



**DATE:** March 23, 2018  
**TO:** Mayor and Council  
**FROM:** Ryan Mahoney, Town Manager  
**RE:** Weekly Update  
**CC:** Department Heads

I will be out of town for spring break starting Saturday, March 24<sup>th</sup> through Wednesday, March 28<sup>th</sup>.

I want to keep the conversation going with regard to the 2018 Work Plan and get feedback from Council on next steps. Based on conversations with you all, it seems that understanding “why” we are choosing the tasks we did is an important exercise. In this case the “why” could be identified with a community survey which would be followed by a visioning and values identification exercise. The benefit of this exercise is that the information could be used to inform the master planning process but also to help with more specific tasks like those found in the Work Plan. I would like to schedule a time during an upcoming meeting to talk about this approach and ultimately get direction on the method cited above.

We have released an RFP for the Town Attorney position and have requested that proposals be returned to Town Hall by April 6<sup>th</sup>. I would like to schedule an executive session with Council for our April 10<sup>th</sup> meeting to discuss the proposals.

I checked with the Verizon representative this week as well as our staff to find out where we are in the permitting process. Planning has approved the site plan along with the owner of the lease parcel. The site plan was sent to Eagle County for recording. Building is waiting to hear who the contractor will be which is the last remaining item needed to issue the permit. Verizon has determined that a filing with the FAA is not necessary and their FCC permissions are in place. The only remaining item should be getting a contractor on board. I will continue to follow the process and keep you updated on the timing of construction.

Sales Tax was strong for the month of February, showing a year-over-year increase of \$46,211 (12.27%). Restaurants, Retail Sales and Telecommunication showed the highest increase by percentage.

### **Planning**

- Saturday, March 24, March for Our Lives will be occurring from 10:00 to 11:00 am. This is part of a national effort. Per their Basalt special event activity permit application, “This is a national event with over 300 marches scheduled nationwide. This event provides the opportunity for students and community members to peacefully protect against the epidemic of school shootings.” Chief Knott has been involved in the Town’s review. The march will start at Lions Park, walk up Midland Avenue, run right at Riverside, continue on Cottonwood and end at Lions Park to hear students address the group from the stage. For more information on the national effort, check out [www.marchfortheirlives.com](http://www.marchfortheirlives.com).
- Forest Service Upper Fryingpan Vegetation Management Project - Objection Resolution Meeting - April 5th, 1-3pm The Town received a notice from the Forest Service advising that they received and reviewed our objections on the Upper Fryingpan Vegetation Management Project on the White River National Forest. The Forest Service is holding an objection resolution

meeting for this project on April 5th, from 1 – 3pm. The meeting will be held in the Grand Conference Room at the White River National Forest Supervisor’s Office, 900 Grand Ave, Glenwood Springs, CO, 81601. Please let Sara know if you would like to join her at the meeting.

- NWCCOG – Watkins attended the Thursday, NWCCOG meeting in Glenwood Springs. NWCCOG discussed broadband, emergency responder communication, dogs, and E-bikes. Members were surveyed about E-bikes, and it was found that there have been few negative reports about E-bikes in the places they are allowed. Complete results of the survey will be online soon. A new elected officials workshop will be held on 4/20-21 in Eagle, in addition to other dates in Summit County and Glendale. A new statewide communications program for first responders has been started by AT&T, who reportedly has been aggressively promoting it and telling governments that “they have to sign up.” This is not true, and Verizon and T-Mobile are also intending to replicate this service.
- This summer a study to determine pricing for broadband will be undertaken. There are conceptual plans to have a broadband “meet-me center” in Basalt. This could be located in a community anchor center, like Willits.
- RFTA has the following two surveys going on right now that you can complete and send to others to complete:
  - To complete the survey on use of E-bikes on regional trails.  
<http://www.ebikesroaringforkvalley.com/survey.html>
  - To complete the bus rider survey – you can go on line for a short time.  
<https://www.rfta.com/>
- BACH – At Thursday’s BACH meeting the Commission discussed amendments to the Town’s policy for Town-owned units and how the Basalt Housing Guidelines address staying in units after retirement. BACH is working on those amendments under a schedule to present to the Council for their consideration on April 24th.
- Real America – The Owner is working toward having tenants taking occupancy within the next month and Staff is working on a checklist of outstanding items. As reported last week, Staff has also been working on qualifying tenants.
- Staffing – Jim Wilson will be out on medical leave for a couple weeks. Watkins will be out part of next week and James the entire week.
- Sustainable Building Regulations (SBR) Amendments - Staff held the second of the two SBR informational “lunch and learn” sessions. Amanda Poindexter has been checking in with the building officials in other municipalities in the Roaring Fork Valley and attended their lunch meeting on Thursday.

## **Police**

- The Victims and Witness Assistance Law Enforcement (VALE) Board held their first meeting on Tuesday. Community Board Member Ann Stephenson was appointed Board Chair. The Board is in the process of creating required forms and informational flyers. They are also exploring

possible revisions to our existing ordinance to better serve victims and witnesses of crime in the Town of Basalt.

- The police department continues to investigate the suspicious bottles that have been discarded in the Roaring Fork River over the past two months. Since our last update, a suspect has been arrested, his residence was searched and we continue to utilize laboratory resources to identify the contents of the bottles.
- Officers are attending the first quarter of Roaring Fork Regional Range for mandatory arrest control, de-escalation and firearms training. Officers attend Roaring Fork Regional Range four separate times per year.
- Officer Bo Biggs attended Taser Instructor Certification Training. With his successful completion of the training, Bo is now our department instructor.
- Chief Knott met with the eleven person Safety Committee at the Roaring Fork Club. They reviewed the Clubs emergency operations and action plan. Chief Knott provided training regarding police and fire department response to incidents that might occur at the Roaring Fork Club.

#### **Public Works**

- Public Works is doing a little spring cleaning. We are brushing off the sidewalks and using the sweeper to pick up the sanding material in the street. A load of limbs were hauled off to the landfill to be recycled and sweeping material will be used to build up a road.
- Roaring Fork Club water line East Two Rivers Road- an unexpected culvert was encountered but the entities collaborated, worked it out and the project is on schedule.
- Roaring Fork Conservancy- A contract was confirmed this week to get the soils and materials testing done as required by the Town. The project will start April 15th.
- East Valley Road- Bids are out and the pre-bid meeting with the interested contractors will be March 26th. At 3:00 pm.
- Million Gallon Water Tank restoration project - will be going to the bid process soon.
- Annual maintenance bids on the streets are coming in this will allow us to get a scope of how much maintenance we can afford to get done this year.