



101 Midland Avenue, Basalt, CO 81621

Meeting Date: June 28, 2016

Location: Town Council Chambers

4:00 – 5:30 pm Meeting of the Eagle County Commissioners, Pitkin County Commissioners and the Basalt Town Council: RMI Innovation Center – 22826 Two Rivers Road (see separate agenda)

Basalt Town Council Meeting Minutes

1. Call to Order (Mayor Whitsitt)

The regular meeting of the Basalt Town Council was called to order at 6:02 pm on Tuesday, June 28, 2016 at the Basalt Town Hall.

2. Roll Call (Pam Schilling)

Board members present were Gary Tennenbaum, Jennifer Riffle, Katie Schwoerer, Auden Schendler, Bernie Grauer and Mark Kittle.

3. Consent Agenda (Mayor Whitsitt)

3A. Minutes: June 14, 2016

3B. Basalt Half Marathon Special Event Activity Permit (James Lindt)

3C. Resolution No. 23, Series of 2016, Approving the Basalt Summer Cinema Series Special Event Activity Permit (James Lindt)

3D. Resolution No. 24, Series of 2016: Approving the Wednesday Night Summer Concert Series Special Event Activity Permit (James Lindt)

M/S COUNCILOR KITTLE AND GRAUER THAT THE COUNCIL APPROVE THE CONSENT AGENDA ITEMS 3A THROUGH 3D. THE MOTION CARRIED 7-0.

4. Citizen Comments: for Items Not on the Agenda and Items Added to the Agenda After the Deadline

There were no citizen comments presented this evening.

5. Council Comments, Reports, Disclosures

5A. Council Comments, Reports, Disclosures

Jennifer Riffle reported on her first two meeting with the BACH (Basalt Affordable Community Housing), the most recent meeting being a joint meeting with BACH, Aspen/Pitkin and Eagle County Affordable Housing Committees and the Ski Company to have a roundtable to keep the line of communication open in regard to affordable housing. Next meeting around August 8th will focus on strategic talking points on this regional issue.

Gary Tennenbaum said he had received a lot of community comments from citizens regarding the RE-1 Red Brick. Gary thanked Mike and Tom for keeping it moving forward and thanked everyone who worked on it.

Jacque Whitsitt reported on the Council retreat held last Wednesday, thanking the Council for their time and thanking Chris Gates for his excellent facilitation of the day.

5B. SGM – Engineer’s Report

Louis Meyer, SGM, updated Council on the Basalt Underpass, the southside Traffic Study, the West Sopris Drive road and drainage work, and the southside tank stabilization.

5C. Town Manager’s Report

Mike Scanlon said he would be bringing back issues raised by citizens and their resolutions. He asked Chief Greg Knott to update Council on Russell Fritz’s concern about traffic calming. Mike noted that Deb Pattison had been hired as an Administrative Assistant at Town Hall and he was working to figure out how to shift and share the workload.

6. ITEMS FOR COUNCIL CONSIDERATION AND INFORMATION

6A. Regional Communication – Radio Upgrade: (Phyllis Mattice, Assistant County Manager, Pitkin County and Jeff Krueger, Communication Site Manager)

Phyllis Mattice, Assistant Pitkin County Manager and Jeff Krueger, Communication Site Manager, were present to discuss the Digital Trunk Radio System with Council, along with Jon Peacock, Pitkin County Manager.

Jennifer Riffle asked to pull item 8C and place on a future agenda as Council had not had an opportunity to review all the materials.

M/S RIFFLE AND GRAUER THAT THE TOWN COUNCIL PULL ITEM C FROM THIS AGENDA FOR PLACEMENT ON A FUTURE AGENDA. THE MOTION CARRIED 5-2 WITH COUNCILORS KITTLE AND SCHENDLER OPPOSED.

Mayor Whitsitt recused herself from item 7A.

7. SECOND READING OF ORDINANCES:

7A. Public Hearing and Second Reading of Ordinance No. 14, Series 2016: An Ordinance Rescinding the Site-Specific Approval for a Dentist Office and Residential Unit Granted by Ordinance No. 04, Series of 2007, and Approving an Exemption from the

Community Vitality Zone Requirements to Temporarily Permit a Business Office Use on the First Floor of the Property Located at 234 Midland Avenue (James Lindt)

Applicant representative Eric Gross and James Lindt were present to discuss this item with Council.

Mayor Pro tem Gary Tennenbaum opened the public hearing at 6:56 pm. There were no comments and the public hearing was closed.

M/S COUNCILORS KITTLE AND GRAUER THAT COUNCIL APPROVE ORDINANCE NO 14, SERIES OF 2016 ON SECOND READING. THE MOTION CARRIED 6-0.

Mayor Whitsitt rejoined the meeting at this time.

8. RESOLUTIONS

8A. Resolution No. 25, Series of 2016: Resolution of the Town Council of Basalt, Colorado, Approving a Policy for Administering Town-Owned Employee Housing Units and Directing Staff to Bring Forward Amendments to the Community Housing Guidelines to Change the Composition of the Special Housing Evaluation Committee (James Lindt)

