



**DATE:** February 8, 2019  
**TO:** Mayor and Council  
**FROM:** Ryan Mahoney, Town Manager  
**RE:** Weekly Update  
**CC:** Department Heads

### **Public Works**

- The safe routes to school project on Cottonwood Drive received three bids from contractors this week. Two of the contractors were close in price so we will review their bids and interview the contractors. The project is designed to make the area safer by widening the sidewalks and adding speed humps and additional stripping and signs. The project is set to start this summer and finish before school starts.
- Robi and Boyd will be attending a Colorado Rural Water Association (CRWA) annual training conference in Denver next week. The event is a great opportunity to get continuing education credits that utility operators are required to maintain to stay in compliance with the state and federal requirements. Paul, one of our water operators, will be coming over to take another level of testing for a more advanced license.
- Matt and Jeff have been working on the Town's annual asphalt maintenance program to prepare it for the bid process. The Town has 42 lane miles of asphalt to maintain on annual basis. The challenge is to put together a plan that will stretch our maintenance dollars as far as we can while prioritizing areas that need the most attention.
- Staff from both Public Works and Finance have been working together to further improve our affordable housing program. Matt and Christy are working to refine certain HOA agreements and ensure that tenants are in compliance with their lease.
- Plowing, plowing, and plowing.

### **Police**

- Our household medication take-back box is becoming very popular. Since October we collected and safely disposed of 34 pounds of unused medications. We have collected over 71 pounds of medications since we started the program in May 2018. Please stop by the Police Department to safely dispose your unused and unwanted medications.
- Chief Greg Knott met with representatives of the Roaring Fork Conservancy, Pitkin County Emergency Management and the National Weather Service to create common language public advisories and warnings for ice jam buildups and releases on the Roaring Fork River. Last week we had two separate releases where public notifications were sent out to warn river users. Advisories and warnings are broadcast on Pitkin Alert, weather applications and through social media sites.

- Seven officers attended a four-hour winter driver training at the Woody Creek Raceway. This training was provided by our cooperative Roaring Fork Regional Training Program.
- Officers Nino Santiago and Jason Hegberg attended a two-day Advanced Patrol Operations training in Loveland.
- Chief Greg Knott attended the Colorado Association of Chiefs of Police mid-year conference in Broomfield. Chief Knott serves on the Chiefs Association Board as the Northwest Colorado region representative.

## Planning

- **Willits** – Staff is working on the items required for a foundation and building permit for the One Willits Place Development. That Development is initially set for seven townhomes located on the southern boundary of Block 11 across East Valley Road from the affordable housing units. Work continues on the Block 3 Certificate of Occupancy (CO) requirements and other items associated with Willits Town Center.
- **Basalt Master Plan** – Five (5) firms were shortlisted and will be interviewed on Monday. The Firms include: Orion, CTA, BatesForum, Stan Clauson and PlaceWorks. The Interview Committee includes representatives of P&Z, POST and Staff.
- **Basalt River Park Development** – The Developer had been working with a bank to review their financials and delayed submitting their information to Ehlers for executing the financial review. Last week the Developer forwarded the requested information to Ehlers and they can now begin their review of the financial information. This means the application will be placed on the Council's February 12<sup>th</sup> Consent agenda for continuance to February 26<sup>th</sup> to enable the Council to have a meaningful discussion at that time.
- **Basalt River Park** – The Manager and Planning Staff had a productive meeting with Connect One Design and Sopris Engineering on Wednesday, January 30 to discuss the best steps for moving forward on the Basalt River Park so that construction could begin in 2020. The major takeaway was that we would move forward on the park planning, concentrating on the property the Town currently owns. The effort would be based on the Basalt Master Plan's protection of the Big "V" and assume a development on the CDC property. The Charrette with the Council, POST and the P&Z is likely two months out.
- **Basalt Public Arts Commission (BPAC)** – At its monthly meeting on February 7<sup>th</sup>, BPAC prepared for its upcoming Worksession with Town Council. Their annual report is due on February 15<sup>th</sup>, so drafts of the report will be available on the 12<sup>th</sup>. BPAC is excited to share its ideas with Council.