



**BASALT TOWN COUNCIL  
MEETING MINUTES – JUNE 22, 2021**

**Basalt is an inclusive, sustainable, mountain community that boasts both historic charm and progressive vision. It is an engaging place to live, work and play while offering an abundance of creative, professional, educational and recreational outlets.**

**5:00 PM 1. EXECUTIVE SESSION:** Town Manager Review

The meeting was called to order at 5:06 PM by Mayor Bill Kane for the purposes of an Executive Session.

Council members present were Gary Tennenbaum, Elyse Hottel, Bill Infante, Glenn Drummond and Ryan Slack. David Knight was absent. Also present for the Executive Session were Town Manager Ryan Mahoney and Town Attorney Jeff Conklin.

**M/S COUNCILORS HOTTEL AND TENNENBAUM THAT THE TOWN COUNCIL ENTER EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS IN ACCORDANCE WITH C.R.S. 24-6-402(4)(F) MORE SPECIFICALLY, TOWN MANAGER REVIEW. THE MOTION CARRIED 6-0.**

At the adjournment of the Executive Session, a brief recess was called.

**6:00 2. CALL TO ORDER AND ROLL CALL**

The regular meeting of the Basalt Town Council was called to order by Mayor Bill Kane at 6:04 PM. Council members present were Gary Tennenbaum, Elyse Hottel, Bill Infante, Glenn Drummond and Ryan Slack. Council member David Knight was absent.

**3. CONSENT AGENDA AND MOTION:**

3A. Minutes of June 8, 2021

**M/S COUNCILORS SLACK AND DRUMMOND THAT THE TOWN COUNCIL APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION CARRIED 6-0.**

**4. CALL TO THE PUBLIC:** At this time members of the public are invited to address the Town Council on any issue, except for items scheduled for a Public Hearing at this meeting.

There were no public comments this evening.

## **5. MAYOR AND COUNCIL REPORTS/COMMENTS**

Bill Infante reported on the Ascendigo Camp hearing at Garfield County. The County Commissioners allowed comments of unlimited duration. There were a lot of positions in support of Ascendigo and their proposal; many residents of Missouri Heights were opposed and voiced their opposition at great length. Bill said his take-away from that hearing was about the process and how we might ultimately conduct some of the processes that we imagine would invite disagreement and be more contentious than others. Bill Infante said he would share his thoughts with Town Attorney Conklin and see how he might advise us and the mayor in the future if any such thing comes up. Bill said the staff report was extraordinarily objective in having evaluated all the principal concerns associated with water, traffic, potential for evacuation. There was no indication of when a decision might be made.

Bill Kane said he had been interfacing with a great number of citizens as they could see the water in the pool and lane lines. He had made a pool opening-update video which had been posted to the Town's website and Facebook page. The pool is not quite finished yet; it appears the pool may open the first week of July.

Bill Kane offered a shout-out for Glen Drummond and the Roaring Fork Planning Commission. Bill felt there could be a real opportunity with all the new appointees. Bill suggested there be a joint meeting with the Town Council, the Basalt Planning Commission and the Roaring Fork Planning Commission early on.

Bill Kane pointed out an amendment that had been made to the agenda to add an update of the Lake Christine shooting range by Colorado Parks and Wildlife Officer Matt Yamashita to be held right after the Manager's Report.

## **6. MANAGER'S REPORT:**

Ryan Mahoney updated those present on the Stage 2 Fire Restrictions and the Sylvan Lake Fire that initiated the pre-evacuation notices up the Frying Pan. Ryan encouraged everyone to sign up for EC Alerts (Eagle County Emergency Alerts) by downloading the Everbridge app. Inciweb is another great resource for fire information.

Ryan reported that at his weekly check in, things were progressing at the pool. There were about 25 people working on-site today. Although the pool is filled with water, it is part of the curing process and is not treated to be safe for swimming. The locker rooms and restrooms are nearing completion. In a worst case scenario, the pool would open in a phased way with the new pool opening first, and the robot pool to follow.

Building Official Rick Fout has taken another job and has left his as of last Sunday. Mark Kittle has agreed to fill in until we find a new official; a big thanks to Mark for helping out. The job is posted and closing this Friday. Staff hopes interruptions to the building permit and inspection process will be minimal. Given the volume of building in town, it has made some builders a little nervous.

