



101 Midland Avenue, Basalt, CO 81621

**Meeting Date: May 24, 2016**  
**Location: Town Council Chambers**

**Time: 6:00 p.m.**

### **TOWN COUNCIL MEETING MINUTES**

Mayor Whitsitt called the meeting to order at 5:12 PM.

Council members present were Bernie Grauer, Katie Schwoerer, Gary Tennenbaum, Jennifer Riffle, Mark Kittle and Auden Schendler.

**5:00 Executive Session for the purpose of:** Determining positions relative to matters that are or may become subject to negotiations in accordance with C.R.S. 24-6-402(4)(e). And for A conference with our attorney for the purpose of receiving legal advice on specific legal questions in accordance with C.R.S. 24-6-402(4)(b). (Town Staff attending this portion of the meeting are the Town Manager and Town Attorney.)

**M/S COUNCILORS GRAUER AND SCHENDLER TO ENTER EXECUTIVE SESSION FOR THE PURPOSE OF: DETERMINING POSITIONS RELATIVE TO MATTERS THAT ARE OR MAY BECOME SUBJECT TO NEGOTIATIONS IN ACCORDANCE WITH C.R.S. 24-6-402(4)(E), AND FOR A CONFERENCE WITH OUR ATTORNEY FOR THE PURPOSE OF RECEIVING LEGAL ADVICE ON SPECIFIC LEGAL QUESTIONS IN ACCORDANCE WITH C.R.S. 24-6-402(4)(B). THE MOTION CARRIED 7-0.**

The meeting was re-called to order after the Executive Session at 5:55 pm. Council members present were Bernie Grauer, Katie Schwoerer, Gary Tennenbaum, Jennifer Riffle, Mark Kittle and Auden Schendler.

#### **Worksession: Affordable Housing**

**M/S COUNCILORS GRAUER AND SCHWOERER TO REFER THIS AGENDA ITEM AND PROPOSED DRAFT STATEMENTS ON AFFORDABLE HOUSING POLICIES TO THE BASALT AFFORDABLE COMMUNITY HOUSING (BACH) COMMITTEE FOR THEIR REVIEW, AND ADVICE AND RECOMMENDATION BACK TO COUNCIL AT A LATER DATE. THE MOTION CARRIED 7-0.**

**M/S COUNCILORS TENNENBAUM AND GRAUER TO APPOINT JEN RIFFLE TO THE BASALT AFFORDABLE COMMUNITY HOUSING BOARD. THE MOTION CARRIED 6-0-1 WITH JENN RIFFLE ABSTAINING.**

#### **Worksession: Friends of the River Presentation and Discussion**

Friends of The Pan and Fork River Park Committee members include Cathy Click, Doug MacDonald, Marge MacDonald, Mark Harvey and Greg Shugars.

The Friends indicated they would like to take the lead in raising money, as a non-profit, to buy the land and work with the town to make the two parcels one big parcel. They sought support from the Council to move forward in this manner.

Council directed the Mayor and Town Manager to work with the Friends of the Pan and Fork River Park and come back to council; discussion would be held at the upcoming Council retreat as well.

A short recess was called at 7:16 pm. Council reconvened at 7:23 pm.

### **3. Consent Agenda (Mayor Whitsitt)**

**3A. Minutes:** May 10, 2016

**3B. Special Event Activity Permit:** For closure of Harris Street for the Triangle Park Grand Opening Event (James Lindt)

**3C. Resolution No. 21, Series of 2016:** A Resolution of the Town Council of Basalt, Colorado, Extending the Deadline for TACAW to Enter into a Final Development Agreement with the Town of Basalt (Susan Philp)

**3D. Motion:** To permit BPAC to Request an RFP (Susan Philp)

**3E. Appoint:** Bernier Grauer as RFTA Board Alternate and Denise Tomaskovic as NWCCOG and EDD (Economic Development District) Representative

**M/S COUNCILORS SCHWOERER AND GRAUER TO PULL ITEM 3C FOR ADDITIONAL DISCUSSION. THE MOTION CARRIED 7-0.**

Auden Schendler said he would volunteer to serve as the Council representative to CORE (Colorado Office of Resource Efficiency) and on the Town's Green Team.

**M/S COUNCILORS KITTLE AND TENNENBAUM TO APPROVE THE CONSENT AGENDA, WITHOUT ITEM 3C; AND WITH THE ADDITION OF APPOINTING AUDEN SCHENDLER TO THE CORE BOARD AND THE TOWN'S GREEN TEAM. THE MOTION CARRIED 7-0.**

3C. Council discussed Consent Agenda Item 3C – the TACAW Resolution No. 21, 2016.

**M/S COUNCILORS TENNENBAUM AND GRAUER TO APPROVE RESOLUTION NO. 21, SERIES OF 2016, WITH THE REMOVAL OF THE SECOND SENTENCE OF PARAGRAPH 2 THAT WOULD HAVE ALLOWED FOR AN ADDITIONAL EXTENSION BY THE TOWN MANAGER. THE MOTION CARRIED 7-0**

Bernie Grauer asked that TACAW provide Council with additional information related to the new Management Director of TACAW including his resume, job description and duties, and any salary and employment contract.

### **4. RESOLUTIONS**

**4A. Resolution No. 22 Series of 2016:** A Resolution of the Town Council of Basalt, Colorado: "Building a Better Basalt"

**M/S COUNCIL MEMBERS KITTLE AND TENNENBAUM TO APPROVE RESOLUTION NO. 22, SERIES OF 2016, "BUILDING A BETTER BASALT". THE MOTION CARRIED 7-0.**

Mayor Whitsitt read the letter for Building a Better Basalt.