M/S COUNCILORS RIFFLE AND SCHWOERER THAT THE TOWN COUNCIL APPROVE RESOLUTION NO. 25, SERIES OF 2016 WITH THE REQUEST THAT BACH (BASALT AFFORDABLE COMMUNITY HOUSING) MAKE ADDITIONAL RECOMMENDATIONS FOR CHANGES TO THE POLICY TO ADDRESS: A. THE SITUATION WHEN THE EMPLOYEE RECEIVING A TOWN-OWNED UNIT ALSO RECEIVES A HOUSING ALLOWANCE; B. CHANGING THE PRIORITIES TO ELEVATE SCHOOL DISTRICT EMPLOYEES AND COMBINING OTHER GOVERNMENTAL EMPLOYEES WITH OTHER QUALIFYING FULL-TIME EMPLOYEES IN THE EMPLOYMENT AREA; C. AMENDING AND CLARIFYING THE CURRENT ONE-QUALIFIED EMPLOYEE PER BEDROOM REQUIREMENT TO ADDRESS FAMILIES AND TO PROVIDE THAT AN EMPLOYEE MAY NOT RENT THE EXTRA BEDROOM TO A NON-QUALIFIED EMPLOYEE; D. AMENDING AND CLARIFYING THAT THE AREA A QUALIFIED PERSON MUST NOT OWN DEVELOPED REAL ESTATE IS TO INCLUDE MESA COUNTY; AND THAT THE CESSATION OF EMPLOYEE HOUSING LEASE SHALL NOT BE SET EARLIER THAN 90 DAYS FROM THE SEPARATION OF EMPLOYMENT. THE MOTION CARRIED 7-0.

8B. Resolution No. 26, Series of 2016: Resolution of the Town Council of Basalt, Colorado, Approving a Change in the Times of Outdoor Live Music for Midland Avenue Businesses that Maintain a Valid Liquor License (Mike Scanlon)

Heather Lujan, representing Heather's, was present to request an extension of outdoor music from 10:00 to 10:30 pm.

M/S COUNCILORS KITTLE AND TENNENBAUM TO EXTEND OUTDOOR MUSIC FROM 10:00 TO 10:30 PM ON THURSDAYS, FRIDAYS AND SATURDAYS FROM MEMORIAL DAY TO LABOR DAY. THE MOTION CARRIED 6-0. (Jennifer Riffle was out of the room at the time of the vote.)

8C. Resolution No. 27, Series of 2016: Direction to Staff related to expansion of zoning districts where marijuana could be sold and to consider the Town's four license locations to be either retail or medical (Mike Scanlon)

Item 8C was removed from this agenda to be placed on a future agenda.

9. RECOMMENDATIONS FROM THE FINANCE COMMITTEE

Town Manager Mike Scanlon outlined the items in the memo included in the packet. The next meeting of the Council Finance Committee is July 11.

9A. Minutes of the Finance Committee

9B. Approve Resolution Approving IGA – Pitkin County and RFTA related to project management of the Basalt Underpass Construction Project per Committee Recommendation

9B - Motion to Consider: Mayor, I move that the Town Council uphold the recommendation of the Finance Committee and approve Resolution No. 28, Series of 2016, Approving the IGA with Pitkin County and RFTA related to project management of the Basalt Underpass Construction pending final changes and approval of the Town Attorney.

9C. Quarterly Reporting Framework

9C - Motion to Consider: Mayor, I move that the Town Council uphold the recommendation of the Finance Committee and approve the Quarterly Reporting Framework with the changes recommended by the Committee.

9D. Basalt Avenue Underpass Cash Flow and Certificate of Participation

9D - Motion to Consider: Mayor, I move that the Town Council uphold the recommendation of the Finance Committee and approve the Basalt Avenue Cash Flow and Certificate of Participation (COP) planned offering.

MOTION ON ITEMS 9B, 9C AND 9D:

M/S COUNCILORS TENNENBAUM AND KITTLE THAT THE TOWN COUNCIL APPROVE ITEMS 9B, 9C AND 9D OF THE COUNCIL FINANCE COMMITTEE AS PRESENTED. THE MOTION CARRIED 7-0.

The Executive Session was cancelled. There were no items to discuss.

10. EXECUTIVE SESSION

Motion to Consider:

Mayor, I move that the Town Council enter Executive Session for the purposes of:

- A conference with our attorney for the purpose of receiving legal advice on specific legal questions in accordance with C.R.S. 24-6-402(4)(b).
- The purchase, acquisition, lease, transfer or sale of property interests in accordance with C.R.S. 24-6-402(4)(a).

- Determining positions relative to matters that are or may become subject to negotiations in accordance with C.R.S. 24-6-402(4)(e).

11. INFORMATION AND CORRESPONDENCE:
NO ACTION REQUIRED BY THE TOWN COUNCIL

- 11A. Accounts Payable
- 11B. Advanced Agendas
- 11C. Town Clerk Administrative Liquor Actions

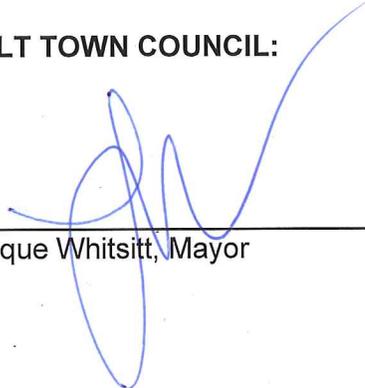
12. ADJOURNMENT

M/S COUNCILORS TENNENBAUM AND SCHWOERER TO ADJOURN THE MEETING AT 7:26 PM. THE MOTION CARRIED 7-0.

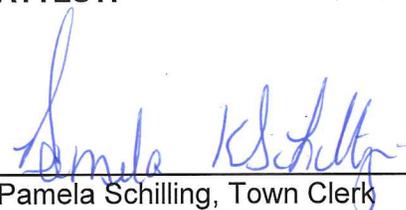
The minutes of the June 28, 2016 meeting were read and approved this 12th day of July, 2016.

BASALT TOWN COUNCIL:

ATTEST:

By: 

Jacque Whitsitt, Mayor



Pamela Schilling, Town Clerk