



**DATE:** December 15, 2017  
**TO:** Mayor and Council  
**FROM:** Ryan Mahoney, Town Manager  
**RE:** Weekly Update  
**CC:** Department Heads

Happy Friday! I hope that everyone will have an opportunity to enjoy quality time with family and friends in the coming weeks. When you're not busy with the distractions of the holidays, take a moment to reflect on the many positive accomplishments that you all have made over the last year. It has certainly been challenging in many ways but from my vantage there is much to celebrate. For starters you just made it through another complicated budget cycle and I want to commend you all for your time and effort throughout the process. I think we have charted a good course for next year and have the opportunity to take the organization to another level. I am looking forward to being a part of that and am excited for possibilities.

- We recently received a complaint from a citizen regarding dogs off leash in the new play area in Linear Park. I know that you all have had discussions in the past about enforcement of our leash law. I wanted to have some dialogue in the near future to revisit whether we should begin an education effort and ultimately begin enforcing the leash law. This will certainly be an emotional issue for many of our citizens so we'll have to be prepared for a lot of feedback. We can bring this forward at a work session in the New Year.
- I recently signed a "site application approval" for the Mid Valley Metropolitan District for a replacement of a waste water lift station for the River Ranch Subdivision. The existing lift station is underground and requires the employees to do any servicing underground in confined space. The new lift station has less capacity and is meant to serve only those 19 or so lots in the River Ranch Subdivision.
- Did you see the following article in today's Aspen Times?  
<https://www.aspentimes.com/news/garfield-planning-commission-rejects-higher-density/>
- Town staff is getting together this evening to celebrate the holidays. I am driving the family wagon (15 passenger van) to Glenwood to take in a show at the Glenwood Vaudeville Revue. It should be a good opportunity to step away from our daily tasks and enjoy each other's company. Spouses are included so I'm looking forward to meeting the "better halves."
- I will be gone for a few days around Christmas and will be returning on the 27<sup>th</sup>. Town Hall is closed on the 22<sup>nd</sup> and 25<sup>th</sup>.

### Planning

- **Garfield County Master Plan Amendment** – The Garfield County Planning Commission voted to deny the Master Plan amendment which could have allowed 300-400 dwelling units on the Cerise Property across from Catherine's Sore. It was encouraging that the Garfield County P&Z agreed that this type of development deserved to be within municipalities. The Developer indicated that potentially they could submit some kind of rezoning.
- **Frying Pan Vegetation Management Project** - Karen Schroyer, White River National Forest District Ranger, informed that the Forest Service may issue a Final Environmental Assessment and a Draft Decision Notice as early as next week on the Frying Pan Vegetation Management Project. Objecting parties, like the Town of Basalt, have standing to object during a 45-day

comment period. We will bring this forward to the Council for discussion once we have the Draft Decision Notice.

- **Development Review and Road Planning** - Plans are progressing on Old Pond Park, East Valley Road Traffic Calming and Two Rivers Road design by the Conservancy. Planning reviews on implementation documents for recent land use approvals are proceeding for the Basalt Vista Project, Real America, and Basalt Mini-storage. Considerable work is occurring associated with the building permit and land use application for Willits Town Center. The Arbaney Kittle Final PUD approval is scheduled before the P&Z on Tuesday, December 19<sup>th</sup>.
- **WE-cycle** - Mirte Mallory, WE-cycle, advised that they will be closing the Basalt WE-cycle System on December 19th until spring. They feel that their experiment to continue bike share service during the early winter was successful with an average of 25 rides per day and they learned some valuable lessons about operating their equipment in colder conditions. Unfortunately, some grant funding opportunities didn't come to fruition so they are being fiscally prudent and not expending operating funding this winter. They are very grateful for the continued Basalt Funding and plan on increasing service in the Southside area next spring and perhaps opening the system in April rather than May.

### **Police**

- Holy Cross Energy donated \$500 to the police department for community outreach. With this donation we will be hosting a first annual "Shop with a Cop" event next Wednesday evening at Walmart. Our School Resource Officer, with the assistance of school counselors, have identified five youth who will be shopping with us. An anonymous donor has also contributed \$500 to assist these children in purchasing holiday gifts, clothing and food for themselves and their family members. The Walmart store is donating Christmas trees to the family's and will have a gift wrapping station.
- As we move further into winter our Public Works department has more snow removal tasks. We are continuing our efforts to keep roadways clear of abandoned vehicles to assist their plowing efforts. We are enforcing the no overnight parking restrictions on Midland Spur, Midland Avenue and Basalt Avenue. We are also enforcing the 72 hour parking restrictions throughout Town.

### **Public Works**

- The scheduled holiday lighting ceremonies are over for the season and Christmas is right around the corner. Public Works has been involved in arranging and staging the tree and menorah lightings for the last two weeks, and with all the outside help the lightings have gone wonderfully.
- Public Works has been involved in several areas of training this week. Various departments have had training in street lighting, GIS and website development. We do this in an effort to learn and be able to do more of the work in house to keep from depending on contractors so much.
- Town Hall is going through a small remodel to make the work space more friendly and safe for the employees. The remodel is being done by Public Works staff to make the project more cost effective. Also, this week flooring is being installed, leaks fixed and appliances repaired in some of the towns affordable housing units.
- Public Works will be out using the street sweeper cleaning up the remaining leaves and sanding material from the recent snow storm.