Coffee with Council was discussed with the option of moving to once per month raised. Council is currently scheduled for twice a month. The last session, only one council member appeared. The Town Clerk will seek RSVP for future Coffee Councils and cancel if no council member can attend.

There will be a recycling event in partnership with Eagle County on Saturday, June 26 at the Basalt High School. They will take paint, tires, appliances, electronics, - harder to recycle items. The high school could potentially be a shelter should the fire evacuations move forward in the Frying Pan Valley.

Last Sunday was the first Basalt Sunday market. People seemed happy to be back out. Ryan Slack offered kudos to the staff and said it was the biggest crowd he had ever seen at the Market.

Wednesday night, June 23, begins the Wednesday Night Live events with buskers appearing in Historic Downtown and Willits. There will be multiple entertainments every Wednesday with live music and other performances. Everyone was encouraged to get out and patronize our local restaurants.

#### **6A. Basalt Forward 2030 Update:**

The Capital Needs Committee held their third meeting and continue making progress. At their last meeting they reviewed the decision matrix as they wrestle with the various projects that will be forwarded to Council. Residents and businesses of Basalt should receive their survey and explanation of Basalt Forward 2030 this week. The Facility Needs and Master Plan are explained in detail in the survey. Surveys can be mailed back or dropped off at town hall. Everyone was encouraged to visit [www.LetsTalkBasalt.net](http://www.LetsTalkBasalt.net) to complete a survey, and help spread the word. Deadline for survey submission is July 3.

### **7. PRESENTATIONS**

#### **7A. Matt Yamashita – Lake Christine Shooting Range Update**

Mayor Bill Kane introduced Area Wildlife Manager Matt Yamashita of Colorado Parks and Wildlife (CPW) who was present to answer questions and discuss plans for the shooting range during this fire season. Matt Yamashita introduced Assistant Area Wildlife Manager Darren Chacon and Peter Boyatt, CPW District Manager who were also present to address the shooting range concerns.

Bill Kane said he had spent a lot of hours answering questions about the shooting range and felt it would be helpful for the public to hear from CPW directly. Bill reminded everyone that our previous council adopted a resolution requesting an automatic closure of the Lake Christine Shooting Range during Stage 2 Fire Restrictions; that continues to be the Town's position.

Matt noted the great number of inquiries they had been receiving about the shooting range as the Stage 1 and Stage 2 restrictions are initiated. Matt discussed the shooting restrictions at Stage 1 and Stage 2 fire restrictions on public and private lands. He said that there had been discussions with the US Forest Service, Fire Chiefs, CPW and that the Lake Christine Shooting range would be closed beginning this Thursday until conditions improve. CPW strongly recommended no one shoot in unimproved areas until conditions improve; it is simply not safe as it is too dry.

Discussion was also held concerning the State Wildlife Areas and the statewide regulation initiated in 2020 requiring an access pass to enter CPW; a fishing, hunting or other access pass is now required for anyone over 18 years of age to use CPW lands.

**7B. Eagle County Climate Action Collaborative:** Memorandum of Understanding with Eagle County Commissioner Matt Scherr (Ryan Mahoney)

Town Manager Ryan Mahoney said that the Town had joined the climate action collaborative in 2017. Basalt created it's own addendum to the Climate Action Plan. Tonight, Matt Scherr will present a description of the Collaborative and an explanation of the MOU that Council is being asked to sign on to.

Matt Scherr gave a background of the Climate Action Collaborative and where the collaborative was at this point in time. The idea now is to create a governing body for the Climate Action collaborative, its structure, participants, what the local governing bodies are willing to do, the hurdles to overcome, etc.

Council questions and comments followed related to mandate authority, how this would be funded, the role of private sector and non-profit agencies.

Council consensus was in support of the MOU with the Climate Action Collaborative.

Town Attorney Jeff Conklin suggested that he review the MOU and bring it back to Council. The item will be added to the regular agenda as it calls for the appointment of a member and alternate; the primary member needs to be an elected official.

