EXECUTIVE SESSION FOR THE PURPOSE OF A CONFERENCE WITH OUR ATTORNEY FOR THE PURPOSE OF RECEIVING LEGAL ADVICE ON SPECIFIC LEGAL QUESTIONS IN ACCORDANCE WITH C.R.S. 24-6-402(4)(B); AND DETERMINING POSITIONS RELATIVE TO MATTERS THAT ARE OR MAY BECOME SUBJECT TO NEGOTIATIONS IN ACCORDANCE WITH C.R.S. 24-6-402(4)(E).**

Council entered Executive Session at 8:17 PM.

**M/S WAS MADE TO ADJOURN THE EXECUTIVE SESSION AND RECONVENE THE COUNCIL MEETING.**

**11. ADDITIONAL ITEMS FOR CONSIDERATION**

**11A.** Executive Session Item for Consideration – Resolution No.10, Series of 2016: A Resolution of the Town Council of Basalt, Colorado, Approving a Mutual Release and Settlement Agreement in the Town of Basalt v. CALX Minerals, LLC, Pitkin County District Court Case No. 15 CV 20148.

Mark Kittle left the meeting during this discussion.

**M/S COUNCILORS ROSS AND STEVENS THAT THE TOWN COUNCIL APPROVE RESOLUTION NO. 10, SERIES OF 2016. THE MOTION CARRIED 6-0.**

**12. INFORMATION AND CORRESPONDENCE:**

**NO ACTION REQUIRED BY THE TOWN COUNCIL**

- a. Accounts Payable
- b. Advanced Agendas

**13. ADJOURNMENT**

**M/S COUNCILORS TENNENBAUM AND STEVENS TO ADJOURN THE MEETING AT 8:54 PM. THE MOTION CARRIED 6-0.**

The minutes of the February 23, 2016 meeting were read and approved this, 8<sup>th</sup> day of March, 2016.

**BASALT TOWN COUNCIL:**

**ATTEST:**

By: \_\_\_\_\_  
Jacque Whitsitt, Mayor

\_\_\_\_\_  
Pamela Schilling, Town Clerk

<b>TOWN OF BASALT Consent Item</b>	<b>Date:</b> March 8, 2016 <b>From:</b> James Lindt AICP, Assistant Planning Director
<b>SUBJECT:</b> Approve the Special Event Activity Permit for the portion of Ride the Rockies that is going to go through West Basalt, with the attached conditions.	
<b>RECOMMENDATION:</b> Staff recommends that the Council approve the Special Event Activity Permit for Ride the Rockies on consent.	
<p><b>DETAILS:</b> The Ride the Rockies bicycle ride across Colorado is proposed to go through West Basalt on the morning of Sunday, June 12<sup>th</sup>. Specifically, the ride is proposed to come down from Missouri Heights into El Jebel and do a surface crossing of Highway 82 at the Tree Farm Drive/Willits Lane intersection. The ride is then proposed to continue down Willits Lane to the Hooks Spur Bridge, where the riders will return to the Rio Grande Trail. The portion of the ride on Willits Lane is within the Town and requires a Special Event Activity Permit.</p> <p>The proposed conditions are attached. The Police Department has been consulted and their comments are included as conditions of approval. The primary concern on the part of the Police Department is that the ride obtains the services of the Colorado State Patrol or County Sherriff's Office to provide security and aid with the safe crossing of Highway 82 by the participants at the Tree Farm Drive/Willits Lane intersection.</p>	
<b>RECOMMENDATIONS FROM OTHER BOARDS:</b> The P&Z is not required to review Special Event Activity Permits. Pitkin County is concurrently processing the Applicant's Pitkin County Special Event Application.	
<b>RELATED TOWN STATUTE AND TOWN ACTIONS:</b> Council Policy 104.1(b) and Resolution No. 13, Series of 2013	
<b>ATTACHMENTS:</b> A) Draft Conditions, B) Application	

## Ride the Rockies Special Event Permit Conditions

1. The Applicant shall adhere to all material representations made in, or in connection with this application.
2. The Applicant shall obtain the services of the Colorado State Patrol or County Sherriff's Office to provide security and aid in safe crossing of Highway 82 by the participants at the Tree Farm Drive/Willits Lane intersection.
3. The Applicant shall provide appropriate signage notifying motorists of the Highway 82 bike crossing.
4. The Applicant shall be responsible for trash collection and removal.
5. The Applicant or associated vendors shall not serve alcohol in the Town unless a Special Event Liquor license is obtained.
6. Upon the request of the Town Manager, the Applicant shall conduct a post-event evaluation and de-briefing report and provide it to the Town. The event report would include pertinent observations, notes, and data that may help reduce the environmental impacts of similar events to be held in the future.
7. Chandler Smith shall be the point of contact for the Town related to overseeing the event.
8. Insubstantial changes to this approval may be authorized by the Town Manager.

To be filled out by the Town  
Filed: \_\_\_/\_\_\_/\_\_\_

Town of Basalt

Special Event Application

Contact Information

Name of Event Organizer (Primary): CHANDLER SMITH  
Phone number: 303.954.6702  
Fax number: 303.954.2784  
E mail (if available): CHSMITH@DENVERPOST.COM  
Mailing Address: 101 W. COLFAX DENVER, CO 80202

Name of Event Organizer (Secondary): RENÉE WHEELOCK  
Phone number: 303.954.6704  
Fax number: 303.954.2784  
E mail (if available): RWHEELOCK@DENVERPOST.COM  
Mailing Address: 101 W. COLFAX DENVER, CO 80202

Event Information:

Name of event: THE DENVER POST RIDE THE ROCKIES BICYCLE TOUR

Date(s) of event: SUNDAY, JUNE 12 2010

Location of event: WILLITS LANE ; HOOKS LANE TO RIO GRANDE TRAIL

Times of the event: 6:30 AM - 12:30 PM

Description of event: RECREATION ROAD RIDE WHERE CYCLISTS  
ARE TO OBEY ALL RULES OF THE ROAD

Expected number of patrons: 1800 - 2000

Anticipated number of vendors: NA FOR TOWN OF BASALT

Is on-site preparation of food proposed? \_\_\_ Yes  No

Is alcohol distribution or consumption proposed? \_\_\_ Yes  No

If alcohol distribution is proposed, have you applied for a Town of Basalt Liquor License?

\_\_\_\_\_ Yes NA No

Is there a charge to participate in the event?  Yes \_\_\_\_\_ No

If so, how much? \$495

Is the event being organized by the non-profit entity?  Yes \_\_\_\_\_ No

How will the event benefit the community? THE DENVER POST COMMUNITY FOUNDATION WILL AWARD A \$5,000 GRANT TO AN ELIGIBLE NONPROFIT IN PITKIN COUNTY. THIS IS A COMPETITIVE VETTING PROCESS FOR AGENCIES SERVING THE AREAS OF ARTS, YOUTH, EDUCATION AND HUMAN SERVICES. AN ESTIMATED ECONOMIC IMPACT OF \$250,000 IS ALSO PROJECTED IN PITKIN COUNTY.

Is closure of streets or parking requested? \_\_\_\_\_ Yes  No

If closure is requested, please describe location of requested closure: NA

Are tents proposed? \_\_\_\_\_ Yes  No

Is the installation of stakes in a Town Park proposed? \_\_\_\_\_ Yes  No (if so, a \$200 refundable deposit shall be required)

Are Town security resources requested? \_\_\_\_\_ Yes  No

**Application Submittal Items:**

Event Site Map (Include the location of the following: toilet facilities, hand washing facilities, vendor locations, band or DJ, trash facilities, temporary fencing, event signage, tents with dimensions)

NA Written Consent from Property Owner (if event is proposed on private property)

\_\_\_\_\_ Proof of Liability Insurance *\*TO BE SHARED IN LATER CORRESPONDENCE*

Emergency Access Plan *\*SEE PITKIN COUNTY PERMIT*

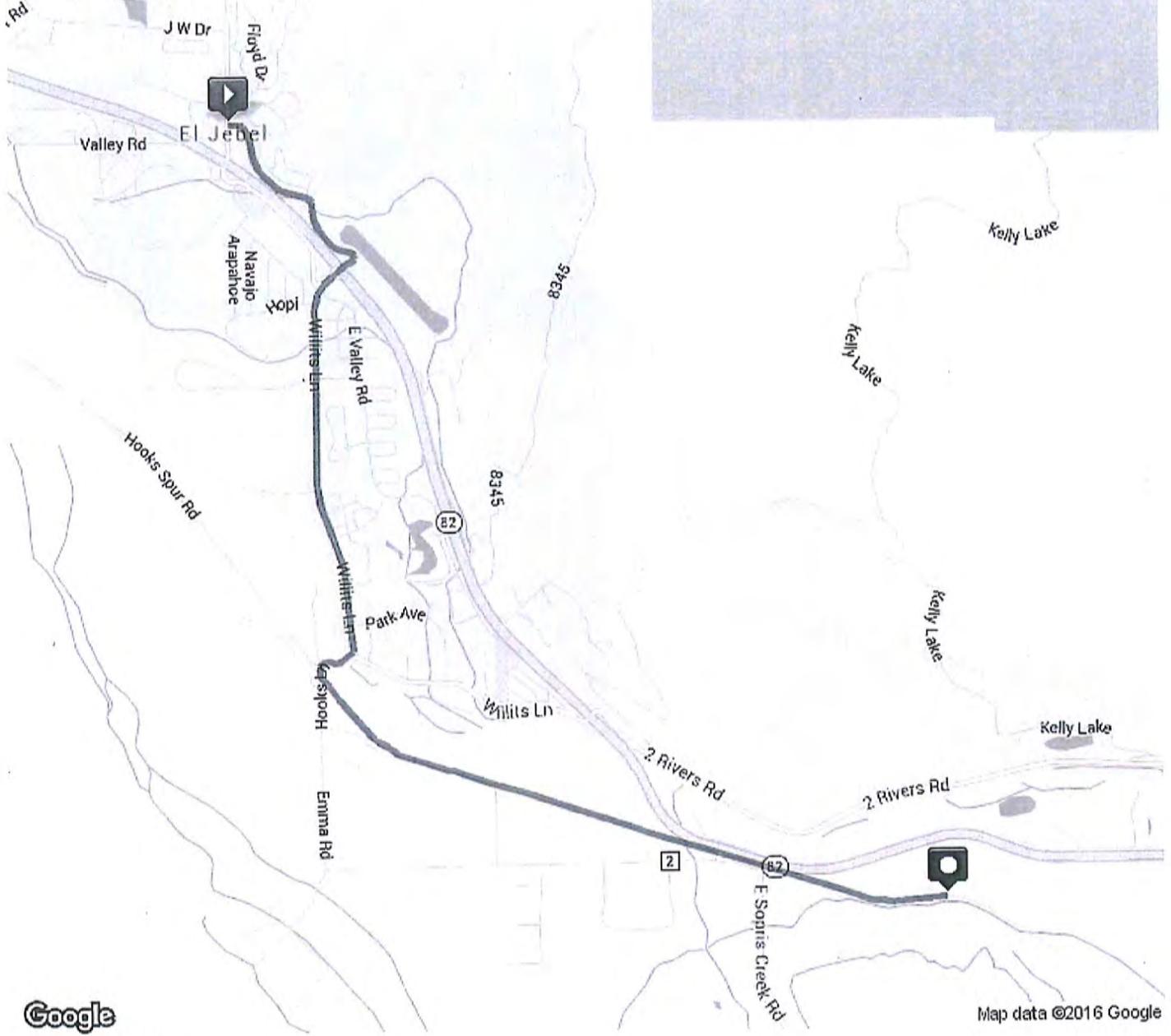
NA Schedule for delivery and pick-up of portable toilet and handwash facilities

- NA Plan for Distribution of Drinking Water to Patrons
- NA Written Responses as to the Event's Compliance with the Town's Green Events Checklist
- NA Copy of Completed Liquor License Application (if alcohol is proposed to be sold or distributed)
- NA Completed Town Park Use Form (if use of a Town Park is requested)
- NA Parking and Transportation Plan (Include number and location of traffic control volunteers)



RTR 2016 (Town of Basalt)  
Distance: 3.84 mi  
Elevation: 246.17 ft (Max: 6,757.94 ft)

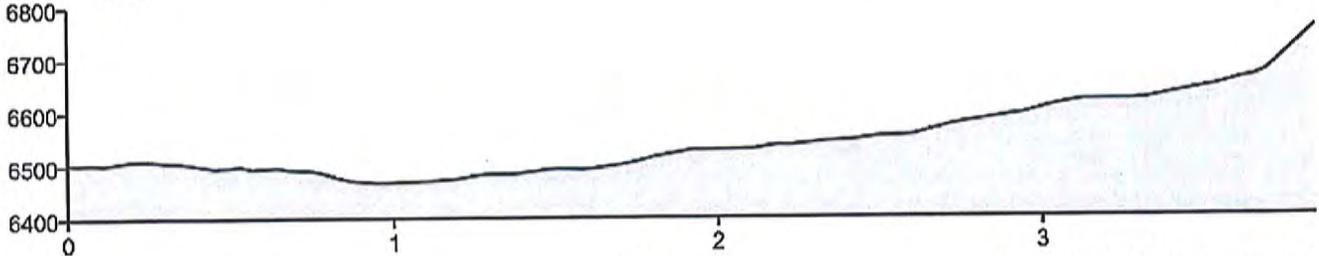
mapmyride



Google

Map data ©2016 Google

ELEVATION (ft)



Miles

Copyright (c) 2016 MapMyFitness Inc.

## The Denver Post Ride The Rockies Bicycle Tour

## The Denver Post Ride The Rockies Bicycle Tour [Click](#)

[HERE](#) for a printer friendly view.

**Sunday, June 12, 2016**

---

**Primary Jurisdiction:** Pitkin County

**Overall Status:** Submitted

**Event Category:**

**City of Aspen - Town of Snowmass Village - Pitkin County**

### Special Event On-line Application

Click [HERE](#) if you'd like to view the entire on-line application.

---

**Specific location(s):** Rio Grande Bicycle Trail, Lower River Rd., McLains Flats, Cemetery Rd., Aspen School District and an entertainment site (still to be determined) within the City of Aspen.

#### **DATES/TIMES:**

**Set-up:** 06/12/2016 07:00 AM

**Start:** 06/12/2016 10:00 AM

**End:** 06/13/2016 09:00 AM

**Dismantle:** 06/13/2016 10:00 AM

#### **PRIMARY CONTACT:**

Chandler Smith [Send e-mail](#)

Tour Director

101 W. Colfax

Denver, CO 80202

Phone: (303) 954-6702

Fax: (303) 954-2784

Work: (303) 954-6700

#### **SECONDARY CONTACT:**

Renee Wheelock [Send e-mail](#)

Community Relations Manager

101 W. Colfax

Denver, CO 80202

Phone: (303) 954-6704

Fax: (303) 954-2784

Work: (303) 954-6700

#### **OTHER CONTACTS:** *During event - contact names & phone numbers*

**Primary:** Chandler Smith (303) 954-6702

**Secondary:** Renee Wheelock (303) 954-6704

**Medical:** Dr. John Nichols (303) 829-5977

## **DETAILS & DOCUMENTS:**

### **Event Summary:**

The expected attendance of Ride The Rockies is between 2,000 and 2,300. This includes cyclists, volunteers, contractors, and private support groups (i.e. friends & family).

Ride The Rockies contracts the services of Colorado State Patrol (6 motorcycle troopers), Stadium Medical (2 ambulances), and Ok Cascade (2 mobile shower trucks). Ride The Rockies also partners with a number of demos such as Parlee, Bianchi and DT Swiss, along with 5 bike shops that will provide tech support along the route.