Attachments (1)

**Accomplishments – end of 2016/2017**

<b>Town Manager</b>	Council successfully went through the process of selecting a new Town Manager and hired Ryan Mahoney.
<b>Basalt Avenue Underpass</b>	Successfully completed construction of Basalt Avenue Underpass on time and under budget.
<b>Real America Affordable Housing</b>	Work associated with the construction and financial participation in 56 affordable housing units which are to be completed in late winter of 2018.
<b>Willits Town Center Block 7 North</b>	50 units of deed restricted affordable housing units were granted certificates of occupancy (CO's). Town Staff administered leasing of units under required qualification in conjunction with Romeo Group
<b>Granted Certificates of Occupancy for Willits Town Center Block 7 South</b>	27 units of deed restricted affordable housing units were completed and granted CO's. RE-1 purchased 23 of the units, the Fire District purchased 2 and the Town purchased one and is working on another unit.
<b>Habitat for Humanity Housing</b>	Town granted Land Use Approvals for 27 units of deed restricted housing ½ of which will be teacher housing and the other ½ Pitkin County employees. RE-1 provided land/Pitkin County provided funds for infrastructure. Town provided waivers of impact fees.
<b>Tucker Lane Water Line</b>	Public Works installed new water line
<b>Basalt River Park</b>	Contracted with Tamerrel and sodded one acre of the Basalt River Park after installing a culvert to eliminate potential undercutting of the River Bank and prepare a more usable lawn. Improvements included trails, electricity and a handicap parking space
<b>Basalt Willits Linear Park</b>	Replace existing substandard playground equipment in partnership with Sopris Meadows One HOA and Eagle County.
<b>Roaring Fork Conservancy River Center</b>	Town issued building permit and approved funding agreements for Conservancy's River Center.
<b>TACAW</b>	Council approved Lease and Funding agreement to encourage TACAW's construction of a performing arts center while providing for financial accountability.
<b>Police Department –State Accreditation</b>	The Basalt Police Department was formally awarded State of Colorado Agency Accreditation from the Colorado Association of Chiefs of Police.
<b>Police Radio Transition</b>	Police Department successfully transitioned all radio communications to the State of Colorado 800 megahertz radio system.
<b>Police – National Night Out</b>	Police Department hosted 4th Annual National Night Out event - 400 attendees.
<b>Community Police Academy</b>	Police Department hosted our 3rd Annual Community Police Academy - 15 attendees.
<b>Police Department Hosted Table Top Flood Exercise</b>	Police Department hosted and completed a full scale table top flood exercise. Multiple Eagle and Pitkin County emergency service providers participated.
<b>Bicycle Safety Rodeos</b>	Police Department ran bicycle safety rodeos at the Basalt Elementary School and Blue Lake Preschool. Over 250 children

	participated.
<b>Grants for Police Department</b>	Police Department successfully applied for and received grants: \$9111 in training grants from Colorado Peace Officers Standards and Training; and \$845 reimbursement grant for bullet resistant vest purchases.
<b>School Emergency Response Plans</b>	Police Department created and is in the process of implementing emergency response and evacuation plans for all three Basalt public schools.
<b>Rio Grande Trailhead Improvements</b>	Worked with Pitkin County to improve trailhead. Pitkin County funded most of the improvements
<b>Child Care – Growing Years</b>	The Council entered into lease with School District and sublease to Growing Years
<b>Child Care – Hobby Farm</b>	Council granted land use approvals for Hobby Farm to expand child care to 400 Alexander in Southside
<b>Child Care – New Child Care Center in Southside</b>	The Council granted Development approvals for Stott’s Mill which included a 4,000 square foot daycare
<b>Child Care</b>	The Town provided financial assistance to 24 children in 2017 to fund the gap between the tuition charged and the amount families could afford
<b>RE-1 Construction</b>	Participated in School District efforts in implementing more functional parking and drop off areas for the 3 schools
<b>Building Code Updates</b>	Adopted the remaining 2015 international building codes and updated references to state codes. The Town had been on 2006 codes except for the 2015 Energy Code which was adopted in 2016
<b>Elk Run Flash Flood Cleanup</b>	Public Works provided a great response and cleanup of Elk Run after flash flood
<b>LED Lighting Retrofits in Municipal Buildings</b>	Public Works completed a retrofit of LED light fixtures in the major municipal facilities. Planning Department worked with the Green Team to secure a loan from the Aspen Skiing Company Environmental Foundation, and rebates from Holy Cross and CORE.
<b>Pitkin County Whitewater Park Coordination</b>	Public Works and the Planning Department coordinated with Pitkin County to have signage installed and improvements made.
<b>Additional Flashing Speed Sign on East Valley Road</b>	Public Works added a flashing speed sign on East Valley Road which significantly lowered speeds and increased pedestrian safety in this area.
<b>Elk Run Berm Trail Improvements</b>	The Town is eliminating liability problem by replacing sections of Elk Run Berm trail which caused tripping hazards
<b>Public Works – Significant Maintenance Items</b>	Public Works - Significant 2017 maintenance items included: chip sealing and repairs on 9 different Roads; painting all of the bridges, painting and staining of shade structures, benches, and stage at all Town Parks; and new pool cover and interior paint.
<b>Art Base Lease</b>	Council approved a new three year lease agreement with the Art Base
<b>River Park Kids Play Area</b>	Created kids natural play area with sandy beach and water features