**8. COUNCIL ACTIONS**

**8A. Presentation and Resolution No. 27, Series of 2021:** A Resolution of the Town Council of Basalt, Colorado, Repealing and Replacing the Town's Salary Schedule for Employees (Christy Chicoine)

Finance Director Christy Chicoine introduced Candy Johnson of the Compensation Studio who was present to discuss this item with Council. The Salary and Benefit study was to be done last year, but due to COVID only the benefits were completed. The Salary Survey was completed this year. Candy Johnson reviewed a PowerPoint presentation describing the project methodology, philosophy, Town of Basalt values, a compensation model, the job description process, external equity, internal equity, job hierarchy, salary grades, geographic pay comparisons, and more.

Council questions and discussion followed. The salary changes would be retroactive to the first of 2021.

**M/S COUNCILORS DRUMMOND AND INFANTE THAT THE TOWN COUNCIL ADOPT RESOLUTION NO. 27, SERIES OF 2021 AS PRESENTED. THE MOTION CARRIED 6-0.**

***8B. M/S COUNCILORS SLACK AND DRUMMOND THAT THE TOWN COUNCIL CONVENE AS THE LOCAL LIQUOR AUTHORITY. THE MOTION CARRIED 6-0.***

**8B. Public Hearing on a Change of Location:** Of the TACAW Liquor License from 360 Market Street to 400 Robinson Street, within the Town of Basalt, Colorado (Pam Schilling)

Town Clerk Pam Schilling introduced the item and reviewed the memo outlining the requirements and findings of fact for the change of location of an ARTS liquor license for The Arts Center at Willits from 360 Market Street to their new permanent home at 400 Robinson

Street. The conditions of approval as submitted by each of the investigating agencies were also reviewed (Planning, Fire, Police, Environmental Health, Town Clerk).

Council held discussion on the proposed hours for events at TACAW. Council consensus was to extend the hours for amplified music and alcohol service to 10:00 PM for events.

Mayor Kane opened the public hearing at 8:01 PM. There were no public comments and the hearing was closed.

**M/S COUNCILORS TENNENBAUM AND INFANTE THAT THE TOWN COUNCIL APPROVE THE CHANGE OF LOCATION OF THE ARTS LIQUOR LICENSE FOR THE ARTS CAMPUS AT WILLITS (TACAW) FROM 360 MARKET STREET TO 400 ROBINSON WITHIN THE TOWN OF BASALT, COLORADO, CONTINGENT ON THE APPLICANT MEETING THE CONDITIONS AS STATED IN THE STAFF MEMO PRESENTED THIS EVENING DATED JUNE 22, 2021, WITH THE AMENDMENT THAT OUTDOOR EVENTS CAN EXTEND THE HOURS OF AMPLIFIED MUSIC AND ALCOHOL SERVICE TO 10:00 PM.**

Planning Director Susan Philp clarified that amplified music and liquor service must stop by 10:00 PM, and the area cleared of patrons by 11:00 PM. Staff has the time they need to take things down, but should do it quietly if they are working to remove equipment after 11:00 PM.

**A ROLL CALL VOTE WAS HELD. THE MOTION CARRIED 6-0.**

*8B. M/S COUNCILORS SLACK AND DRUMMOND THAT THE TOWN COUNCIL ADJOURN AS THE LOCAL LIQUOR AUTHORITY AND RECONVENE THE COUNCIL MEETING. THE MOTION CARRIED 6-0.*

**M/S COUNCILORS SLACK AND TENNENBAUM TO AMEND THE AGENDA TO HEAR ITEM 8H NEXT AS THE APPLICANTS WERE PRESENT. THE MOTION CARRIED 6-0.**

**8H. Resolution No. 29, Series of 2021:** A Resolution of the Town Council of Basalt, Colorado, Approving an Easement Relocation Agreement (Ryan Mahoney/Jeff Conklin)

Town Attorney Jeff Conklin introduced the applicant Chris Souki and Attorney Anne Marie McPhee were present for this item. Jeff Conklin explained the plat for the Riversedge Subdivision in Basalt depicts an easement for the Frying Pan Ditch. The ditch, which historically carried irrigation water, runs through a number of lots in that subdivision. In this case, it runs through a developable portion of the lot. The Town dried up all the interest in the Frying Pan ditch in 1990 and those rights were decreed as part of the Town's water augmentation plan. This easement relocation agreement would allow the ditch to be filled in and moved so Lot 18 could be developed. The agreement also grants the Town or any other party the ability to re-establish the ditch on the side of the property should it ever be required.