Ride The Rockies is overseen by a large traveling staff. 80 well-trained individuals augment the four-person management staff. These individuals are all trained/current in first aid and CPR. They will have also attended three trainings prior to the event to brief them on their specific assignments. Trainings are scheduled for March, May and June.

The event is opened to the public on February 6 by way of a registration lottery. 2200 applicants will be selected and charged a registration fee of \$495. We anticipate between 200 to 300 cancellations resulting in a cycling field of 1900 to 2000.

The only music associated with Ride The Rockies will take place at the Entertainment Site on Sunday, June 12. The musicians, PA, stage, permits, etc will all be secured and coordinated through Nancy Lesley, Director of Special Events and Marketing with The City of Aspen.

### **Site Plan (and maps):**

Site Plans for our headquarters and entertainment have not been developed. We work closely with a Local Organizing Committee, spearheaded by Nancy Lesley of the City of Aspen that includes a number of representatives from the city, county and school district. Its through our operations manual (already provided to LOC representatives) and three separate "in-person" operation meetings that these plans are developed and approved by all parties involved. The goal is to establish a route, headquarters and entertainment where it's least disruptive to the citizens of Pitkin County and the City of Aspen but also inviting to everyone as Ride The Rockies is designed to be a economically impactful event that showcases this great state.

A tentative route narrative and maps for the following (proposed) stages are attached:

Stage 1 (Sunday, June 12) Carbondale to Aspen

Stage 2 (Monday, June 13) Aspen to Copper Mountain Resort

Please note - in our 30 year history, Ride The Rockies has never closed a street for its route. We are a recreational ride of all ability levels and ages. We operate by rules of the road, with a rolling start that spreads cyclists out in a comfortable and manageable fashion; one that has minimal impacts on city and county resources

and in theory should not disrupt every day traffic flow for residents.

We also have every intention to work closely with the County Sheriff, local EMS and City PD to design a route where all parties will sign-off on it as the most safe and practical passage to and from; meaning we recognize that what is proposed today is subject to change but that we are all in agreement to work together to meet those end goals. We simply just need to be able to move forward in good faith knowing that both the City and County want Ride The Rockies and will work with us in tandem.

If our route to Aspen entails a combination of the Rio Grande Trail and County Roads - be it Lower River, McLain Flats, etc. - we are open to those conversations. The one consideration I kindly request is that we keep in mind how accessible cyclists will be should there be an accident or support services are needed.

<b>RTR Stage 1 6.12.16 Map.pdf</b>	<b>369.86 k</b>	Stage 1 - Carbondale to Aspen Map
<b>RTR Stage 2 6.13.16 Map.pdf</b>	<b>412.58 k</b>	Stage 2 - Aspen to Copper Mountain Resort Map
<b>2016 RTR Route Narrative (Stage 1 &amp; 2).docx</b>	<b>14.58 k</b>	Stage 1 & 2 - Route Narrative

#### **Communication Plan:**

##### Contact List:

Chandler Smith, Tour Director 303.263.0082

Renee Wheelock, Community Relations Manager 703.304.6357

Rick Charbonneau, Technical Coordinator 303.810.9636

Captain Ron Prater, Colorado State Patrol 720.413.8234

Nancy Lesley, Director of Special Events / City of Aspen 970.274.3348

Ride The Rockies has an extensive network of two-way radios. There are 50 two-way radios (30 vehicle mounted "mobile" radios and 20 hand-held portable radios) deployed on the route. Radios are used by tour management staff, the radio/EMT crew, the sag vehicle team, the Colorado State Patrol officers, the water transportation crew, aid station attendants, road safety marshals, the sign crew, tech support, and an assortment of other tour staff members. All radio users are trained in use & etiquette, and taught how to best call for emergency assistance. In addition to the radios used on the tour frequency, there are numerous radios on the route using other frequencies. All State Patrol officers on the route can communicate among themselves using the "State 1" frequency. Radios with this frequency are also carried by the Tour Director, the Technical Assistant, one of the tour paramedics and one of the tour EMT's.

##### Other Frequencies:

Route Support = Channel 1

Community Support = Channel 8

##### Public Information:

An Information Center/Tent at each headquarter site serves as our main hub for communications. A message board is utilized to communicate route updates and

any alerts/notifications (when necessary). A number of event participants also gather on a daily basis at 4:30PM for our cycling seminars. This forum provides a great opportunity for "mass" communication as well.

Professional signage that is weather resistant is placed both on the route and within the headquarter and entertainment site. All venues are clearly marked with directional arrows and identifiers.

### **Security Plan:**

The Denver Post Community Foundation goes to great lengths to assure that Ride The Rockies is as safe as possible. Each year the route is reviewed and approved by a number of governing agencies, including Colorado State Patrol. The entire Tour is accompanied by six CSP motorcycle officers. In addition, officers from local State Patrol jurisdictions are dispatched to provide assistance in areas deemed necessary. The course is also reviewed and approved by the Sheriff's office in each county the tour travels through and the Police Department in each overnight host community on the tour. Additional on-road support is provided by municipal police departments in host towns and by sheriff's deputies when needed.

Colorado State Patrol Contact:  
Captain Ron Prater  
720.413.8234

### **Entertainment Site (Beer Garden Security):**

Odell Brewing Company will be providing beer for Ride The Rockies. A local nonprofit agency, recruited by Nancy Lesley, will pour and assure that the group has proper "tips training". The beer garden will be corralled with all points of entry and exist secured. All pertinent permits for this initiative will be coordinated through the City of Aspen.

### **Medical Plan:**

Ride The Rockies is accompanied by two ambulances each day. These ambulances are dispatched from the host communities and stationed on the tour route. Dr. John Nichols is the Medical Director of Ride The Rockies. He and 40 "Riding Medics" patrol the course on bicycle, carrying fanny packs outfitted as first aid kits and may be identified by red armbands that state "MEDIC". This staff is comprised of physicians, nurses, and EMT's and meets before the tour and each evening during the tour for a briefing. Additionally, the on-tour staff includes 1 paramedic and 3 EMT's whose sole purpose and assignment is to patrol the route for cyclists who are in need of assistance. Their vehicles are equipped with medical supplies. Route support is provided until the last cyclist is in but traditional hours of operation are from 6:00 a.m. to 4:00 p.m.

In each headquarter site a "medical mobile" staffed by two St. Anthony's/Centura nurses will be open from 10:00 a.m. to 6:00 p.m. in that day's destination town.

In the event that Ride The Rockies' medical personnel becomes unavailable local agencies will be dispatched. All agencies, hospitals, ambulance units, etc. will be briefed on both our route and medical plan well in advance of the actual tour.

\*Rodger Ames of Stadium Medical will coordinate closely with the Aspen Ambulance District. Stadium Medical intends to seek licensing/certification to operate in this district.

Licensed Professional EMS Provider:

Rodger Ames  
Stadium Medical  
5363 Parfet Street  
Arvada, CO 80002  
303.549.7914  
contact@stadiummedical.com

Medical Director:

Dr. John Nichols  
Centura  
3755 E Warren Ave  
Denver, CO 80210  
303.829.5977  
johnnichols@centura.org

#### **Safety Plan:**

While The Denver Post Community Foundation goes to great lengths to provide as safe a tour as possible, it is also understood that safety is a two-way street. Each cyclist can only be as safe as he/she rides. For this reason Ride The Rockies repeatedly emphasizes the need for all riders to ride as safely as possible and obey the rules of the road. Tour cyclists are provided with a written list of safety tips and riding rules on three separate occasions. The first is in a Rider Manual that is sent to each cyclist to confirm their acceptance in the registration lottery. The second occasion is on a postcard which is sent to each cyclist approximately 10 days before the start of the tour. This postcard contains no other information besides the safety tips and riding rules. The third occasion is when all safety tips and riding rules are reemphasized verbally, at both a safety seminar and opening ceremony of the tour, by a representative from Bicycle Colorado and Colorado State Patrol. Further a team of six Ride Officials are deployed on the route to encourage safe riding practices and serve as an ambassador to the event.

Ride The Rockies is conducted on open roads so numerous efforts are made to limit traffic. When cyclists are accepted on the tour, they are mailed or emailed a packet of information. Included in this packet/Rider Manual is information outlining the hazards of vehicle traffic on the tour route. Ride The Rockies requests that all cyclists who will be accompanied by a private support vehicle, request that their support driver follow our alternate driving directions. Before the event, a traffic advisory is printed in The Denver Post and other newspaper affiliates, informing motorists of the tour route and alternate driving directions when available. Vehicle traffic that is present on the tour route is advised of the cyclists' presence through signage. The sign crew is equipped with four 3 1/2' SX 3 1/2" CDOT Bicycle Warning Signs that communicate an event is in progress and to use extreme caution. These signs are placed on the route each day of the tour.

Ride The Rockies carries liability insurance well in excess of the amounts required. Upon request, Ride The Rockies will also provide to governing agencies impacted by the tour a certificate of insurance naming them as additional insured.

Safety Contact:  
Chandler Smith  
Tour Director  
101 W. Colfax  
Denver, CO 80202  
303.263.0082 (cell)  
chsmith@denverpost.com

### **Transportation/Traffic Plan:**

As previously stated in section 6 (Safety Plan) Ride The Rockies will attempt to limit vehicular traffic through notification and publication of "alternate driving directions", through our Private Support Vehicle Pass Program and Cread, as well as CDOT approved "event in progress" signs.

To minimize traffic congestion within city limits, designated parking lots will be identified for tour support vehicles and all patrons will be encouraged to use our Charter shuttles in conjunction with RFTA services to get around town (in particular to and from the headquarter site, entertainment site, and hotels).

Shuttle plans will be created by Renee Wheelock, Community Relations Manager for RTR, under the guidance of Nancy Lesley with The City of Aspen. All plans will be submitted for approval by RFTA before being distributed to Charter drivers/dispatch.

### **Parking Plan:**

All official tour parking will be located at Aspen High School, our headquarter site. Site maps will clearly indicate these spaces/areas. Spaces will be designated for tour support vehicles, a medic-mobile, two shower trucks, demo/tech vehicles, 3 Ryder luggage trucks, RV's, and vendors. Authorization for these spaces has been granted by school administrators. Parking is free but attendants will monitor which vehicles are allowed in and out. All vehicles will be clearly identified by stickers and passes.

Parking Contact:  
Renee Wheelock  
Community Relations Manager  
703.304.6357  
rwheelock@denverpost.com

### **Sanitation/Recycling Plan:**

Ride The Rockies contracts the services of two companies with regard to sanitation. Portable Restrooms are provided by S&B Porta Bowl and recycling, composting, and trash services are provided by ZeroHero.

S & B will provide 82 portable restrooms and 6 hand washing stations to be located on the event route each day per Lessee's specifications. 42 portable restrooms (40 regular and 2 disabled accessible) and 4 hand washing stations will be located in the host community per Lessee's specifications. 100 boxes and 300 liners will be also be supplied.

ZeroHero will supply and staff three-stream wastemanagement tents at all aid stations, headquarter site, and entertainment site. ZeroHero will work with local agencies to remove recycables from the premise and will personally transport compostables.

**Contacts:**

S&B Porta Bowl

Jon Sola

303.341.6800

jsola@sbprestrooms.com

ZeroHero

Lucas Erickson

970.402.8405

lucas@zeroheroevents.com

**Alcohol Mitigation Plan:**

Odell Brewing Company will supply the tap truck, 2 10x10 tents attached to the truck to shade beer garden volunteers, lights, 16 oz. compostable cups, wristbands, and banners. City Of Aspen will provide fencing (if required) and three 8-ft long tables to facilitate serving. The Beer Garden will be hosted a location determined and approved by the City of Aspen. Water and other non-alcohol beverages will be provided as an alternate to beer. Alternate transportation for attendees will be provided by RTR's Charter buses and RFTA. A medical detox facility will not be onsite but our medic mobile will be in operation at Aspen High School should a patron need attention/transport.

**Accessibility Plan:**

Ride The Rockies partners closely with Adaptive Sports out of Crested Butte. Ten or more hand cyclists will be participating in our event. The route and all venues will meet accessibility requirements. Adaptive Sports will have all necessary credentials to access disabled parking at both secured and nonsecured venues. Portable/accessible restrooms will be at both the headquarter and entertainment site. Signage will be located where pedestrian flow will not obstruct visibility.

**Alcohol Permit & License:**

The Alcohol permit and license for the beer garden will be secured by the nonprofit organization selected to pour, appointed by Nancy Lesley, City of Aspen. All beer garden proceeds are collected as a fundraiser for that particular organization.

**Food Permit:**

Food service and preparation will only take place by nonprofit organizations and/or existing restaurants, appointed by Nancy Lesley, for the Headquarter site -

both lunch and dinner. Breakfast will likely be provided by Aspen High School - prepared in their kitchen and served in the cafeteria.

Route vendors will be utilized to provide food at each aid station. It has not been determined if any aid stations will be located within Pitkin County. In the event they are, vendors will be required to complete the Vendor Information Checklist & Application. These applications will be returned and submitted at least 3 weeks prior to the event, as specified.

**Parks/Open Space Permit:**

Nancy Lesley with The City of Aspen will be securing all necessary permits for the entertainment site; a location yet to be determined.

A phone call has been placed to John Armstrong, Chief Ranger of Pitkin County Open Space & Trails for permission to utilize the Rio Grande Trail on Sunday, June 12 and potentially Monday, June 13. All necessary paperwork is currently being completed and will be filed shortly.

**Reviewed and accepted: NO**

**Sales Tax & Bus. License:**

Ride The Rockies official merchandise will be sold by Happy Llama. Merchandise includes but not limited to cycling jackets, shorts, shirts, hats, and tour memorabilia.

Happy Llama Inc.  
Ira Johnson  
355 South Teller St. #200  
Lakewood, CO 80226  
303.818.0926(cell)

Colorado Sales Tax License Number: Will be provided at a later date

**Reviewed and accepted: YES**

**Miscellaneous Permits:**

Once the headquarter and entertainment site plans are established by Ride The Rockies Staff and the City of Aspen's Local Organizing Committee, any additional permits required will be secured well in advance of the event by either of the aforementioned entities.

**Public Notification:**

We are prepared to alert and notify any neighbors that may be impacted by the Entertainment Site as identified by the City of Aspen.

A letter/flyer has not been created to date but will be shared in later correspondence, if necessary.

We will also partner with local newspapers and radio stations for public announcements, notifying residents about our event and alternate driving directions (if applicable).

**Liability Insurance:**

Ride The Rockies has it's own event insurance.

A certificate of liability insurance will be provided in early May naming the appropriate jurisdictions as additional insured as specified in Section 18/requirements.

**References:**

Ride The Rockies was last hosted by The City of Aspen and Pitkin County in June 2009 and was a pass-through community in June of 2012 as cyclists traveled from Carbondale to Leadville via Independence Pass.

This is my ninth year directing Ride The Rockies and fifth year directing Pedal The Plains, an initiative of Governor Hickenlooper. I serve as the chair of the Colorado Bicycle Event Directors Coalition. I have nearly 15 years of event management experience. Prior to Ride The Rockies I directed Bike MS, formerly called the MS 150 Bicycle Tour for the National Multiple Sclerosis Society. Before employment with the National MS Society and Denver Post Community Foundation, i worked as a Development/Special Event Manager for both Vail Resorts and City Year, an Americorps Program.

Tracy Ulmer, ED Denver Post Community Foundation 303.954.2987  
Kim Goldberger, RTR Ambassador & Retired Jefferson County Judge  
303.907.0852

Upon request, I'm happy to put you in touch with any one of the 40 cities and towns that have hosted Ride The Rockies in our past 30 years that will speak to our professionalism and positive influence for each community we frequent.

