

# POST Meeting Minutes

## June 10, 2020

### **CALL TO ORDER**

The POST Committee was called to order at 4:03 pm by Chair Cindy Bruce. Members present included Cindy Bruce, Jason Groves, and Paul Hilts. The meeting was held electronically via Zoom Conferencing. Carol Hawk and Julie Kolar were absent.

Staff present included Susan Philp, Planning Director; James Lindt, Assistant Planning Director; Watkins Fulk-Gray, Staff Planner; and Brian Passenti, Basalt Parks and Recreation Director.

Guests included Gyles Thornely and Elyse Hottel from Connect 1 Design.

### **AGENDA ITEMS**

#### **Recap of Town Council Meeting**

Jason, Paul, and Cindy agreed that the worksession last night went well. Paul asked if Staff thought speeding up the project, as Town Council wanted, would be possible. Susan noted that she was initially asked to the POST 2020 budget 50% after Covid-19. The thinking is that revenues might not be hit as hard as initially thought. They will need to see upcoming sales tax revenues.

Gyles asked about the progress on the Town buying the River Park parcel. Susan said it is still programmed.

Jason said if it came down to choosing whether to allocate resources to Arbaney Park or the Basalt River Park, it might depend on the progress and timing of the private development.

Paul suggested preparing bid documents for each individual project within the pool improvements, so that the projects could be ready to go if the money becomes available. Gyles responded that it is easier to do it this way. Some of the programmed changes were not scheduled originally, and he discussed these. He said C1D is ready to create the bid drawings. Susan advised that there will be some "add services" needed to C1D's contract. She noted some improvements, like new pavilions, were not scheduled for at least three years.

Susan suggested doing bid documents for everything but the pavilion, and the pavilion can be revisited. Pool shade structures will be easy to tackle. She recommended on the changing rooms, family friendly restrooms, PV panels, and mechanical upgrades should be desi. She asked Gyles if the bid documents could get done in a month. Gyles said yes, but that the architect will need five weeks.

Susan summarized the direction. Staff will ask Town Council for authorization for creating bid documents for the first two years of projects. Information has been

posted to the Town's website. A poster will be displayed at the pool inviting public participation for a brief period. She suggested a meeting at 2:00 pm on June 19<sup>th</sup>. Paul and Jason advised that time would work for them.

Elyse displayed the webpage that includes a 6-question survey.

Brian Passenti said he could send the link to the page to pool users.

Susan suggested displaying a poster about the project in the park also.

Gyles said he would notify the architect, Seth, to make time in his work schedule for creating the bid documents.

### **Adjournment**

The meeting was adjourned at 4:40 pm.

Next meeting: June 19, 2020 at 2:00 pm (special meeting)