**M/S COUNCILORS SLACK AND DRUMMOND THAT THE TOWN COUNCIL ADOPT RESOLUTION NO. 29, SERIES OF 2021 AS PRESENTED. THE MOTION CARRIED 6-0.**

**8C. Public Hearing and Second Reading of Ordinance No. 07, Series of 2021:** An Ordinance of the Town Council of the Town of Basalt, Colorado, Granting Site Plan Approval, Amendment to the Final Development Plan, and Amendment to Final Subdivision Plat, for the Development of a Basalt Public Works Facility on Lot 4 of the Mid Valley Center PUD, Basalt, Colorado (Catherine Christoff)

Town Engineer Catherine Christoff explained the passage of this Ordinance would permit the development of the new public works facility at Lot 4, Mid Valley PUD. Positive feedback had been received from the neighbors; all neighboring properties were reached out to. Catherine reviewed the 3 phases of development: Phase 1 - lot improvements to access and utility improvements, a new pole barn, relocation of the trailer on the site, some new storage bays and improvements to a landscaping band between the new access and the lot. Phase 2 would include a new garage space and office space, demolition of the existing trailer/office, and relocation of some storage space. Phase 3 would only occur if Widget Street were extended; this would require work on some details to make that happen. No changes have been made to the Ordinance since first reading. Catherine also reviewed the proposed construction schedule with the project going to bid July 8, and back to Council on August 10 for approval. A notice to proceed would be sent to CDOT with construction to potentially begin as early as August 16, with a 4-5 week construction time frame.

Mayor Bill Kane opened the public hearing at 8:12 PM. There were no comments and the hearing was closed.

**M/S COUNCILORS SLACK AND DRUMMOND THAT THE TOWN COUNCIL ADOPT ORDINANCE NO. 07, SERIES OF 2021 ON SECOND READING. THE MOTION CARRIED 5-0-1 WITH COUNCIL MEMBER INFANTE ABSTAINING.**

**8D. Public Hearing and Second Reading of Ordinance No. 08, Series of 2021:** An Ordinance of the Town Council of the Town of Basalt, Colorado, Amending the Municipal Code to Repeal Chapter 11, Article VIII, Skateboard Park and Adopt a New Chapter 11, Article VIII, Use of Town Parks and Other Town Property, Adopting Rules for Certain Town Park, and Amending the Penalty and Fee Schedule (Jeff Conklin/Susan Philp)

Town Attorney Jeff Conklin provided a brief introduction and overview of the park rules and regulations. Jeff explained this Ordinance amends the code to lay out provisions that would apply to all town parks, creates a mechanism for promulgating park specific rules, and also adopts some of those park-specific rules, in particular for the skateboard park, Sopris Meadows Lake and the rugby field. No changes have been made to the Ordinance since first reading. Susan Philp explained this Ordinance helps make it easier for the public to know the rules and easier for the Town to enforce the rules, as well as making those rules more defensible.

Mayor Bill Kane opened the public hearing at 8:18 PM. There were no comments and the hearing was closed.

**M/S COUNCILORS SLACK AND DRUMMOND THAT THE TOWN COUNCIL ADOPT ORDINANCE NO. 08, SERIES OF 2021 ON SECOND READING. THE MOTION CARRIED 6-0.**

**8E. Public Hearing and Second Reading of Ordinance No. 09, Series of 2021:** An Ordinance of the Town Council of Basalt, Colorado, Creating a Special Fund Account Related to Ownership of Units at Riverside Plaza Lot BC (Christy Chicoine)

Finance Director Christy Chicoine explained this Ordinance had been presented for first reading at the June 8 council meeting. The creation of this special fund is an audit recommendation for transparency and clarity in our financial reports.

Mayor Bill Kane opened the public hearing at 8:21 PM. There were no comments and the public hearing was closed.