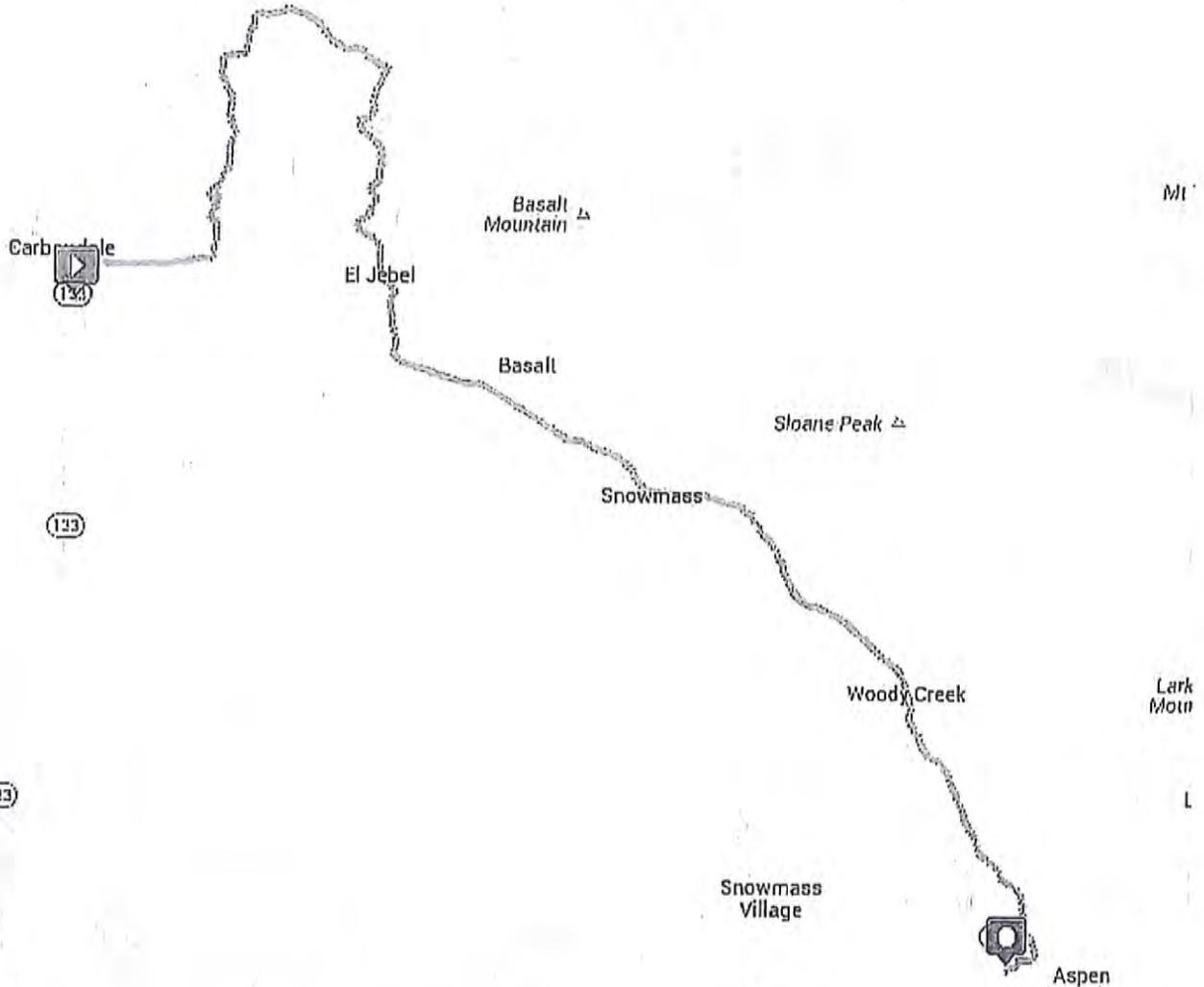
There are no agencies currently assigned to approve this event.



mapmyride

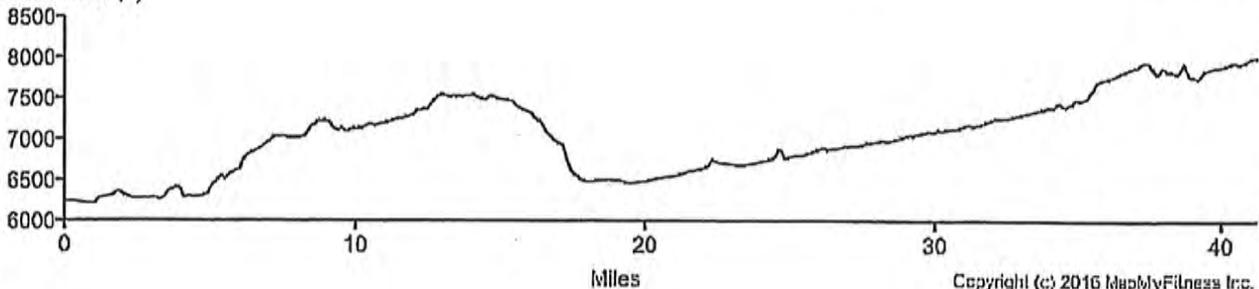
RTR 2016 Day 1 (Updated)  
Distance: 41.26 mi  
Elevation: 3,891.74 ft (Max: 8,012.04 ft)

SUNDAY, JUNE 12



Redstone  
Google

ELEVATION (ft)



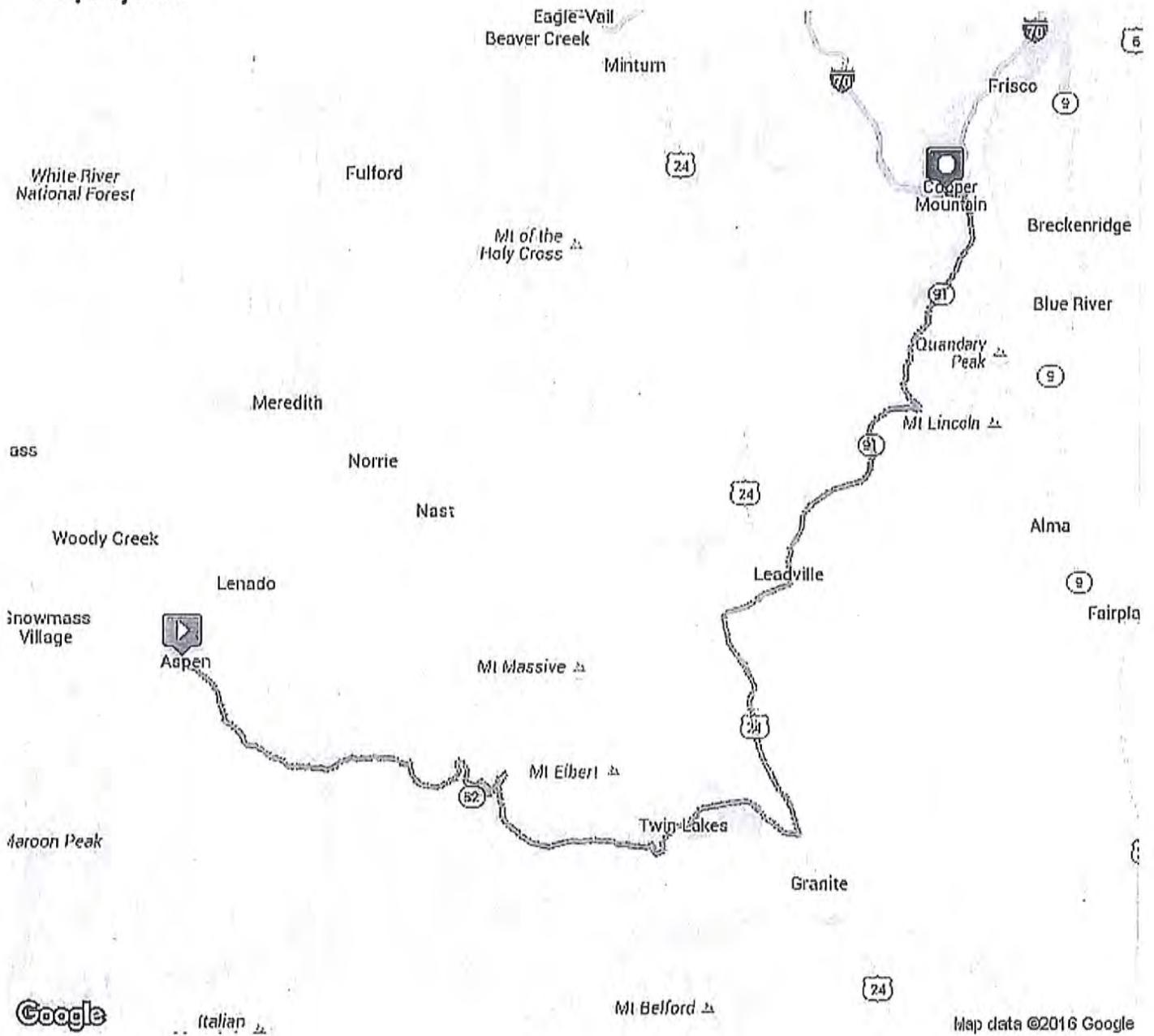
Copyright (c) 2016 MapMyFitness Inc.



RTR 02 2016 DAY 2  
 Distance: 82.81 mi  
 Elevation: 7,860.31 ft (Max: 12,128.58 ft)

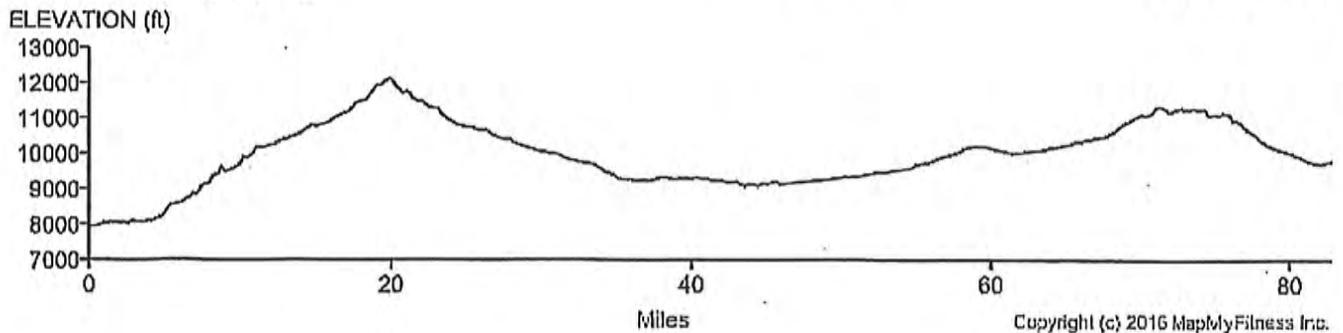
MONDAY, JUNE 13

mapmyride



Google

Map data ©2016 Google



**2016 Ride The Rockies Route Narrative - Stage 1 & 2 (Option A)**

**6/11 Registration**

Carbondale (Roaring Fork High School 2270 CO-133 81632)

**6/12 Carbondale to Aspen**

**Route Detail**

Depart Roaring Fork High School

North on CO 133

Northeast on Snowmass Dr.

West on Main St.

North on N. 8th St.

Merge West on Rio Grande Trail

East on Spring Valley Rd. (crossover CO 82)

Veer Northeast on Red Canyon Rd.

South on Coulter Creek Rd.

Southwest on Catherine Store Rd.

East on Missouri Height / CR 102

Missouri Heights turns into Fender Ln.

Southeast on Upper Cattle Creek Rd.

Upper Cattle Creek Rd. turns into El Jebel Rd.

Southeast on Tree Farm Dr.

Southeast on Willits Ln.

Southeast on Hooks Ln.

Merge East onto Rio Grande Bike Trail

Southeast on N. River Rd.

N. River Rd. becomes Lower River Rd.

Continue Southeast on Upper River Rd.

Continue Southeast on McLain Flats Rd.

McLain Flats Rd. turns into Cemetery Ln.

Reconnect with Rio Grande Bike Trail

West on Maroon Creek Rd.

South on High School Rd.

End @ Aspen High School / Middle School Campus (235 High School Rd. 81611)

*50 miles / 4,253 ft. elevation gain*

**6/13 Aspen to Copper Mountain**

**Route Detail**

Depart Aspen High School / Middle School Campus

North on High School Rd.

East on Maroon Creek Rd.

Merge Northeast onto bicycle trail

Follow bicycle trail to S. 7th St.

North on S. 7th St.

East on W. Hopkins Ave.

South on Original St.

Southeast on E. Cooper Ave.

E. Copper Ave. turns into CO 82

Continue South on CO 82

North on US 24

Continue Northeast on CO 91

West on Copper Rd.

End @ Copper Mountain Resort (Center Village 2019 Ten Mile Circle 80443)

*85 miles / 7,655 ft. elevation gain*

**2016 Ride The Rockies Route Narrative - Stage 1 & 2 (Option B)**

**6/11 Registration**

Carbondale (Roaring Fork High School 2270 CO-133 81632)

**6/12 Carbondale to Aspen**

**Route Detail**

Depart Roaring Fork High School

North on CO 133

Northeast on Snowmass Dr.

West on Main St.

North on N. 8th St.

Merge West on Rio Grande Trail

East on Spring Valley Rd. (crossover CO 82)

Veer Northeast on Red Canyon Rd.

South on Coulter Creek Rd.

Southwest on Catherine Store Rd.

East on Missouri Height / CR 102

Missouri Heights turns into Fender Ln.

Southeast on Upper Cattle Creek Rd.

Upper Cattle Creek Rd. turns into El Jebel Rd.

Southeast on Tree Farm Dr.

Southeast on Willits Ln.

Southeast on Hooks Ln.

Merge East onto Rio Grande Bike Trail

Continue Southeast on McLain Flats Rd.

McLain Flats Rd. turns into Cemetery Ln.

Reconnect with Rio Grande Bike Trail

West on Maroon Creek Rd.

South on High School Rd.

End @ Aspen High School / Middle School Campus (235 High School Rd. 81611)

*50 miles / 4,253 ft. elevation gain*

**6/13 Aspen to Copper Mountain**

**Route Detail**

Depart Aspen High School / Middle School Campus

North on High School Rd.

East on Maroon Creek Rd.

Merge Northeast onto bicycle trail

Follow bicycle trail to S. 7th St.

North on S. 7th St.

East on W. Hopkins Ave.

South on Original St.

Southeast on E. Cooper Ave.

E. Copper Ave. turns into CO 82

Continue South on CO 82

North on US 24

Continue Northeast on CO 91

West on Copper Rd.

End @ Copper Mountain Resort (Center Village 2019 Ten Mile Circle 80443)

***85 miles / 7,655 ft. elevation gain***

**TOWN OF BASALT**  
**Action Items for Council**

**Date:** March 08, 2016  
**From:** Susan Philp, Planning Director

**SUBJECTS:** Public Hearing – Selection of Beneficiaries for 2016 Roaring Fork Charity Classic Golf Tournament

**RECOMMENDATION:** Motion to approve the Art Base as the Participating Beneficiary per the Selection Committee Recommendation. The Basalt Education Foundation will have the lead organizing role for the 2016 Roaring Fork Club Charity Classic.

**DETAIL:**

One of the significant public benefits from the Town's annexation of the Roaring Fork Club (RFC) was the Club's offer to sponsor a golf tournament each year to raise money for Basalt local charities, Basalt public causes, and the Roaring Fork Conservancy. The RFC Annexation Agreement requires an official application and review process, a public hearing in order to select the beneficiary.

The RFC annexation agreement states that "the RFC agrees to sponsor a golf tournament each year to raise money for *Basalt* local charities, *Basalt* public causes and the Roaring Fork Conservancy ..." and that "Beneficiaries be limited to *Basalt*-oriented charities or public projects". While the Roaring Fork Conservancy is one of the named beneficiaries, the Conservancy has chosen to concentrate their fund raising activities in other areas and does not receive proceeds from this event.