The Working Agreements are to come back to Council June 14.

**4B. Council Policy #110: Establishing Finance Committee of the Town Council**

**M/S COUNCILORS TENNENBAUM AND KITTLE THAT THE TOWN COUNCIL ADOPT COUNCIL POLICY #110 ESTABLISHING A FINANCE COMMITTEE OF THE TOWN COUNCIL. THE MOTION CARRIED 7-0.**

Gary Tennenbaum asked that these committee meetings be open to the public.

**M/S COUNCILORS TENNENBAUM AND RIFFLE TO APPOINT MAYOR WHITSITT, BERNIE GRAUER AND KATIE SCHWOERER TO THE TOWN COUNCIL FINANCIAL ADVISORY BOARD. THE MOTION CARRIED 7-0.**

**5. Citizen Comments and Items Not on the Agenda and Items Added to the Agenda After the Deadline**

Citizens speaking this evening were Ted Guy, Russell Fritz, Stacey Craft and Sharon Hall.

**5A. Holy Cross Energy: Presentation of Community Enhancement Check & Photo Op with Council**

Steve Casey, Manager of Member Services for Holy Cross Energy, present this evening with along with Bob Gardner retired Holy Cross employee of 32 years and current Holy Cross Board Member, and Mary Kenyon Marketing and Communications for Holy Cross, were present to give the Town of Basalt a Community Enhancement check in the amount of \$35,513.55. Steve also distributed a handout showing the Community Enhancement Fund History with the Town of Basalt.

**5B. WE-Cycle Inauguration (Susan Philp and Mirte Mallory)**

This item was merely a brief photo opportunity for the inauguration of the WE-Cycle stations opening in Basalt.

**6. Council Comments, Reports, Disclosures**

**6A. Council Comments:**

Jennifer Riffle said she had attended her first Basalt Emergency Management Committee (BEMC) meeting. She reported on the Statewide 800 MHz radio system; the accreditation of the Basalt Police Department; the addition of 2 Eagle County deputies to this side of Eagle county; support for the veterans through the Dining Out for Vets night on June 7; and safety for bus pedestrians. Jenn reported that she and Bernie Grauer along with Missy from the Basalt Chamber, had attended the Incident Command System (ICS) program in Eagle County.

Jenn also reported that she had met with Jeanne McQueeney on regional concerns and a housing authority.

**6B. Town Engineer's Report**

Louis Meyer updated Council on the Basalt Avenue Underpass, the work on the West Sopris Drive drainage improvements, and the Cottonwood Drive sidewalk survey.

**7. ORDINANCES**

**7A. Public Hearing and Second Reading of Ordinance No. 13, Series of 2016:** An Ordinance of the Town Council of Basalt, Colorado, Approving a One-Year Extension of the Document Recordation Deadline and a Corresponding Extension of Vested Property Rights for the Roaring Fork Apartments

Assistant Planning Director James Lindt noted that a minor adjustment had been made to the Ordinance since first reading.

Jeff Ryan of Real America was present to address comments and question.

Mayor Whitsitt opened the public hearing at 8:15 pm. There were no comments and the public hearing was closed.

**M/S COUNCILORS KITTLE AND GRAUER TO APPROVE ORDINANCE NO 13, SERIES OF 2016, ON SECOND READING. THE MOTION CARRIED 7-0.**

**8. COUNCIL DISCUSSION, DIRECTION**

**8A. Draft Working Agreement for Council, Staff :** This item is to be rescheduled to a future meeting.

**8B. Establish Council Committee:** To Interview BPAC (Basalt Public Arts Commission) members and forward recommendations to Town Council

**M/S COUNCILORS TENNENBAUM AND SCHWOERER TO APPOINT JENNIFER RIFFLE, JACQUE WHITSITT AND BERNIE GRAUER TO SERVE AS THE INTERVIEW COMMITTEE FOR THE BASALT PUBLIC ARTS COUNCIL (BPAC). THE MOTION CARRIED 7-0.**

**9. INFORMATION AND CORRESPONDENCE:**

**NO ACTION REQUIRED BY THE TOWN COUNCIL**

- a. Accounts Payable
- b. Advanced Agendas
- c. Town Clerk Administrative Liquor Actions
- d. RFTA Integrated Transportation Systems Plan (ITSP)
- e. Basalt Regional Heritage Society Letter to Council re: 115 Year Celebration

**10. ADJOURNMENT**

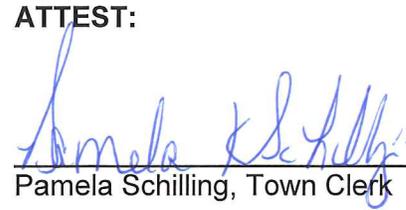
**M/S COUNCILORS TENNENBAUM AND KITTLE TO ADJOURN THE MEETING AT 8:20 pm. THE MOTION CARRIED 6-0.** (Council member Kittle had left the meeting.)

The minutes of the May 24, 2016 meeting were read and approved this 14<sup>th</sup> day of June, 2016.

**BASALT TOWN COUNCIL:**

**ATTEST:**

By:  \_\_\_\_\_  
Jacque Whitsitt, Mayor

 \_\_\_\_\_  
Pamela Schilling, Town Clerk