

Application deadline is 5:00 pm Friday, January 20, 2017



**Application to become a Beneficiary of the  
2017 Roaring Fork Charity Classic Golf Tournament at the Roaring Fork Club**

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Important Note – Applicant's must be eligible to be selected. Eligibility means that the Applicant must be either a Basalt-oriented charity or a public group which sponsors a public project that benefits the Basalt community.

Priority will be given to:

1. A public project or program that strives to satisfy a need or goal previously stated by the Basalt Town Government
2. Organizations which have an office in the Greater Basalt Area where the Applicant can demonstrate that the funds are used for Basalt programs or a Basalt Project.
3. Organizations which demonstrate they have the leadership skills to make the tournament successful
4. Programs or projects whereby granting the tournament would really make a difference to the ability of the Organization to undertake the project or program
5. Programs where the revenue from the Tournament will be leveraged with other funds to really make a difference in the Basalt Community.

The Town reserves the right to reject any or all proposals, or to accept or reject any proposal in part, and to waive any minor informality or irregularity in proposals received if it is determined by the Town that they would be served by doing so.

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**Please fill out the information below:**

Organization Name: \_\_\_\_\_

Tax ID #: \_\_\_\_\_

Are you a 501 (c)? \_\_\_\_ (Please attach your IRS tax status determination.)

How long has your organization been in existence? \_\_\_\_\_

Has your organization been a beneficiary of this event in the past? \_\_\_\_ Yes \_\_\_\_ No  
If so, what year(s) \_\_\_\_\_

Organization (project) Chairperson: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

List other Key Individuals who will be involved

\_\_\_\_\_

Please describe why your organization is eligible to be a beneficiary of the Tournament.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Plans for funding use:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How does your organization (project) benefit the Basalt Community?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Beneficiaries are required to participate in the Roaring Fork Charity Classic Tournament Organizing Committee and to play a major role in organizing, promoting, and conducting the golf tournament. Please explain your organization's ability to meet and commit to this requirement.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please describe what type of previous fund raising experience your organization has that would contribute to your ability to hold a successful golf tournament.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If the Organization will be acting as an umbrella organization to provide funding to others, please describe below how that will work:

\_\_\_\_\_  
\_\_\_\_\_

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Add any other information that you think would be helpful to the Town in considering your application.

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Please attach bios or resumes of key persons who will run the tournament

Would your organization be interested in participating in the 2018 Tournament?

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Attach additional pages if necessary.

**Applications must be received by 5:00 pm on Friday January 20, 2017. Applications may be: mailed or hand delivered to Basalt Town Hall, 101 Midland Avenue, 81621; faxed to 970-927-4703; or emailed to [townhall@basalt.net](mailto:townhall@basalt.net).**



### **Background Information on the Roaring Fork Club Charity Classic**

One of the significant public benefits from the Town's annexation of the Roaring Fork Club (RFC) was the Club's offer to sponsor a golf tournament each year to raise money for Basalt local charities, Basalt public causes, and the Roaring Fork Conservancy.

The Club sponsors the Roaring Fork Club Charity Classic each year for a Town-selected local charity (ies) or a Basalt public cause(s) (collectively called "Beneficiary").

**Here are the items that are provided by the Roaring Fork Club to the chosen beneficiary free, at no cost, during the tournament:**

1. High quality golf tournament, including the personnel necessary to run the tournament and the equipment to have a fun tournament with special activities such as longest drive and longest putt.
2. Access to the golf course, pro shop, designated areas within or adjacent to the member's lodge, parking lots, driving range and other facilities that are necessary to a high quality golf tournament.
3. The Club publicizes the tournament to its members and encourages member participation.
4. The Club participates in the Charity Classic Organizing Committee to help organize, plan, and promote the tournament.

**Here is what the Roaring Fork Club provides at cost:**

All cost associated with the food or catering functions of the Club. This would include any food products, beverages, and the labor for preparing and serving the food and beverages. The beneficiary organization(s) will decide, in conjunction with Club staff, what type and what extent of food and beverage service will be provided for the tournament participants. No outside catering is allowed although the Club has agreed to prepare and serve donated food/beverage items for the tournament if received.

(Examples of some of the options include: box lunches, snacks, soft drinks, liquor, elegant sit down or buffet dinner, barbeque or pig roast)

**The Beneficiary is required to:**

1. Run the Organizing Committee. The Organizing Committee will organize the fund raising portions of the golf tournament.
2. Provide the prizes for the tournament.
3. Arrange for all advertising.
4. Provide and organize any personnel that the Beneficiary wishes to use to meet the Beneficiary's goals for the tournament.
5. Solicit and obtain sponsors and other forms of donation.
6. Work with the Club for any specific events related to the tournament. An example of a past special event was the Cowboys and Caviar dinner, auction, and music that followed the tournament.
7. Provide assistance to the subsequent Charity Classic beneficiary by passing on information and participating in some of the initial Organizing Committee meetings of the subsequent year;

**Dates for the golf tournament:**

The date of the 2017 golf tournament is Tuesday, May 9, 2017.

*Although there is language in the Town's annexation agreement that the Roaring Fork Club help, if requested by the Town Council, to perform these services, it is really incumbent upon the Beneficiary organization(s) to commit to the Town and the Roaring Fork Club that they have enough resources to make sure that the Charity Classic golf tournament is a success.*

Please call Susan Philp at 970- 927-4701 if you have further questions.