The Basalt Education Foundation is being granted the lead organizing role for 2016 and will retain 50% of the net profits. The Town sent out requests for the participating beneficiary. The following groups submitted proposals.

1. Access After School
2. The Art Base (previously known as the Wyly Arts Center)
3. The Basalt Boosters

See the attached applications.

The Selection Committee met on Thursday, March 3, 2016 and recommended that the Art Base be selected as the participating beneficiary. The Committee recommended the Art Base for several reasons. The Committee wanted to support vitality efforts for downtown. The Committee felt that the funds should be made available to a group that had not been a beneficiary before (the Booster were joint beneficiaries for the 2012 and 2013 tournaments), and they wanted to ensure that the funds were used in Basalt. The Selection Committee further recommended that the selected beneficiaries submit a report by October 15, 2016, documenting net profits and how the profits were used to ensure accountability.

The Selection Committee included Roaring Fork Club General Manager Greg DeRosa, Councilor Bernie Grauer, and Deputy Town Manager/Finance Director Judi Tippetts.

**Other Information:** This motion on addresses the beneficiaries for the 2016 tournament. The Council agreed to have a Worksession after the election to discuss the process for approving future beneficiaries.

**Related Town Statute and or Town Actions:** Roaring Fork Club Approval Documents

**Attachments:** Applications

# Access AFTER School



Application to become a Beneficiary of the

2016 Roaring Fork Charity Classic at the Roaring Fork Club

**Organization Name:** Access AfterSchool (formerly Access Roaring Fork)

**Tax ID #:** 20-0369318

**How long has your organization been in existence?** 12 years: Access was founded in 2003, and began running its current programs in 2009

**Has your organization been a beneficiary of this event in the past?** No

**If the Organization will be acting as an umbrella organization to provide funding to others, please describe below how that will work:** Access is a 501(c)3 nonprofit organization. We do not provide funding to other organizations.

**Organization Contacts:** Deb Rice (Executive Director) & Angie Davlyn (Development Director)

**Telephone:** 970.963.4402

**Fax:** 970.963.9263

**Mailing Address:** PO Box 819, Carbondale CO 81623

**Email address:** [Deb@AccessAfterSchool.org](mailto:Deb@AccessAfterSchool.org) and [Angie@AccessAfterSchool.org](mailto:Angie@AccessAfterSchool.org)

**Plans for funding use:**

Access AfterSchool (Access) is a nonprofit organization. Access would use this funding to support our SecondShift afterschool program, which directly serves youth (and families) in Basalt.

**How does your organization (project) benefit the Basalt Community?**

Access runs the SecondShift afterschool program in five communities from Basalt to Rifle. These afterschool classes bring diverse youth together in safe and engaging afterschool activities led by adult mentors thus reducing crime, and improving youths' academic development and self-confidence. Youth can choose from over 150 classes each year, focused on: the arts (e.g., music, drama), health and safety (e.g., babysitting certification, Junior Police Academy), active outdoor experiences (e.g., rock climbing, river ecology), and life and career skills (e.g., cooking, robotics, environmental education).

Programming is extremely affordable (just \$2 per class), which helps to open doors to opportunities that would not otherwise be possible for many local youth. In addition to serving youth, Access' programming benefits local families by allowing them to work full days (and commute the long distances in our valley) knowing their children are safe and supervised after school.

In the 2014–2015 school year, Access served 1,909 students, including **288 students at Basalt Middle School, and provided 806 hours of high-quality programming to Basalt youth.** Attendance rates for youth at Basalt Middle are high, exceeding 87% across all classes. Over half of all SecondShift participants are from low-income families, and programming is both accessible to all students in the area, regardless of academic performance, financial standing, or physical ability.

**Beneficiaries are required to participate in the Roaring Fork Charity Classic Tournament Organizing Committee and to play a major role in organizing, promoting, and conducting the golf tournament. Please explain your organization's ability to meet and commit to this requirement.**

Our organization is run by three full-time staff, including a full-time Development Director. Our team would be willing and able to devote the time needed to ensure that this tournament is a successful event for all involved, including taking a major role in: participating in the organizing committee, securing sponsorships and other donors, planning advertising, supporting costs, providing personnel and volunteers during the event, and other tasks needed.

Through our conversation with Mike Scanlon, we are aware of and prepared for the costs associated with the event, the quickly approaching event date, and the hours needed to successfully organize and run the event. We would be thrilled to be a part of this year's Roaring Fork Charity Classic, and truly hope that we are selected!

**Please describe what type of previous fundraising experience your organization has that would contribute to your ability to hold a successful golf tournament.**

Access has consistently been successful at raising funds to meet our organizational budget each year through a variety of development activities, including: raising funds from businesses and individuals, receiving grants from foundations, and securing support from state and local governments.

While we do not currently run a large-scale annual fundraising event, we put on social events each year and have been successful in the past with major sponsored events, such as Cowboy Up. Through these experiences, we've gained the skills needed to plan, organize, and run large-scale events, including: marketing and advertising, budgeting, planning for food and drink, organizing logistics, securing silent auction donations, staffing volunteers and personnel, and more. Importantly, our team (including both staff and our outstanding board) are savvy with the skills and connections needed to acquire sponsorships and donations from local businesses, and attract participants to buy tickets to the golf tournament through marketing, advertising, and networking. In addition, many of our staff and board members are avid golfers!

This event would be a great addition to our annual fundraising efforts. Furthermore, because we are not planning any other large-scale events for 2016, we do not have to worry about soliciting sponsors multiple times in the same year for multiple events.

**Add any other information that you think would be helpful to the Town in considering your application.**

We would be honored to extend our impact in Basalt through this partnership with the Town of Basalt and Basalt Education Foundation. The funds raised from the event would directly benefit youth and families in the Basalt community who participate in Access' SecondShift program, and our team would work hard to ensure that the event was a great success. Thank you for your consideration, and please feel free to reach out to if you have any questions.

**Would your organization be interested in participating in the 2017 Tournament? Yes**

**Applications must be received by 5:00 pm on Tuesday March 1, 2016. Applications may be: mailed or hand delivered to Basalt Town Hall, 101 Midland Avenue, 81621; faxed to 970-927-4703; or emailed to [townhall@basalt.net](mailto:townhall@basalt.net).**

## Application to become a Beneficiary of the 2016 Roaring Fork Charity Classic at the Roaring Fork Club

- 1) **Organization Name:** the Art Base
- 2) **Tax ID #:** 20-1188479
- 3) **How long has your organization been in existence?** 20 years
- 4) **Has your organization been a beneficiary of this event in the past?** No
- 5) **Organization (project) Chairperson:** Genna Moe, Executive Director
- 6) **Telephone:** (970) 927-4123
- 7) **Email address:** genna@theartbase.org
- 8) **Mailing Address:** 99 Midland Spur, Basalt CO 81621
  
- 9) **Plans for funding use:**

Funding received through participation in the 2016 Roaring Fork Charity Classic at the Roaring Fork Club would be used to support the Art Base's community outreach and youth educational programs. The Art Base fosters creative expression in the visual arts for all ages and abilities—providing a base of operations for artists in the Roaring Fork Valley through education, exhibitions and events that support and stimulate the vitality of our community.

The Art Base's current programs aim at advancing social justice as the arts help us express our values, building bridges between cultures, bringing us together regardless of gender, ethnicity, religion or age. Specific projects we are requesting funding support for include:

**Young Artist Studio Program** is designed for middle school students who show a strong interest in the arts. Students work as a team with an Art Base educator and professional artist for eight weeks afterschool to develop a final project and community event. Students gain real-world experience to help prepare them for future success and a potential career in the arts.

**Afterschool Art Clubs** teach students the elements of visual art such as, line, shape, form, space, texture, value, color, perspective, and composition. Students create several original pieces of artwork including drawings, paintings and/or sculptures and in addition to learning artistic technique students engage their imaginations.

**Summer Art Camps** are intensive all day/week long programs designed to explore art fundamentals, art history, theory, concept, and community participation through hands-on art-making, gallery visits, and a final exhibition or event. Each week is themed-based and offers creative art-making opportunities for a wide range of ages and interests.

**ARTfull Outings** offer students an art-infused field trip from school characterized by a change of scenery, anticipation, excitement, interaction, art and hands-on learning. The program serves over 1,000 children, ages 6 to 12 each year. Students are encouraged to become visually aware of their surroundings and develop visual

**BOARD OF DIRECTORS**  
Jay Magidson, President  
Kathy Honea, Vice President  
Tim Belinski, Treasurer  
JD Black  
Rich Carr  
Richard Carter  
Bill Kane  
Suanne Koster  
Randy Metz  
Nicole Nagel-Gogolak  
Trace Nichols  
Nicole Kinsler

**FOUNDERS**  
Deborah M. Jones  
Mr. & Mrs. Charles J. Wylie

**STAFF**  
Genna Moe  
Executive Director

Holly Gressett  
Programs Director

Jocelyn Murray  
Exhibitions Manager

literacy skills as they tour current exhibitions and discuss the art, as well as the materials and techniques that were used. Students are encouraged to ask questions and to express their observations. Following the exhibition discussion, students have the opportunity to create their own exhibition-inspired artwork using materials supplied by the Art Base.

**The Youth Recovery Center** at Valley View Hospital in Glenwood Springs, Colorado brings 15-20 teens recovering from chemical addiction to complete an all-day Journaling with Images program at the Art Base every six weeks. The at-risk youth from all over the state of Colorado are required to participate in the in-patient chemical dependency treatment program, often as an alternative to incarceration. The Journaling with Images process allows them to explore a new direction of self-expression as a healthy way to communicate their thoughts and feelings while on their way to recovery from drugs and alcohol. The Art Base teaches the integration of writing and image-making into the journal form to create powerful visual artworks that constructively express emotions and articulate creatively.

**Yampah Teen Parent Program** assists young parents in completing their high school education. The majority of students are minorities and come from low income and single parent homes. As part of the curriculum at Yampah Mountain High School, the Art Base provides art classes for the teen parents, helping to build their creative thinking skills and teach art as a family value. Participants are encouraged to think outside the box to find solutions to challenges that arise as each piece of artwork unfolds. Students learn important life skills that can be shared with their growing families.

**10) How does your organization (project) benefit the Basalt Community?**

The Art Base is working to increase the concentration of the arts in the community; leading to improved civic engagement, better social cohesion, higher child welfare and lower poverty rates. Their programs in the local schools provide an education rich in the arts. Serving a highly diverse community that includes three Title I Schools with approximately 40% of students eligible for the Free or Reduced Lunch Program—with funds raised through the Roaring Fork Charity Classic, the Art Base can help improve academic performance, lower dropout rates and elevate GPAs and standardized test scores in the local schools.

The Art Base believes that exposure to the arts is fundamental to the healthy development of mind, body, and spirit. The Art Base advances creativity and promotes using art as a positive way to release emotions when words cannot be found. An investment in the arts supports local jobs, generates tax revenues, advances our network economy, promotes tourism and strengthens community fabric.

**11) Beneficiaries are required to participate in the Roaring Fork Charity Classic Tournament Organizing Committee and to play a major role in organizing, promoting, and conducting the golf tournament. Please explain your organization's ability to meet and commit to this requirement.**

The Art Base's Executive Director, Genna Moe has extensive events experience, stemming from her time as Audience Services Manager at the Wheeler Opera House and President of the Aspen Young Professionals Association. With the help of her staff and Board of Directors, the team is well equipped to to advise and assist with the leadership and general promotion of the tournament. Specifically, Moe will enlist the help of the Art Base' Specials Events and Fundraising Committees to manage volunteer recruitment and coordination, and to develop and implementation a plan for communication with donors.

**12) Please describe what type of previous fundraising experience your organization has that would contribute to your ability to hold a successful golf tournament.**

Past benefits at the Art Base have successfully generated over \$25,000 in profit for the organization. The Art Base depends on individual donations for over three-quarters of their annual budget. The annual funding strategy includes income from the following sources:

- Government & Grants – \$50,000
- Annual Gala – \$65,000
- Corporate Donations – \$20,200.00
- Earned Income – \$73,100
- Private Donations and Foundations – \$205,056.00

20 successful years of operation indicate the organization's ability to raise funds to support their exhibitions, events, and education programs.

**13) Add any other information that you think would be helpful to the Town in considering your application.**

An investment in the arts is an investment in the community.

**Would your organization be interested in participating in the 2017 Tournament?**

Yes

Thank you for the opportunity to submit an application.

# BOOSTER CLUB

## Application to become a Beneficiary of the 2016 Roaring Fork Charity Classic at the Roaring Fork Club

**Organization Name:** Basalt High School Booster Club

**Tax ID #:** 84-1578672

**How long has your organization been in existence?** Since 1976

**Has your organization been a beneficiary of this event in the past?**  Yes  No If so, what year(s) partially together with Band Boosters and BASH in 2012/13

**If Organization will be acting as an umbrella organization to provide funding to others, please describe below how that will work:**

The Basalt High School Booster Club exists as an "umbrella organization" of sorts to help fund athletic programs at Basalt High School, namely purchasing new uniforms for all athletic teams (13 total; with varsity and junior varsity in most every sport) every three years or so. The Roaring Fork School District and Basalt High School have no money in their budgets to fund uniforms for our student-athletes; all uniforms are purchased by the BHS Booster Club and provided to the sports teams and athletes at no charge.

**Organization (project) Chairperson:** Diane Ash, President **Telephone:** 970-379-8824

**Email address:** dash.basalt@gmail.com

**Mailing Address:** P.O. Box 1681, Basalt, CO 81621

### **Plans for funding use:**

Within the next year, the Booster Club has the responsibility to meet an unusually large request from the BHS football team. After 8 years of playing with the same uniforms, they deserve them. The nature of football demands sturdy, durable pieces, which also means expensive. The cost of just jerseys and pants to outfit the team will total roughly \$20,000. Every year this program, which is essential to our entire community, does most of its own fundraising for equipment, protective gear, and even helmets. We feel that it is important to support them as much as we do all the other athletic teams with these new uniforms. Current uniforms are tattered and white-colored uniforms used for away games are quite stained; some uniforms have needed major mending every year, and it's time to get an entirely new, properly sized set of uniforms for the boys. Funding from the Roaring Fork Charity Classic is pivotal for us to provide for our talented gridiron athletes this year. Other uniform needs we have still to be met for this year, are for the spirit team, volleyball, baseball team and cross country (approx. \$15,000). Right now the 2016 requests are far exceeding our current budget.

**How does your organization (project) benefit the Basalt Community?**

There are hundreds of young athletes who play one or more sports at Basalt High School. Our sports programs provide so many benefits to these young citizens. Quality uniforms at our school help instill pride in not only the athletes but also the entire BHS community. New, current-styled uniforms keep our kids looking good and also feeling proud of themselves, their teams and our school. Basalt sports fans like to see our student-athletes looking appropriate on the fields, on the courts and in the stadiums. In addition to funding uniform purchases, our organization benefits the community at large by purchasing such items as chairs and carpets for indoor court games and school assemblies, and the decorative flags, banners and bleachers for the outdoor fields. Fundraising from our past involvement in the Charity Classic (totaling \$19,000) was used entirely to help pay for and install the LED marquee sign at the entrance of our school. BHS Booster Club also funds two annual scholarships to graduating seniors (\$1,000 each) and funds the entire cost of the After-Prom Party for students; keeping our young Basalt citizens safe late at night after Senior Prom. We strive to promote the spirit of fellowship among parents, athletes, and coaches to strengthen relationships between community and school.

