



DATE: February 15, 2018
TO: Mayor and Council
FROM: Ryan Mahoney, Town Manager
RE: Weekly Update
CC: Department Heads

Good afternoon and happy Friday. It's a beautiful day out there but I was expecting to see more snow. This is a long weekend with President's Day so please remember that Town Hall will be closed on Monday.

Staff continues to work through the flood mitigation project details but getting through the grant requirements has proved quite daunting. We are reviewing an Intergovernmental Agreement (IGA) with between the Town and Eagle County. The IGA details responsibilities for each entity. We will continue to work on the up-front requirements (paperwork) and will hopefully have it all completed in the next few weeks.

There have been some changes to Town Hall with regard to the access. We now have one entrance for all visitors other than staff which is the original front door on the east side of the building. This will require all public to check in with Connie prior to entering the back hall and the offices in that area. A new door will also be installed in the front office to ensure our ability to secure the non-public areas of the Town Hall.

We held interviews this week for the new Building Official. Jim Wilson will be retiring at the end of February and is moving out of the community. Jim has been a fixture in the building community and is held in high regard. His (Converse) shoes will be tough to fill and we are aiming to maintain the customer service level he has provided over the years.

Amy French with Habitat for Humanity has inquired with me about a volunteer day on the Basalt Vista project. This could be a fun staff/Council work day if we can find a date that works. I know that not everyone will be able to attend but I will find out what dates work for them and will schedule a time if we have enough interest.

Eagle County is hosting it *State of the County* address Next Tuesday, February 19th at 11 a.m. in Eagle. Council is invited to attend.

The Eagle County Commissioners are trying to schedule a Commissioner/Council ski day in March or April in Aspen. The purpose is to connect with the public in a different venue than our usual spots. They have done this in Vail and have been joined by the towns in the Eagle River Valley. Pam will send out an email to inquire on availability as it will likely be during the week.

Planning

- Willits – Work continues on several development items associated with Willits Town Center. For Block 11, Staff is reviewing the One Willits Place Development of seven townhomes located on the southern boundary of Block 11. On Block 3 Staff is working on the certificate of occupancy items for the 49 apartments and the building permit reviews for the gym and restaurant. The Aspen Skiing Company's application is still being reviewed for completeness.
- Basalt Master Plan – Five (5) firms were interviewed on Monday by an interview Committee of P&Z, POST, and Staff. We are working on further narrowing down the selection.
- Basalt River Park Development – Ehlers has been reviewing the financials. The application is currently on the Council's February 26th agenda for an update by Bruce Kimmel, with the more detailed report with Kimmel scheduled for March 12th.
- Basalt Public Arts Commission (BPAC) – BPAC met with the Council on Tuesday and progress was made toward furthering BPAC's 2019 work plan. Staff will be meeting with BPAC to work on all items that were discussed and in particular bringing back a budget. BPAC is also planning on meeting with POST later this month. Staff has scheduled interviews with two prospective applicants for the February 26 Council meeting BPAC members.
- POST – The POST Committee discussed the January 23 Worksession with Town Council, the information sign plan for Old Pond Park, and received updates about other projects. Staff will draft a memorial donation policy to eventually present to Town Council.
- Green Team - the Green Team met on Monday and finalized the details for a Request for Price Quotes that was released on Thursday. The Request for Price Quotes is for the design and installation of a cold climate air-source heat pump (ccASHP) to supply heating and cooling at Basalt Town Hall. The heat pump is a more energy efficient and moves Basalt towards its goal of electrification of Town buildings. Staff anticipates recommending a preferred qualified firm to Council on April 10th.
- Other Development Review - Staff held a number of pre-application and inquiry meetings during the week with interested parties. Habitat for Humanity is making good progress in the Basalt Vista project. Below is a picture of the first of the two duplexes at the project.



Public Works

- This week the Public Works Department has been putting sand down as needed for the icy mornings due to the freeze thaw and intermittent freezing rain. We have been removing snow piles around downtown, Southside, Willits, and up at Shining Mountain (Old Snowmass units) with the Skid Steer and Tool Cat and chipping ice in shaded walkways. We have been filling and maintaining potholes as they come up daily.
- Jeff and Matt met with an asphalt contractor over on Willits Lane to get some ideas on treatments for the most cost effective structural options while staying within our maintenance budget for this year. We measured rutting depths along Willits Lane and identified areas that need drainage improvements. We are working on finalizing the project list and quantities for our streets maintenance program to hand over to SGM next week, which will then be put into a bid package and sent out to bid.
- All Public Works departments have been reading through the Public Works Manual and making suggestions and notes so that we can work on getting a current and more Town specific version adopted. This is the first phase of a larger process to align the policies in the Manual with those in the municipal code.
- We started working with the electrical contractor to update the lighting controls for about 29 street lights in Willits which will allow them to be put on their own astronomical clock and run through a cellular gateway which allows schedules for dimming and energy savings along with easier controls of those lights. It also enables us to receive notifications if any individual poles lose power for any reason.
- The Parks Department is continuing the removal of Holiday Tree lights, garland, wreaths, and other decorations each day including banners in Willits and Old Town.
- We have been working with contractors on various street cuts and permits for Ridge Road, Southside Drive, and another large one that's being anticipated for the next week on Harris Street. The Harris Street cut will require a small section of the road to be

closed for 2-3 weeks while the new utilities are run for the three new buildings that are scheduled to be built on block 3.

- Boyd, Robi, and Paul were all in Denver this week for water training and testing to keep up with ongoing education requirements for their licenses as well as to learn about new regulations. Paul took his Colorado Water “B Operator” license test and passed-so big congratulations to him on that accomplishment.