**M/S COUNCILORS SLACK AND TENNENBAUM THAT THE TOWN COUNCIL ADOPT ORDINANCE NO 09, SERIES OF 2021 ON SECOND READING. THE MOTION CARRIED 6-0.**

**8F. Public Hearing and Second Reading of Ordinance No. 10, Series of 2021:** An Ordinance of the Town Council of the Town of Basalt, Colorado, Adopting Amendments to Livability Requirements for Community Housing Units in the Basalt Community Housing Guidelines (James Lindt/Sara Nadolny)

Assistant Planning Director James Lindt noted this was the second reading and public hearing on an Ordinance adopting amendments to the Minimum Livability Requirements of the Community Housing Guidelines. With help from local property managers including the Roaring Fork Apartments and Willits 7 Housing units, Basalt Affordable Community Housing (BACH) has proposed the amendments to the Livability Guidelines in the Ordinance this evening. The amendments include allowing for smaller appliances in the smaller dwelling units, requires double layered honeycombed blinds as an energy efficiency, and proposes minimum storage requirements. The Ordinance also makes amendments to the entity that would make the recommendations on the waiver requests on individual projects from the Special Housing Evaluation Committee to the BACH Committee themselves. No changes have been made to the ordinance since first reading.

Mayor Bill Kane opened the public hearing at 8:27 PM. There were no public comments and the hearing was closed.

Council discussed the storage requirement on the first floor and wondered if it could be amended to be less specific; to allow for some flexibility in the location of those storage units. It was noted that any project could request a waiver of the requirement. Council consensus was in favor of the storage space requirement for each unit, just not it's requirement to be on the first floor. James suggested an amendment that would remove the specific 'first floor' requirement to read "...storage space exterior to a dwelling unit that is at least 50 square feet". This was acceptable to Council.

**M/S COUNCILORS SLACK AND HOTTEL THAT THE TOWN COUNCIL ADOPT ORDINANCE NO. 10, SERIES OF 2021 AS AMENDED REMOVING THE "FIRST FLOOR" REQUIREMENT FROM ITEM NO. 8 OF EXHIBIT A. THE MOTION CARRIED 6-0.**

**8G. Resolution No. 28, Series of 2021:** A Resolution of the Town Council of Basalt, Colorado, Approving an Agreement for Professional Services with Phil Vaughan Construction Management, Inc. (Ryan Mahoney/Christy Chicoine)

Town Manager Ryan Mahoney introduced Phil Vaughan. A number of projects have been identified as the group moves through the Basalt Forward 2030 project. Should Council move forward with a ballot question and it is ultimately successful, having accurate costs on the projects is important, and being able to manage those projects over time is important. The agreement before you this evening contemplates focusing on the costs. Phil has extensive experience in the valley and can help us with a better understanding of what things are going to cost locally. As Council wrestles with the idea of forwarding a ballot question, they can do so with greater confidence.



Finance Director Christy Chicoine said the interview team of Public Works, Ryan and herself, went through an RFP process that yielded 2 applicants whom they interviewed. Christy said Phil did a great job and staff was excited to have him on board.

Phil Vaughan reviewed some of his work experiences including more recent work serving as owner’s rep for the Castle Creek Bridge and Hallam Street improvements (Aspen), Aspen Country Inn serving as representative for the City of Aspen on the renovation of that facility, and currently serving as owner’s rep for Carbondale and Rural Fire Protection District for the west - end station addition and renovation, the Marble station renovation and addition, and the Carbondale firefighter training facility to be located next to the existing fire station at 300 Meadowood.

**M/S COUNCILORS SLACK AND INFANTE THAT THE TOWN COUNCIL ADOPT RESOLUTION NO. 28, SERIES OF 2021 AS PRESENTED. THE MOTION CARRIED 6-0.**

**9. INFORMATION AND CORRESPONDENCE:**

- 9A.** Accounts Payable
- 9B.** Advanced Agendas
- 9C.** May Sales Tax Report
- 9D.** Correspondence to the Town

**10. ADJOURNMENT**

The meeting adjourned at 8:45 PM.

The minutes of the June 22, 2021 meeting were read and approved this 13<sup>th</sup> day of July, 2021.

**BASALT TOWN COUNCIL:**

By:   
William G. Kane, Mayor

**ATTEST:**

  
Pamela Schilling, Town Clerk



This meeting may be viewed in its entirety on the Town of Basalt YouTube channel, or at [www.GrassrootsTV.org](http://www.GrassrootsTV.org), or here: <https://townofbasalt.ompnetwork.org/sessions/188492?embedInPoint=1&embedOutPoint=14180&shareMethod=link>