**Beneficiaries are required to participate in the Roaring Fork Charity Classic Tournament Organizing Committee and to play a major role in organizing, promoting, and conducting the golf tournament. Please explain your organization's ability to meet and commit to this requirement.**

The purpose of the BHS Booster Club is to raise funds to help support the BHS athletic department. Our dedicated group of parents (mainly parents of student athletes) cares deeply about supporting BHS sports. If we are chosen as a beneficiary of the Roaring Fork Charity Classic, we are confident we have the manpower to share equally in the duties of organizing, promoting and conducting the golf tournament. Our organization as we know it today has existed since 1976, thanks to organized, motivated, self-starting parents who aren't afraid to roll up their sleeves to get the "dirty work" done. We have an email list of 60+ parents who are ready, willing and able to either help market the tournament, raise sponsorships to financially support the tournament, or volunteer with logistics on May 10th. We can also enlist the help of more than 150+ BHS teenage student-athletes if appropriate or needed, as well more than a dozen coaches, who know how important it is to help out with Booster Club fundraising as they can. We realize the responsibility it takes to put on a large, well-run community event, and we look forward to being a part of the high-energy day.

**Please describe what type of previous fund raising experience your organization has that would contribute to your ability to hold a successful golf tournament.**

As previously said, we've been raising money in our small community for over 35 years. Over the past three years, the BHS Booster Club has raised just over \$74,000 for the BHS athletic uniforms and in turn has given out over \$62,000 in purchases. Our major fundraising efforts including selling amazing concessions (homemade foods, treats and drinks) at football, volleyball, and basketball games, as well as the occasional home wrestling dual and middle school track meet hosted at BHS. We also raise a bulk of our budget for these student uniforms from the semi-annual BHS Boosters Athletic Program, printed once in the fall and once in the

winter and filled with local advertisers. Other sources of funding come from individual donations, merchandise sales and a few local grants. We are certain, given our depth of relationships in the Basalt community that we can fundraise as needed to help put on a successful RFCC.

**Add any other information that you think would be helpful to the Town in considering your application.**

We appreciate the opportunity to be considered as a beneficiary of the 2016 Roaring Fork Charity Classic. We've noticed the event has gained a lot of traction and publicity over the past couple years, and we'd be honored to be a part of it -- to help grow the event to an even bigger fundraiser that will ultimately help our community, especially our youngest citizens.

**Would your organization be interested in participating in the 2017 Tournament?**

We would absolutely be interested in participating as long as we would be welcome; either independently or as a co-beneficiary. As you know, there are limited opportunities in our small community to accomplish major fundraising. Also as you know, our children are very important to our community. High school athletics touch so many of our kids and give them confidence, structure, accountability and a sense of belonging. We would love an opportunity to help further support and grow our program with the additional funding that we could potentially raise through the Charity Classic.

Applications must be received by 5:00 pm on Tuesday March 1, 2016. Applications may be: mailed or hand delivered to Basalt Town Hall, 101 Midland Avenue, 81621; faxed to 970-927-4703; or emailed to [townhall@basalt.net](mailto:townhall@basalt.net).

<b>TOWN OF BASALT</b> <b>Action Item</b>	<b>Date:</b> March 8, 2016 <b>From:</b> James Lindt AICP, Assistant Planning Director
<b>SUBJECT:</b> Council consideration of Ordinance No. 10, Series of 2016, approving of an easement agreement to permit the construction of a deck or similar structure in a public drainage easement at 180 Riverside Drive.	
<b>RECOMMENDATION:</b> Staff recommends that Council approve the attached ordinance on second reading.	
<p><b>DETAILS:</b> The owners of the of property located at 180 Riverside Drive, Brian Rose and Rana Dershowitz, have requested an easement agreement from the Town to allow for them to construct a patio, deck or similar structure in an existing twenty (20) foot wide public drainage easement on their property (see attached map).</p> <p>As background, there are not drainage improvements that currently exist in the easement. The easement was dedicated on the Riversedge Addition plat and a review of the property file and discussions with individuals involved in the installation of the public improvements for the Riversedge Addition yielded the history that the drainage easement was dedicated to accommodate future drainage improvements in the case that Riverside Drive was altered in the future with sidewalk curb and gutter on the north side.</p> <p>The Planning Staff reviewed the situation with the Public Works Staff and currently there are no plans to add sidewalk, curb, and gutter on the north side of Riverside Drive. Therefore, Staff has drafted an easement agreement for the Council to consider that would allow for the Applicants to construct a patio, deck, or similar structure in the easement that complies with the setback requirements for the lot. The easement agreement contains language indemnifying the Town in the case that the Town would like to install future drainage improvements in the easement and has to damage or remove the Applicants' improvements in the process of installing public drainage improvements.</p> <p>The easement agreement is valid for ten (10) years with an automatic renewal unless the Town provides notice to the Applicants that the Town does not wish for the agreement to be renewed.</p> <p><b>The Council approved the ordinance on first reading at the last meeting. There has been a slight adjustment to the agreement language in the 4<sup>th</sup> paragraph of the agreement (see margin of attached agreement) since first reading to correct a typographical error.</b></p>	
<b>RECOMMENDATIONS FROM OTHER BOARDS:</b> Entering into an easement agreement does not require review by the P&Z.	
<b>ATTACHMENTS:</b> A) Draft Ordinance and Easement Agreement; B) Map showing Location of Easement	

# A) Draft Ord. + Easement Agreement

## AN ORDINANCE OF THE TOWN COUNCIL OF BASALT, COLORADO, APPROVING AN EASEMENT AGREEMENT FOR THE CONSTRUCTION OF A DECK OR SIMILAR STRUCTURE IN A PUBLIC DRAINAGE EASEMENT ON LOT 5, RIVERSEDGE ADDITION, 180 RIVERSIDE DRIVE, BASALT, COLORADO

### Ordinance No. 10 Series of 2016

#### RECITALS

1. Brian Rose and Rana Dershowitz ("Applicants"), submitted a request in December Of 2015, for an Easement Agreement to construct a deck or similar structure in a public drainage easement at 180 Riverside Drive.

2. The Town of Basalt ("Town"), acting by and through its Town Council ("Town Council"), has the power to grant approval of an Easement Agreement to permit use of the Town's right-of-way or public easements by an individual property owner.

3. At a public meeting on February 23, 2016, the Basalt Town Council approved this ordinance on first reading and scheduled second reading for March 8, 2016, at meeting beginning no earlier than 6:00 PM at the Basalt Town Hall, 101 Midland Avenue, Basalt, Colorado. Throughout the meeting, evidence and testimony was offered by the Applicants, Staff and members of the public.

4. At a public hearing on March 8, 2016, the Town Council heard evidence and testimony from the Applicants, Town Staff, and members of the public.

5. The Town Council finds and determines it is in the best interests of the Town to approve this Ordinance. Further, the Town Council finds and determines this Ordinance is reasonably necessary to promote the legitimate public purposes of the public health, safety and welfare.

**NOW, THEREFORE, BE IT ORDAINED** by the Basalt Town Council of Basalt, Colorado, as follows:

Please return to:  
TOWN OF BASALT  
101 Midland Avenue  
Basalt, CO 81621

1. The 180 Riverside Drive Easement Agreement attached hereto as **Exhibit A** is hereby approved and the Mayor of the Town of Basalt is hereby authorized to execute the Easement Agreement on behalf of the Town.

2. The approvals and conditions contained herein shall be binding on and inure to the benefit of the heirs, successors and assigns of the Applicants and the owners of the Property.

3. If any part, section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance and the Town Council hereby declares it would have passed this Ordinance and each part, section, subsection, sentence, clause or phrase thereof regardless of the fact that any one or more parts, sections, subsections, sentences, clauses or phrases be declared invalid.

4. This Ordinance shall be effective 14 days after final publication of the Ordinance in accordance with the Town Home Rule Charter.

READ ON FIRST READING, ORDERED PUBLISHED AND SET FOR SECOND READING TO BE HELD ON March 8, 2016 by a vote of 6 to 0 on February 23, 2016.

READ ON SECOND READING AND ADOPTED, by a vote of \_\_\_ to \_\_\_ on \_\_\_\_\_, 2016.

TOWN OF BASALT, COLORADO

By: \_\_\_\_\_  
Jacque R. Whitsitt, Mayor

ATTEST:

By: \_\_\_\_\_  
Pamela K. Schilling, Town Clerk

Ord10-180RiversideAgreement

First Publication: Thursday, \_\_\_\_\_, 2016  
Final Publication: Thursday, \_\_\_\_\_, 2016  
Effective date: Thursday, \_\_\_\_\_, 2016

**180 RIVERSIDE DRIVE EASEMENT AGREEMENT**

This EASEMENT AGREEMENT is made this \_\_\_\_ day of \_\_\_\_\_, 2016 between the **TOWN OF BASALT**, a home-rule municipality of the State of Colorado, whose address is c/o Town Manager 101 Midland Avenue, Basalt, CO 81621 (“Town”), and **Brian Rose and Rana Dershowitz**, whose address is 180 Riverside Drive, Basalt, CO 81621 (“Owners”).

WITNESSETH

- A. Owners are the owners of the property known as 180 Riverside Drive, as described as Lot 5, Riversedge Addition to the Town of Basalt according to the plat thereof recorded September 29, 1977 at Reception No. 156799 in the Eagle County Clerk and Recorder’s records (“the Property”).
- B. Town is the beneficiary of a twenty (20) foot wide public drainage easement on the northern line of the Property (the “Easement”) that was granted on the Riversedge Addition referenced above.
- C. The Owners desire to construct a deck, patio or similar improvement on their Property within the Easement and have requested an agreement to confirm the parties’ rights and obligations regarding such deck, patio, or similar improvement.

NOW, THEREFORE, for and in consideration of the mutual covenants and promises contained herein, and other good and valuable consideration, the receipt and sufficiency which is hereby acknowledged, the parties agree as follows:

- 1. Use of Easement. Town hereby grants permission to install a deck, patio, or similar improvement on the Easement (the “Improvements”) and to conduct maintenance and repair on said Improvements, provided that the Improvements do not frustrate the purpose of the easement and the Improvements are in compliance with the Town Code.
- 2. Indemnification. Owners hereby indemnify Town and hold Town harmless from and against any loss, damage, or claims, including reasonable attorneys’ fees and costs, caused by use of the Improvements by Owners or Owners’ invitees, which indemnity shall include, but not be limited to, injury or loss to persons or property.
- 3. This Easement Agreement shall not preclude Town from the ability to install public drainage improvements in the drainage easement if deemed necessary in the future. The Town will provide Grantee with reasonable advanced written notice as soon as possible if Town desires to use the drainage easement and shall consult with Owners in advance regarding Town’s plans and desired timing. If the Town makes improvements in the drainage easement, the Town will make every effort not to damage the Owners’ Improvements. However, in the case that, notwithstanding Town’s efforts not to damage

the Owner's Improvements, the Town damages the Owners' Improvements, the Owners shall be responsible for the entire cost of repairing or removing the Owners' Improvements.

4. Term. This Easement Agreement shall be effective upon approval by Town Council and by signature of the Mayor of the Town of Basalt, as required by the Town Home Rule Charter. This Easement Agreement is effective for ten (10) years from the effective date of this Agreement and is automatically renewed for an additional ten (10) years unless the Town provides the Owners sixty (60) days written notice of intent to terminate prior to the expiration date. Termination of this Agreement shall not obligate Owners to remove or in any way alter the Improvements. Additionally, both parties may mutually agree in writing to terminate this Agreement. This Agreement shall also automatically terminate if the underlying drainage easement is legally vacated. This Agreement shall be automatically assigned to any new owner of the Property.

*A - Slight change to indicate that parties may mutually agree to terminate*

5. Notices. Any notice, demand, or document which either party is required or may desire to give, deliver, or make to the other party shall be in writing and shall be served upon the party entitled thereto either by personal delivery to such party or by United States certified mail, with postage fully prepaid and return receipt requested, addressed as follows:

To Town: Town Manager  
Town of Basalt  
101 Midland Avenue  
Basalt, CO 81621

To Owners: Owner  
180 Riverside Drive  
Basalt, CO 81621

Any notice, demand or document so given, delivered or made by United States mail shall be deemed to have been received on the earlier of the date actually received or the third business day after the same is deposited in the United States mail as certified matter, addressed as above, provided with postage prepaid.

6. Miscellaneous.

- 6.1 Notice of Default, Right to Cure. In the event of any default under the provisions of this Easement Agreement, the non-defaulting party shall, prior to the exercise of any right or remedy, give the party alleged to be in default written notice of such default together with the right for a period of ten (10) days after receipt of such notice to cure the alleged default. If an alleged default by its nature is not

capable of being cured within the time provided, the parted alleged to be in default shall, provided such party is proceeding with due diligence, have up to and through an additional twenty (20) days to cure such default. If a default is not cured within the time provided or any extension thereof (which right to cure period shall not under any circumstances exceed in the aggregate, thirty (30) days), the non-defaulting party shall then and thereafter be free to terminate this agreement and pursue any right or remedy allowed by this Easement Agreement or otherwise by law.

- 6.2 Remedies; Attorneys' Fees. Either party shall have the right and power to bring suit in its own name for any legal or equitable relief due to the breach of any provision of this Easement Agreement. If any court proceedings are instituted in connection with the rights and enforcement of the remedies provided in this Easement Agreement, the prevailing party, as determined by the court, shall be entitled to reimbursement of its costs and expenses, including reasonable attorneys' fees incurred as a result of bringing such suit.
- 6.3 No waiver. The failure of either party to insist upon the strict performance of any provisions of this Easement Agreement or to exercise any right or option available to it shall not be a waiver or a relinquishment for the future of any such provision.
- 6.4 Entire Agreement; Amendments in Writing. This Easement Agreement, including all exhibits attached hereto and incorporated herein by this reference, constitute the entire agreement between the parties and supersedes any prior agreement or understanding, whether oral or written, that may have been made with respect to the subject matter of this Easement Agreement. This Easement Agreement may not be amended, nor may any rights hereunder be waived, except by an instrument in writing executed by the parties hereto and duly recorded in the real estate records of Eagle County, Colorado.
- 6.5 Run with the Land. All the provisions of this Easement Agreement, including the benefits and burdens created thereby, are intended to and shall run with the Easement, as described herein. This Easement Agreement is made subject to any existing easements, reservations, restrictions, or rights of way. This Easement Agreement shall be recorded in the records of the Clerk and Recorder of Eagle County, Colorado.
- 6.6 Correction Documents. In the event any clerical or other errors are found in this Easement Agreement or any legal descriptions or other exhibits attached hereto, or in the event any exhibit shall be missing, the parties agree to promptly execute, acknowledge, initial and deliver as necessary any documentation in order to

correct the erroneous document, description, exhibit, or to provide any missing exhibit.

- 6.7 Binding Effect. All provisions of this Easement Agreement shall inure to the benefit of and are binding upon the parties hereto, their heirs, successors, assigns, and personal representatives.
- 6.8 Authority. The persons signing this Easement Agreement represent that they have the right, authority, and power to execute this Easement Agreement on behalf of the parties for whom they are signing.
- 6.9 Governing law. Venue and jurisdiction for any litigation arising out of or related to this Agreement shall lie in the District Court for Eagle County. The parties hereby submit to the personal jurisdiction of such court with regard to any action relating to this Agreement. This Agreement shall be construed according to the laws of the State of Colorado.
- 6.10 Severability. If any part or section of this Easement Agreement shall be found void or invalid by a court of competent jurisdiction, such findings shall not affect any remaining part or section, and all remaining parts or sections shall continue in full force and effect. The parties shall renegotiate in good faith any matter addressed by a part or section that is found void or invalid.

IN WITNESS WHEREOF, the parties have signed this Easement Agreement the day and year first written above.

**TOWN OF BASALT:**

By: \_\_\_\_\_  
Jacque R. Whitsitt, Mayor

**ATTEST:**

By: \_\_\_\_\_  
Pamela K. Schilling, Clerk

**OWNERS:**

By: \_\_\_\_\_  
Brian Rose

By: \_\_\_\_\_  
Rana Dershowitz

STATE OF COLORADO    )  
                                  ) ss.  
COUNTY OF EAGLE     )

Subscribed, sworn to, and acknowledged before me on \_\_\_\_\_, 2016, by Jacque R. Whitsitt, as Mayor of the Town of Basalt and by \_\_\_\_\_.

Witness my hand and official seal.  
My commission expires:

By: \_\_\_\_\_  
                                  Notary Public

STATE OF COLORADO    )  
                                  ) ss.  
COUNTY OF EAGLE     )

Subscribed, sworn to, and acknowledged before me on \_\_\_\_\_, 2016, by Brian Rose and Rana Dershowitz.

Witness my hand and official seal.  
My commission expires:

By: \_\_\_\_\_  
                                  Notary Public



Public Drainage Easement

Riverside Drive

180 Riverside Dr.

Trail to Arbaney Park

**TOWN OF BASALT**  
**Action Items for Council**

**Date:** March 08, 2016  
**From:** Susan Philp, Planning Director  
 Gerry Terwilliger, Mid Valley Garden  
 Collective

**SUBJECTS:**

Resolution No. 11, Series of 2016 approving Grace-Shehi Community Garden for 2016

**RECOMMENDATION:**

Approve resolution, approving Grace-Shehi Community Garden for 2016

**DETAIL:**

The Grace Shehi garden is a community asset while promoting farm to table initiatives and reducing our community's reliability on fossil fuels.

Pitkin County and the Town of Basalt jointly own the Grace-Shehi Open Space which is outside of the Town limits. The garden is included in the Management Plan for Grace-Shehi which was jointly adopted by the two entities.

Gerry Terwilliger will give an update at the Council meeting on the Mid-Valley Garden Collective's success at the Community Garden.

Staff's recommendation is to approve the resolution approving the community garden.

**Related Town Statute and or Town Actions:** Council Policy 104.1 establishing that the Town Council will approve on-going activities on Town-owned Property by Resolution

**Attachments:** Draft Resolution; 2016 Community Garden Rules and Regulations and Commitment Form

**RESOLUTION OF THE TOWN COUNCIL OF BASALT, COLORADO, GRANTING  
APPROVAL FOR A COMMUNITY GARDEN ON THE GRACE-SHEHI OPEN SPACE  
PARCEL THAT IS JOINTLY OWNED BY THE TOWN OF BASALT AND PITKIN  
COUNTY FOR THE 2016 GROWING SEASON**

**Town of Basalt, Colorado  
Resolution No. 11  
Series of 2016**

**RECITALS**

1. The Town of Basalt with Pitkin County jointly own the 25 acre (+/-) Grace-Shehi open space parcel located near Basalt High School in Pitkin County. The property was purchased for multiple purposes outlined in the Grace-Shehi Meadows Management plan.
2. The Mid-Valley Community Garden Collective ("Applicant"), requested and received approval to use a portion of the Grace-Shehi open space for the Community Garden from the Basalt Town Council for the past three growing seasons through the adoption of Resolution No. 07, Series of 2012, Resolution No. 17, Series of 2013, Resolution No. 04, Series of 2014 and Resolution No. 11, Series of 2015.
3. The Pitkin County Open Space & Trails Board approved the Community Garden through the adoption of the Grace-Shehi Meadows Management Plan and the Pitkin County Planning & Zoning Commission subsequently authorized the use pursuant to a Location and Extent application request approval.
4. The Community Garden has proved to be a successful community asset in its yearly growing seasons since 2012. Therefore, the Applicant is requesting approval to continue utilizing a portion of the Grace Shehi Open Space for the 2016 growing season for use by individuals who desire to garden a plot provided by the Applicant in accordance with the Town's Commitment Form ("Gardner's") consistent with the adopted Grace-Shehi Management Plan.
5. The Basalt Town Council considered the application at a public meeting on March 8, 2016.
6. The Basalt Town Council finds that the Applicant's request is consistent with the applicable provisions of the Town Code and Council Policy 104.1(c), provided the Applicant adheres to the conditions identified in this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Basalt Town Council of Basalt, Colorado, as follows:

The Basalt Town Council incorporates the above recitals and all exhibits as references and as findings and determinations, and conclusively makes all of the findings of fact, determinations and conclusions contained herein.

### FINDINGS

1. Based on the evidence, testimony, exhibits, and comments from the public, Applicant, and Town staff, the Basalt Town Council Finds and determines that the proposed use does not violate any standard of the Municipal Code.

2. The Community Garden will add social capital and help implement the 2007 Basalt Master Plan if the Conditions Contained Herein are satisfied.

### CONCLUSIONS

Based on the evidence, testimony, exhibits, and comments from the public, Applicant and Town Staff, the Basalt Town Council hereby grants approval for the Homestead Community Garden subject to the conditions contained herein and within **Exhibit A.**

READ AND ADOPTED by a vote of \_\_\_ to \_\_\_ on March 8, 2016.

TOWN OF BASALT, COLORADO

By: \_\_\_\_\_  
Jacque R. Whitsitt, Mayor

By: \_\_\_\_\_  
Pamela K. Schilling, Clerk

## Exhibit A

1. Applicant shall adhere to all material representations made in, or in connection with this application.
2. All Gardeners must comply with the Rules and Regulations and sign a Town's Commitment Form prepared by the Mid Valley Garden Collective and included in the Council's March 8<sup>th</sup> meeting packet for this resolution. The Rules and Regulations may be amended by the Mid Valley Garden Collective after review and approval by Pitkin County and the Basalt Town Planner.
3. Use of the Community Garden must comply with the Grace-Shehi Meadows Management Plan located on file in the Planning Department.
4. The Gardeners shall never block access road to the Community Garden or Light Hill.
5. The Gardeners shall be responsible for trash collection and removal. The Gardeners shall comply with the County's wildlife protection ordinance and guidelines.
6. The Applicant shall be required to provide a portable toilet if deemed necessary by the Town Manager or Pitkin County.
7. The Basalt Community Garden Collective may charge a fee to recoup expenses to maintain and manage the Community Garden. However in no event may the fee exceed \$70.00 per plot. If the Collective has funds remaining at the end of the year the Collective is encouraged to invest the funds in the Community Garden.
8. Any insubstantial changes to the operation of the Community Garden that are outside the parameters of this approval may be approved by the TRC. Substantial changes must be considered and approved by the Basalt Town Council and Pitkin County.
9. If the Applicant or Gardeners are found to be in violation of this approval or the site, it can be suspended or revoked at any time at the discretion of the Town Manager or Pitkin County.
10. This approval is valid from the approval of this resolution through the end of the 2016 growing season. Approval of the Garden for following years shall require subsequent application and review.

2016  
Grace-Shehi Community Garden Guidelines  
and  
Gardener Commitment Form

1. Garden plots are to be used for growing vegetables and flowers for family use and not for commercial sale. This does not exclude owners of businesses, including gardening businesses, from having individual plots for themselves or for their employees as long as it is for their own consumption. If you have excess produce, please share with your family, friends or the local foodbank. Charitable organizations may have plots as long as there is available space not wanted by families or individuals.

2. The Grace Shehi Community Garden committee (GSCG) will accept applications on a first-come, first-serve basis. The plots are available to all who live and work in the Roaring Fork Valley. The MVCGC Committee will give priority to mid-valley (from Catherine Store road to Old Snowmass) residents and residents closest to the garden. Residents of other areas in the Roaring Fork valley will be granted space if available after the needs of mid-valley residents have been met. In future years, returning gardeners will be allowed to retain their previous season's plot, when possible, or have top priority in requesting a new plot, *if* they renew their application by **March 31**. Applications for new gardeners will be accepted beginning April 2. Please contact the Garden Coordinator, Gerry Terwilliger @ 927-4629, or [grterwilliger@gmail.com](mailto:grterwilliger@gmail.com) for general questions or clarifications.

Standard plots, except handicap accessible ones, are eight feet wide and ten feet long. Individual gardeners can request additional plots as long as spaces are available. It is important to contain the garden in the 8X10 space and plants should not be allowed to ramble into the paths. Any wood borders, stone borders, etc., must be within the plot and not intrude into the paths.

3. All gardeners **must** attend a brief orientation at the garden site prior to cultivating their plot. This is to ensure that everyone has knowledge of systems such as watering, compost, etc. It is also a time for the Garden Collective to make sure general garden care and maintenance duties are divided up among the gardeners. It is vital to the garden's success that everyone contributes some time to caring for the garden. There will be at least one work day that all gardeners are expected to attend and all gardeners are expected to contribute four hours toward the maintenance of the garden. **Gardeners will sign up for their work day when submitting their commitment form. In addition gardeners have to keep the paths on the North and West sides of their plot weed free throughout the growing season.** Gardeners who don't complete a work session or who don't keep their portion of the paths weed free will forfeit their deposit and be required to submit a double deposit the following year. Gardeners who do not complete a work session two years in a row will not be allowed to use the garden the following year.

4. Our goal is to have an **organic garden**. Please check with your local garden center, the CSU Master Gardeners website, or neighboring gardeners for organic means of dealing with gardening problems. No pesticides, herbicides or GMO's (genetically modified organisms) are allowed. In the event that an organic solution is not a viable option to a severe problem, an alternative solution can be submitted to the Garden Collective for consideration.

5. Gardeners are responsible for cultivating, weeding, and watering their own plots. **Your plot needs to be in a Cultivated Status by June 15<sup>th</sup>** out of respect for other gardeners. Plots that appear to be abandoned and full of weeds are subject to reassignment with fees forfeited. Plants should be confined to the plot and not allowed to ramble or fall over into the paths or other beds. Plants like mint and raspberries that spread by the roots into the paths should be avoided.

6. Garden plots may be raised a maximum of twelve inches except for handicap plots.

7. Children are strongly encouraged to respectfully participate in all the joys of gardening. Supervision is important at all times. Dogs or other pets are strictly prohibited in the garden. Any dogs brought to the garden must be restrained and not allowed to roam outside the garden.

8. Gardeners are encouraged to walk or bicycle to the garden site. Except for the handicap spaces, parking is in the Rio Grande Trail parking lot or in the Basalt High School parking lot behind the High School. After dropping off any supplies or equipment at the site, please move your vehicle to one of these parking lots. Please keep the garden gates and shed gate closed while in the garden and secure them when leaving and do not block them.

9. Water to the garden is being supplied by the Town of Basalt. Each individual gardener is expected to water her own plot. Please do not overwater. There shall be no unattended watering with the following exception: soaker hoses, drip, or micro-spray systems

on a battery timer will be allowed. These must be set up with water conservation in mind and shall only water the plot. No overspray onto the paths or other gardens will be permitted. Frequent watering is usually necessary to start seeds, but after the plants are established, usually twice a week suffices. Ponding of water on a plot indicates overwatering.

10. Large tools such as shovels, spading forks and wheelbarrows are provided for general use and kept in the shed. A few hoses are also provided for temporary use and are not to be left at individual plots. The shed is for storage of community tools only and not for storage of personal tools or items. **Any tools or items left in the shed will become property of the community garden or destroyed.** The shed door is to remain closed at all times.

11. Here are a few things to keep in mind to enhance everyone's "community" experience:

- Please do not pluck the fruits of other gardeners labors (veggies, flowers & fruits) unless they invite you to do so.
- This is an organic community garden, so everyone must refrain from using toxic chemicals, herbicides, pesticides and GMOs (genetically modified organisms).
- If you decorate your garden (we love artistic expression), just make sure it doesn't shade or encroach on another gardener's plot.
- Only use manual tools - they are easier on the ears. The only exception to this is small rotor tillers.
- Please pick up after yourself. The only waste to stay in the garden is plant refuse from the garden plots - organic matter that can be used for composting.
- Be respectful of your fellow gardeners when listening to music or imbibing in refreshments. Basically, this means don't drink lots of alcohol, and if you feel like dancing, at least wear headphones.
- Please do not bring pets into the garden. If you do bring them along, they need to be tied up outside the fence.
- No structures are allowed in the garden, but items like trellises, tomato cages, , or other types of supports to help your garden grow are encouraged.
- We do not allow invasive plants, noxious weeds, or marijuana in the garden.
- Our garden is open for your plot cultivation any day of the gardening season. We just ask that you don't go out and tend your plots between dusk and dawn.

12. These guidelines are subject to change. You are responsible for checking your e-mail, or other garden communications for updated information.

Enjoy the season! Enjoy each other! Enjoy the food!

I have read the guidelines and agree to abide by them. I understand that my failure to comply with the Guidelines may result in termination and reassignment of garden plots with no fee refund.

I also agree to not hold the Town of Basalt, Pitkin County and the Grace Shehi Community Garden liable for any damages to my garden or my person and/or dependents while at the garden or the properties surrounding. Likewise, in the event damage occurs to the gardens or the surrounding properties due to any negligence on my part, I will accept responsibility.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address (be complete to get your deposit refund): \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Phone Cell: \_\_\_\_\_ Phone Residence: \_\_\_\_\_

I am a returning gardener  I want to keep my plot  I want a different plot  I am a new gardener

The 2016 fee schedule for all standard 8'x10' plots is \$40. Gardens larger than one plot will be assessed at \$0.50 per square foot.

There will also be a refundable deposit of \$30 for each individual or family to insure that the duties of the gardener are carried out. Only one \$30 deposit is required for each family or individual regardless of plot size or number of plots.

All checks should be payable to the **Town of Basalt** and accompany this commitment form. The check should be for \$30 plus the appropriate plot fee (\$40 for the standard 8'X10', check with garden manager if you have a larger plot).

Please read and initial below:

I have read and understand the rules of the Community Garden and agree to abide by them and agree to help maintain the garden and keep the paths on the north and west side of my garden free of weeds.

I agree that I will not bring pets into the garden area, and that I will keep any pets restrained and will not allow them to roam outside the garden.

I agree to use organic gardening best practices

I agree to attend seasonal meetings as scheduled, participate in work projects at the garden and keep the North and West portions of the paths contiguous to my garden free of weeds.

I will attend the work day on (circle one): April 23 \_\_\_\_\_ May 9 \_\_\_\_\_ June 13 \_\_\_\_\_

I am unable to attend on any of these dates and would like a work date on: \_\_\_\_\_

**Submit this page along with check or money order payable to  
The Town of Basalt  
and mail to:**

Grace Shehi Community Garden  
PO Box 511, Basalt, CO 81621

<b>TOWN OF BASALT Action Item</b>	<b>Date:</b> March 8, 2016 <b>From:</b> James Lindt AICP, Assistant Planning Director
<b>SUBJECT:</b> Council consideration of Ordinance No. 11, Series of 2016, on first reading, approving an amendment to the Town's Fee Schedule to reinstate Renewable Energy Mitigation Program (REMP) fee for the construction of new residences over 3,500 square feet.	
<b>RECOMMENDATION:</b> Staff recommends that Council approve the attached ordinance on first reading, continue and set the public hearing and 2 <sup>nd</sup> reading for March 22, 2016.	
<p><b>DETAILS:</b> Prior to the adoption of Ordinance No. 21, Series of 2015 (Ordinance 21) approving the Town's Sustainable Building Regulations for multi-family and commercial development, Town Code Section 18, <i>Building Regulations</i>, included a REMP fee of \$3,500 for new residences constructed over 3,500 square feet of habitable space, for which the owners choose not to install a renewable energy system on-site.</p> <p>In drafting Ordinance 21, Staff intended on removing the fees, including the \$3,500 REMP fee from the code and inserting them in the Town's Fee Schedule as part of an ongoing effort to have a single document to go to for the Town's fee amounts. However, the \$3,500 REMP fee was inadvertently left out of the Fee Schedule in Ordinance 21, so Staff is bringing forward the attached ordinance to correct the inadvertent removal of the fee.</p>	
<b>RECOMMENDATIONS FROM OTHER BOARDS:</b> The Town Code does not require the P&Z to make recommendations on code amendments to Town Code Chapter 18, <i>Building Regulations</i> . Staff made the Green Team aware of the proposed correction.	
<b>RELATED TOWN STATUTE AND TOWN ACTIONS:</b> Town Code Chapter 18, <i>Building Regulations</i> , Ordinance No. 21, Series of 2015 adopting the Multi-Family and Commercial Development Sustainable Building Regulations	
<b>ATTACHMENTS:</b> A) Draft Ordinance, B) REMP Fee Excerpt from Code prior to Adoption of Ordinance 21	

**Town of Basalt  
Ordinance No. 11  
Series of 2016**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BASALT,  
COLORADO, AMENDING THE TOWN'S FEE SCHEDULE FOR THE  
RENEWABLE ENERGY MITIGATION PROGRAM (REMP)**

RECITALS:

A. The Town of Basalt ("Town"), acting by and through its Town Council ("Town Council"), has the power to amend the Municipal Code of the Town of Basalt ("Town Code") pursuant to the Home Rule Charter for the Town of Basalt and Section 1-58, Town Code, and all such amendments shall become a part of the Town Code.

B. The Town adopted Sustainable Building Regulations for single-family and duplex development and some townhome development pursuant to Ordinance No. 11, Series of 2009 at the recommendation of the Town's Green Team.

C. The Town also adopted Sustainable Building Regulations for multi-family and commercial development pursuant to Ordinance No. 21, Series of 2015 at the recommendation of the Town's Green Team.

D. In preparing Ordinance No. 21, Series of 2015, the Renewable Energy Mitigation Program (REMP) fee for residences over 3,500 square feet was inadvertently removed.

E. The Green Team, a volunteer group of local citizens, and the Staff have proposed to add the REMP fee for residences over 3,500 square feet back into the fee schedule.

F. At a public meeting held on March 8, 2016, the Town Council considered the following amendments to the Town's Fee Schedule on first reading and scheduled a public hearing and second reading for the ordinance for \_\_\_\_\_, 2016, for a meeting beginning no earlier than 6:00 pm at the Basalt Town Hall, 101 Midland Avenue, Basalt, Colorado.

G. At a public hearing and second reading on \_\_\_\_\_, 2016, the Town Council continued the public hearing and second reading through December 8, 2015. At a continued public hearing and second reading on December 8, 2015, the Town Council heard evidence and testimony as offered by the Town Staff and members of the public.

H. The Town Council finds and determines it is in the best interests of the Town to amend the Town Fee Schedule as provided herein, and is reasonably necessary to promote the legitimate public purposes of the public health, safety and welfare.

**NOW, THEREFORE, BE IT ORDAINED** by the Town Council of Basalt, Colorado that the following amendments are adopted to the Town Fee Schedule of the Town of Basalt.

1. The Town's Fee Schedule for Section 18-14 of the Town Code is hereby amended as shown in **Exhibit "A"**.
2. MISCELLANEOUS.

If any part, section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance and the Town Council hereby declares it would have passed this Ordinance and each part, section, subsection, sentence, clause or phrase thereof regardless of the fact that any one or more parts, sections, subsections, sentences, clauses or phrases be declared invalid.

READ ON FIRST READING, ORDERED PUBLISHED AND SET FOR PUBLIC HEARING AND SECOND READING TO BE HELD ON \_\_\_\_\_, 2016 by a vote of \_\_ to \_\_ on March 8, 2016.

READ ON SECOND READING AND ADOPTED, by a vote of \_\_ to \_\_ on \_\_\_\_\_, 2016.

TOWN OF BASALT, COLORADO

By: \_\_\_\_\_  
Jacque R. Whitsitt, Mayor

Attest:

By: \_\_\_\_\_  
Pamela Schilling, Town Clerk

First Publication: Thursday, \_\_\_\_\_, 2016  
Final Publication: Thursday, \_\_\_\_\_, 2016  
Effective Date: Thursday, \_\_\_\_\_, 2016

*Underlined language shows language to be added to the Fee Schedule. Strikethrough language is language to be deleted.*

**Exhibit "A"**

Town of Basalt  
 Building Department-Licensing and Fees

Code Section	Subject	Fee
Section 18-14 (d) (2)	RENEWABLE ENERGY MITIGATION PROGRAM	
	<i>Residential Dwelling of 3,500 total square feet or greater</i>	<u>\$3,500</u>
	Snowmelt	Snowmelt over 200 square feet: \$34 per square foot
	Small Spa	Spa/hot tub over 64 square feet: \$176 per square foot
	Summer Pool	Exterior pool: \$136 per square foot
	Winter Pool	\$136 per square foot
	Heated Garage	\$8 per square foot

(h) Emergency tree removal. In case of an emergency caused by a tree being in a hazardous or dangerous condition posing an immediate threat to person or property, such tree may be removed without resort to the procedures herein described; provided, however, that evidence of such an emergency is provided to the Public Works Director, or appropriate Town designee, within twenty-four (24) hours after the removal of the tree and the Public Works Director, or appropriate Town designee, provides written agreement with such evidence that a hazardous or dangerous condition existed that posed an immediate threat to persons or property.

(i) Enforcement. Any person convicted of violating any provision of this Section shall be subject to punishment as set forth in Section 1-82 of this Code. (Ord. 13 §1, 2007)

#### Sec. 18-14. Fees.

(a) Permit fees. On buildings, structures, gas, mechanical and plumbing systems requiring a permit, a fee for each permit, in an amount approved by the Town Council pursuant to Section 2-381, et seq. of this Code shall be paid as required.

(b) Plan review fee. When construction documents are submitted for a building permit, a plan review fee shall be paid. Said plan review fee shall be sixty-five percent (65%) of the building permit fee determined by the Building Official.

(c) Energy code review fee. The Town shall assess a fee of ten percent (10%) of the associated building permit fee for review of and compliance with the Town's Energy Conservation Code. Said fee shall not exceed four hundred dollars (\$400.00).

**B) Excerpt From  
Code Prior to  
Ord 21 - Shows  
Fee was in Code**

Exception: Structures that comply with Colorado E-STAR Home Energy Rating System shall not be subjected to this fee.

(d) REMP fees. REMP fees will be collected by the Building Department at the time of the permit application. REMP fees will be used to offset the greenhouse gas emissions of these applications through community investments in renewable energy and energy efficiency. Expenditures of REMP funds for community projects will be recommended for Town Council approval by a joint committee of the Community Office for Resource Efficiency and the Building Official.

(1) Under the Renewable Energy Mitigation Program (REMP), houses over three thousand five hundred (3,500) square feet of habitable space must install a renewable energy system on site (e.g., a two-panel solar hot-water system, a two-module photovoltaic array or a geothermal system) or pay an REMP fee of three thousand five hundred dollars (\$3500.00).

(2) For exterior uses of energy, such as snowmelt, pools, spas and garages, the REMP fees are based on the cost of electricity for the equivalent amount of BTUs used over twenty (20) years. Except one hundred percent (100%) of the energy required is permitted if fifty percent (50%) of the annual energy required is produced with renewable energy systems and installed on site.

Calculation of the REMP fee is made as per the following schedule:

<b>TOWN OF BASALT ACTION ITEM SUMMARY ADMINISTRATION</b>	<b>Item Number: 9B</b> Date: March 4, 2016 From: Mike Scanlon, Town Manager
--	---

**SUBJECT:** Ordinance 12, Series 2016

**RECOMMENDATION:**  
This ordinance sets the salary of the Mayor and Town Councilors.

**DETAILS:**

Basalt Town staff over the last several years have conducted various salary surveys and done an extensive review of compensation using both Mountain States Employer Council (MSEC) and information generated internally. By various resolutions and actions we've modified our pay ranges for our appointed employees to stay competitive in our marketplace. As part of these surveys we have also collected information related to the pay of elected officials.

The last time the Town Council took action on Mayor and Town Council salaries was for the 2008 budget year. Given that it has been eight years since the last review and change to Town Council salaries it seems appropriate for the Town Council to consider adjustment in elected officials salaries at this time.

We've selected this period – the month preceding the election – to recommend the Town Council consider pay adjustment because it creates the least amount of disparity in pay over a fixed period of time for those people in office.

Attached is a salary survey for elected officials in the Roaring Fork Valley. We've generated an average pay for the five municipal entities in the Roaring Fork Valley. After reviewing the salaries and the average Town Staff then proposed salaries for the Mayor and Town Councilors. That recommendation is based on maintaining some level of parity between both Mayor and Town Councilor salaries and the salaries that are currently being paid in surrounding communities.

It's important to note that the charter is very clear as to when the new salaries go into effect. And states the following,

*"any change or increase passed during a Councilor's or the Mayor's current term of office shall not take effect with respect to that official until a subsequent term, if any."*

**Related State Statute and/or Town Actions: Town Charter – Article III, Section 3.9**

**Amount Requested: Budgetary Impact -- \$13,050**

**Roaring Fork Valley -- Elected Officials Salary Survey**  
 (Effective 2016)

Entity	Mayor	Council
City of Aspen	\$ 20,700	\$ 14,400
Town of Snowmass Village	\$ 20,400	\$ 12,000
Town of Basalt	\$ 14,400	\$ 9,600
Town of Carbondale	\$ 18,000	\$ 10,800
City of Glenwood Springs	\$ 14,400	\$ 12,000
<b>Entity Average</b>	<b>\$ 17,580</b>	<b>\$ 11,760</b>

<b>Proposed Basalt</b>	<b>\$ 18,750</b>	<b>\$ 12,500</b>
<b>Dollar Difference between Entity Average and Proposed</b>	<b>\$ 1,170</b>	<b>\$ 740</b>
<b>Percent Difference between Entity Average and Proposed</b>	<b>6.66%</b>	<b>6.29%</b>
<b>Percent Difference between Current Salary and Proposed</b>	<b>30.21%</b>	<b>30.21%</b>

	Commissioner
Eagle County (Category 2B)	85,000
Pitkin County (Category 2C)	79,750

**Town of Basalt  
Ordinance No. 12  
Series of 2016**

**AN ORDINANCE OF THE TOWN OF BASALT, COLORADO, SETTING THE  
SALARIES OF THE MAYOR AND TOWN COUNCIL.**

RECITALS

WHEREAS, The Town of Basalt Town Charter, Section 3.9, Compensation of Elected Officials, states, compensation for the Mayor and other Councilors may be established by ordinance from time to time; provided, however that any change or increase passed during a Councilor's or the Mayor's current term of office shall not take effect with respect to that official until a subsequent term, if any.

WHEREAS, The Town of Basalt has reviewed all salaries for appointed employees over the last two years and has reset the ranges to meet the current market conditions for the attraction and retention of employees.

WHEREAS, the Town Staff in conducting these salary reviews has also gathered salary survey data for Roaring Fork Valley towns, cities and counties elected officials.

**NOW THEREFORE, BE IT ORDAINED** by the Town Council of Basalt, Colorado, as follows:

**Section 1.** Mayor Salary. The Mayor's Salary shall be set at \$1,562.50 per month (\$18,750 annually)

**Section 2.** Councilors Salary. Councilor's Salary shall be set at \$1,041.67 per month (\$12,500 annually).

**Section 3.** Salary adjustments for the Mayor and Town Councilors shall only take effect after their next election to a subsequent term.

**Section 4.** This Ordinance shall be effective 14 days after final publication of the Ordinance in accordance with the Town Home Rule Charter.

INTRODUCED, READ ON FIRST READING, ORDERED  
PUBLISHED, AND SET FOR PUBLIC HEARING TO BE HELD ON \_\_\_\_\_,  
2016, by a vote of \_\_ to \_\_ this \_\_\_\_ day of \_\_\_\_\_, 2016.

READ ON SECOND READING AND ADOPTED by a vote of \_\_ to  
\_\_ on \_\_\_\_\_, 2016.

TOWN OF BASALT, COLORADO

By \_\_\_\_\_  
Jacque R Whitsitt, Mayor

ATTEST:

By \_\_\_\_\_  
Pamela K Schilling, Town Clerk

First Publication: Thursday, \_\_\_\_\_, 2016  
Final Publication: Thursday, \_\_\_\_\_  
Effective Date: Thursday,

**Town of Basalt  
Accounts Payable  
March 8, 2016**

10A

**GENERAL FUND**

**Reimbursable**

**Total Reimbursable** 4,550.42

**Non-reimbursable**

Payroll 2/26/16, Health, Vision & Disability Insurance 132,378.82

Other Expenditures 152,253.31

**Sub Total General Fund Non-reimbursable** 284,632.13

**TOTAL GENERAL FUND** 289,182.55

**Bond Fund:** 0.00

**Total Bond Fund** 0.00

**Conservation Trust Fund:** 0.00

**Total Conservation Trust Fund** 0.00

**Water Fund:** 8,372.01

**Total Water Fund** 8,372.01

**TOTAL ALL FUNDS** 297,554.56

## Report Criteria:

Report type: GL detail

Check Detail.Amount = {&lt;&gt;} 0

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Check Amount
03/16	03/08/2016	37514	ADAMSON POLICE PRODUCTS	INV202	10-54-600	300.00
03/16	03/08/2016	37515	AFLAC	926503	10-22760	453.83
03/16	03/08/2016	37516	ALPINE BANK	HSA 2/	10-22775	799.30
03/16	03/08/2016	37517	AMERIGAS	304935	10-50-435	230.89
03/16	03/08/2016	37517	AMERIGAS	304947	10-50-435	412.86
03/16	03/08/2016	37517	AMERIGAS	304986	10-50-435	327.74
03/16	03/08/2016	37518	ASPEN GROVE	1296	10-60-422	6,897.50
03/16	03/08/2016	37519	ASPEN MAINTENANCE SUPPLY	300833	10-50-600	32.95
03/16	03/08/2016	37519	ASPEN MAINTENANCE SUPPLY	305392	10-66-405	16.90
03/16	03/08/2016	37520	BASALT PRINTING	001523	10-54-600	202.05
03/16	03/08/2016	37520	BASALT PRINTING	001525	10-62-600	39.00
03/16	03/08/2016	37521	BASALT QUICK LUBE	184541	10-61-580	146.83
03/16	03/08/2016	37522	VIRGINIA BECKMAN	BASKE	10-64-350	100.00
03/16	03/08/2016	37523	BEN ALLEN	B-BALL	10-64-350	100.00
03/16	03/08/2016	37524	BERTHOD MOTORS	01-300	10-60-422	31.80
03/16	03/08/2016	37525	Bobcat of the Rockies	120617	10-61-580	40.70
03/16	03/08/2016	37526	CAUSEY & HOWARD LLC	3548	10-42-310	837.50
03/16	03/08/2016	37527	CCNC, INC.	2016-0	10-54-570	100.00
03/16	03/08/2016	37528	CENTURY LINK	970927	10-45-530	220.95
03/16	03/08/2016	37528	CENTURY LINK	970927	10-66-530	31.17
03/16	03/08/2016	37529	CHARLES JOANNES	2016 R	10-64-350	350.00
03/16	03/08/2016	37530	CHRIS LOERTSCHER	2016 R	10-64-350	120.00
03/16	03/08/2016	37531	CLEVE WILLIAMS	134	10-60-422	2,252.50
03/16	03/08/2016	37532	JOHN COLLINS, ESQ.	MARC	10-42-310	800.00
03/16	03/08/2016	37533	COLO. EMPLOYER BENEFIT TR	MARC	10-41-670	528.00
03/16	03/08/2016	37533	COLO. EMPLOYER BENEFIT TR	MARC	10-45-230	3,209.95
03/16	03/08/2016	37533	COLO. EMPLOYER BENEFIT TR	MARC	10-47-230	3,249.85
03/16	03/08/2016	37533	COLO. EMPLOYER BENEFIT TR	MARC	10-50-230	3,288.90
03/16	03/08/2016	37533	COLO. EMPLOYER BENEFIT TR	MARC	10-54-231	14,319.65
03/16	03/08/2016	37533	COLO. EMPLOYER BENEFIT TR	MARC	10-58-230	1,745.95
03/16	03/08/2016	37533	COLO. EMPLOYER BENEFIT TR	MARC	10-61-230	24.70
03/16	03/08/2016	37533	COLO. EMPLOYER BENEFIT TR	MARC	10-59-230	694.00
03/16	03/08/2016	37533	COLO. EMPLOYER BENEFIT TR	MARC	10-60-230	12.35
03/16	03/08/2016	37533	COLO. EMPLOYER BENEFIT TR	MARC	10-70-230	528.00
03/16	03/08/2016	37533	COLO. EMPLOYER BENEFIT TR	MARC	51-45-230	2,886.25
03/16	03/08/2016	37533	COLO. EMPLOYER BENEFIT TR	MARC	10-62-230	2,126.95
03/16	03/08/2016	37533	COLO. EMPLOYER BENEFIT TR	MARC	10-64-230	1,428.95
03/16	03/08/2016	37534	Colorado Assoc. of Ski Towns	796	10-45-570	1,733.00
03/16	03/08/2016	37535	COLORADO CHAPTER OF ICC	2073	10-58-570	30.00
03/16	03/08/2016	37536	Colorado State Patrol	VIN NS	10-54-590	50.00
03/16	03/08/2016	37537	COMMUNITY OFFICE FOR RES	2016 C	10-41-570	10,000.00
03/16	03/08/2016	37538	CROWN TROPHY	10386	10-64-665	425.72
03/16	03/08/2016	37539	DHM DESIGN CORPORATION	31566	10-75-700	793.36
03/16	03/08/2016	37539	DHM DESIGN CORPORATION	31566	10-24209	1,653.64
03/16	03/08/2016	37539	DHM DESIGN CORPORATION	31567	10-75-700	8,992.55
03/16	03/08/2016	37540	PETER DOLAN	BASKE	10-64-350	100.00
03/16	03/08/2016	37541	DOUG OLSON	BASKE	10-64-350	100.00
03/16	03/08/2016	37542	EMILY ADAMS	2016 R	10-64-350	130.00
03/16	03/08/2016	37543	FAMILY SUPPORT REGISTRY	MARTI	10-22770	200.00
03/16	03/08/2016	37543	FAMILY SUPPORT REGISTRY	SANTI	10-22770	54.16
03/16	03/08/2016	37544	FEDEX	5-331-8	10-24350	69.50
03/16	03/08/2016	37544	FEDEX	5-331-8	10-46-600	60.49

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Check Amount
03/16	03/08/2016	37545	MAURINE FITZPATRICK	2016 R	10-64-350	190.00
03/16	03/08/2016	37545	MAURINE FITZPATRICK	K2 B-B	10-64-350	648.00
03/16	03/08/2016	37546	FLORIDA DEPARTMENT OF RE	SANTI	10-22770	271.20
03/16	03/08/2016	37547	JEFF GATLIN	BASKE	10-64-350	100.00
03/16	03/08/2016	37548	GEORGE T SANDERS CO	135696	10-50-435	216.44
03/16	03/08/2016	37549	GRASSROOTS TELEVISION INC	8294	10-41-681	760.00
03/16	03/08/2016	37550	GREAT AMERICA FINANCIAL S	183210	10-50-530	59.67
03/16	03/08/2016	37551	GREGG ADAMS	BASKE	10-64-350	100.00
03/16	03/08/2016	37552	HEGBERG, JASON	TUTIO	10-54-590	945.00
03/16	03/08/2016	37553	HOLY CROSS ENERGY ASSOC.	MARC	10-50-410	1,135.98
03/16	03/08/2016	37553	HOLY CROSS ENERGY ASSOC.	MARC	10-60-412	831.67
03/16	03/08/2016	37553	HOLY CROSS ENERGY ASSOC.	MARC	10-70-410	39.16
03/16	03/08/2016	37553	HOLY CROSS ENERGY ASSOC.	MARC	51-71-410	173.94
03/16	03/08/2016	37554	ICC	100066	10-58-600	107.00
03/16	03/08/2016	37555	KATHERINE FITZPATRICK	2016 IN	10-64-350	750.00
03/16	03/08/2016	37556	LEAF	632134	10-45-740	138.00
03/16	03/08/2016	37557	JAMES LINDT	REIMB	10-47-700	27.14
03/16	03/08/2016	37558	Lois Devine	HEART	10-64-350	432.00
03/16	03/08/2016	37559	GREGG MACKEY	BASKE	10-64-350	150.00
03/16	03/08/2016	37560	ROCHELLE MERCER	BASKE	10-64-350	100.00
03/16	03/08/2016	37561	MIKE GEISER	BASKE	10-64-350	100.00
03/16	03/08/2016	37562	MITCH LEVY	BASKE	10-64-350	100.00
03/16	03/08/2016	37563	NAPA AUTO PARTS	148209	10-60-411	100.69
03/16	03/08/2016	37563	NAPA AUTO PARTS	148209	10-61-650	132.71
03/16	03/08/2016	37563	NAPA AUTO PARTS	149943	10-61-580	6.09
03/16	03/08/2016	37564	PALL CORPORATION	939995	51-72-430	1,889.55
03/16	03/08/2016	37565	PAPER WISE	724026	10-45-600	80.00
03/16	03/08/2016	37566	PECK FEIGENBAUM PC	1401	10-50-435	400.00
03/16	03/08/2016	37567	PETTY CASH	REC M	10-64-350	33.00
03/16	03/08/2016	37567	PETTY CASH	REC P	10-64-350	265.00
03/16	03/08/2016	37568	GARRY PFAFFMANN	BASKE	10-64-350	100.00
03/16	03/08/2016	37569	PINNACOL ASSURANCE	412082	10-45-520	6,003.00
03/16	03/08/2016	37570	PITKIN COUNTY	MOTO-	10-54-690	16,956.51
03/16	03/08/2016	37571	PRO VELOCITY	14892	10-54-535	240.00
03/16	03/08/2016	37572	R & H MECHANICAL	REFUN	10-32-160	25.00
03/16	03/08/2016	37573	RANDY SCHRIEVER	BASKE	10-64-350	120.00
03/16	03/08/2016	37574	RISING SUN ENT., INC.	26041	10-60-411	75.00
03/16	03/08/2016	37575	ROARING FORK RENTALS	226372	10-61-430	794.50
03/16	03/08/2016	37576	ROBERT PETERS	BASKE	10-64-350	100.00
03/16	03/08/2016	37577	SEAN RYAN	2016 R	10-64-350	360.00
03/16	03/08/2016	37578	SAFELITE FULFILLMENT, INC.	361110	10-61-350	274.42
03/16	03/08/2016	37579	SCHMUESER GORDON MEYER	03125A	10-24101	966.00
03/16	03/08/2016	37579	SCHMUESER GORDON MEYER	2014-4	10-60-700	17,855.00
03/16	03/08/2016	37580	SHORTIES DELIVERIES	2294	10-60-422	637.50
03/16	03/08/2016	37580	SHORTIES DELIVERIES	2295	10-60-422	675.00
03/16	03/08/2016	37580	SHORTIES DELIVERIES	2296	10-60-422	525.00
03/16	03/08/2016	37581	STEVE CLETTENBERG	BASKE	10-64-350	100.00
03/16	03/08/2016	37582	TASER INTERNATIONAL	SI1423	10-54-600	1,892.06
03/16	03/08/2016	37583	THOMAS WRIGHT	PER DI	10-54-590	235.00
03/16	03/08/2016	37583	THOMAS WRIGHT	VIN IN	10-54-590	148.00
03/16	03/08/2016	37584	TIMBERWOLF WELDING INC.	2	10-41-670	9,412.00
03/16	03/08/2016	37585	JUDITH TIPPETTS	REIMB	10-50-435	44.83
03/16	03/08/2016	37585	JUDITH TIPPETTS	REIMB	10-45-600	25.96
03/16	03/08/2016	37586	TRAVELERS	6342M	10-45-520	43,664.00
03/16	03/08/2016	37587	UNILINK	096617	10-45-740	324.32
03/16	03/08/2016	37587	UNILINK	096618	10-45-740	66.75

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Check Amount
03/16	03/08/2016	37588	UNION SECURITY INSURANCE	MARC	10-45-230	302.50
03/16	03/08/2016	37588	UNION SECURITY INSURANCE	MARC	10-47-230	237.08
03/16	03/08/2016	37588	UNION SECURITY INSURANCE	MARC	10-54-231	16.43
03/16	03/08/2016	37588	UNION SECURITY INSURANCE	MARC	10-58-230	80.42
03/16	03/08/2016	37588	UNION SECURITY INSURANCE	MARC	10-61-230	34.36
03/16	03/08/2016	37588	UNION SECURITY INSURANCE	MARC	10-60-230	17.18
03/16	03/08/2016	37588	UNION SECURITY INSURANCE	MARC	10-50-230	81.15
03/16	03/08/2016	37588	UNION SECURITY INSURANCE	MARC	10-62-230	153.22
03/16	03/08/2016	37588	UNION SECURITY INSURANCE	MARC	10-70-230	50.68
03/16	03/08/2016	37588	UNION SECURITY INSURANCE	MARC	10-64-230	21.89
03/16	03/08/2016	37588	UNION SECURITY INSURANCE	MARC	51-45-230	124.75
03/16	03/08/2016	37589	USPS HASLER/TMS	POSTA	10-45-615	1,500.00
03/16	03/08/2016	37590	UTILITY TECHINCAL	7747	51-73-390	2,701.34
03/16	03/08/2016	37591	VALLEY LUMBER COMPANY	304966	10-50-435	327.74
03/16	03/08/2016	37591	VALLEY LUMBER COMPANY	53078	10-50-435	3.68
03/16	03/08/2016	37591	VALLEY LUMBER COMPANY	53340	10-50-600	29.48
03/16	03/08/2016	37591	VALLEY LUMBER COMPANY	53365	10-60-600	36.40
03/16	03/08/2016	37591	VALLEY LUMBER COMPANY	53366	10-50-435	3.99
03/16	03/08/2016	37591	VALLEY LUMBER COMPANY	53655	10-50-435	36.47
03/16	03/08/2016	37591	VALLEY LUMBER COMPANY	53804	10-50-600	13.99
03/16	03/08/2016	37591	VALLEY LUMBER COMPANY	53937	10-50-430	6.99
03/16	03/08/2016	37591	VALLEY LUMBER COMPANY	54045	10-61-650	142.48
03/16	03/08/2016	37591	VALLEY LUMBER COMPANY	54241	10-70-600	16.48
03/16	03/08/2016	37591	VALLEY LUMBER COMPANY	54242	10-61-580	13.96
03/16	03/08/2016	37591	VALLEY LUMBER COMPANY	54469	10-61-650	24.99
03/16	03/08/2016	37592	VALLEY PINES CONDO ASSOC.	12	10-50-435	2,000.00
03/16	03/08/2016	37592	VALLEY PINES CONDO ASSOC.	5810	10-50-435	374.37
03/16	03/08/2016	37593	VALLEY REPROGRAPHIC SERV	12549	10-62-330	7.87
03/16	03/08/2016	37594	VERIZON WIRELESS	976053	10-36-650	57.79
03/16	03/08/2016	37594	VERIZON WIRELESS	976053	51-45-530	36.96
03/16	03/08/2016	37594	VERIZON WIRELESS	976053	10-58-530	40.01
03/16	03/08/2016	37594	VERIZON WIRELESS	976053	10-45-530	16.78
03/16	03/08/2016	37594	VERIZON WIRELESS	976055	10-54-530	3.57
03/16	03/08/2016	37595	VILLAS @ ELK RUN HOMEOWN	6101 2/	10-50-435	210.00
03/16	03/08/2016	37596	VISION SERVICE PLAN	MARC	10-45-230	35.64
03/16	03/08/2016	37596	VISION SERVICE PLAN	MARC	10-47-230	36.84
03/16	03/08/2016	37596	VISION SERVICE PLAN	MARC	10-54-231	175.77
03/16	03/08/2016	37596	VISION SERVICE PLAN	MARC	10-58-230	20.82
03/16	03/08/2016	37596	VISION SERVICE PLAN	MARC	10-61-230	2.01
03/16	03/08/2016	37596	VISION SERVICE PLAN	MARC	10-60-230	3.00
03/16	03/08/2016	37596	VISION SERVICE PLAN	MARC	10-62-230	27.63
03/16	03/08/2016	37596	VISION SERVICE PLAN	MARC	10-64-230	11.61
03/16	03/08/2016	37596	VISION SERVICE PLAN	MARC	10-59-230	8.01
03/16	03/08/2016	37596	VISION SERVICE PLAN	MARC	10-50-230	20.82
03/16	03/08/2016	37596	VISION SERVICE PLAN	MARC	51-45-230	26.22
03/16	03/08/2016	37596	VISION SERVICE PLAN	MARC	10-70-230	8.01
03/16	03/08/2016	37597	WASTE MANAGEMENT	089228	10-45-395	3,888.83
03/16	03/08/2016	37598	WESTERN SLOPE MATERIALS,	85115	10-60-422	2,019.59
03/16	03/08/2016	37599	WESTERN SLOPE WATER RIG	FEB 20	51-45-310	533.00
Grand Totals:						199,337.08

Summary by General Ledger Account Number

March 4, 2016

**2016 Council Calendar**  
**Potential Upcoming Schedules – Subject to Change**

**3/22/2016****Jt. Meeting with Pitkin County re. Underpass at Pitkin County**

- Resolution – Eligibility Annexation Hearing Davidco Application
- Resolution – Eligibility Annexation Hearing Stott's Mill
- Action on Underpass Bids
- Resolution & Special Event Activity Permit – Bazaar
- Resolution Sunday Market Approval
- 2<sup>nd</sup> Reading REMP fee amendment

**3/29/2016 P&Z & Council Worksession**

- Our Town Planning Zoning Items with P&Z

**4/12/2016**

- Worksession – TACAW
- Special Event Activity Permit – National Honor Society 5K
- Potential Swearing in of Mayor and Councilors

**4/26/20**

- 1<sup>st</sup> Reading -309 Sopris Special Review
- 1<sup>st</sup> Reading – Recycling Ordinance
- Swearing in of Mayor and Councilors if election results are not certified before 4/12/16

**5/10/16 Worksession**

- Worksession - BDBA and Chamber

**5/14/2016 Potential Retreat****5/24/16 Worksession and Legislative**

- Resolution – Council reaffirms direction from Feb 23rd resolution
- 1<sup>st</sup> Reading PH on CSC Zoning
- 2<sup>nd</sup> Review 309 Sopris Special Review

**6/14/2016**

- 2<sup>nd</sup> Reading CSC Zone District

**6/24/16**

- Cont. 2<sup>nd</sup> Reading & PH on CSC Zoning if necessary

**LAND USE APPLICATIONS – to be scheduled when and if ready**

Arbaney Kittle PUD Amendment- Pursuant to pre-development agreement

Homestead Property Rezoning and Plan Review

Roaring Fork Conservancy LU & Development Agreement – pursuant to pre-development agreement

234 Midland Avenue Amend Approvals

RFC Suites – minor PUD Amendment

Town Park Arts Parcel – TACAW Approvals

March 4, 2016

Basalt Mini-Storage Expansion Sketch Plan  
Stott's Mill PUD

**TO BE SCHEDULED**

Police Emergency Services Dispatch

BACH and Affordable Housing

Adopting the 2016-2020 Capital Improvements Plan

Valley Rd/El Jebel Road Alignment

Resolution – Attorney, Judge, Prosecuting Attorney 1<sup>st</sup> meeting after April Election

Update from Green Team

Code amendment Section 8 - Parking

Public Works Manual