



DATE: February 14, 2020
TO: Mayor and Council
FROM: Ryan Mahoney, Town Manager
RE: Weekly Update
CC: Department Heads

Happy Valentine's Day! It looks like it going to be a beautiful day out there so hopefully you get to enjoy a little bit of this sunshine. Meanwhile, staff is busy following up with on the Council comments from the master plan meeting earlier this week. We have some ideas on how to approach the requested changes and will look forward to sharing those in the coming weeks.

Staff has been busy working on an updated salary and benefits survey for the last several weeks. Yesterday, Christy and I spent the entire day with staff working through job descriptions and reviewing benchmark job descriptions for comparison. It is customary to go through this exercise every few years to ensure that we are keeping pace with the market. It is our aim to tie our pay and benefits to our Strategic Framework, focusing on the Values to create a strong organizational culture. This task is on the 2020 Work Plan and it is our intention to share the results with Council in late March or early April.

We have finished the hiring process for the front desk position at Town Hall. We had many applicants and once we whittled the field down, it was apparent that we would be challenged to find the right person. We had five finalists, all of whom were all great, but in the end Lanie Martin emerged as the best fit for us. Please join us in welcoming Lanie to our team!

Police

Officer Xavier Portillo has successfully completed Phase I of our three month field training program. Xavier is doing a great job in the training program and we hope to have him working solo in the next two months.

Our application closing date for two vacant police officers position closed last Friday evening. We received a total of four applications. Applicants are being evaluated for necessary qualifications and we will hopefully conduct interviews in the next two weeks.

Lieutenant Aaron Munch and Corporal Jason Hegberg attended five day defensive tactics and arrest control instructor re-certification. This training certifies them as instructors in the Krav Maga arrest control system.

Sunday night one of our police officers was assisting a vehicle that slid off Highway 82 into the median near Original Road. As the officer was waiting, in the patrol car for a tow truck, a motorist traveling east on Highway 82 lost control on the icy road and struck the rear of the patrol vehicle. A second east bound vehicle was also struck in this collision. Thankfully, our officer did not sustain any injuries. Colorado State Patrol investigated the collision. The estimate to repair the damage is in excess of \$5000.00.

Public Works

The Public Works department has focused on snow removal this week. The crew worked on Saturday, Sunday, and three staff members came in at 4:30 a.m. on Monday to get the streets and sidewalks cleared. The rest of the week has been spent clearing drains, putting out ice melt on walkways, moving snow to create on-street parking, widening streets curb to curb, and clearing sight lines at intersections. We coordinated with Mid-Valley Metro to borrow their large loader and we moved snow piles on Thursday and Friday. We also reached out and contracted help from Walters Construction who used their large grader, loader, and dump truck to help push back and move piles that were too large for us to move. Walters finished up their scope of work on Thursday morning and we should be done moving what we need to on today.

Boyd and Robi attended the statewide Colorado Rural Water Association conference which allows them to network with vendors on the latest water treatment techniques, advise them on State regulation changes, and gives them credits towards their water license renewals.

The hydro plant was worked on after it had temporarily shut down which was caused by a sensor that detects vibration in the influent valve.

Planning

Basalt Master Plan – The P&Z is holding a joint worksession with the Pitkin County Planning Commission on February 18th and has a brief worksession discussion slated with the Town Council at the February 25th Council meeting.

Basalt River Park and Basalt River Park Development – The second reading of the River Park Development Application is scheduled for review by the Town Council on February 25th. Staff is working to answer questions and resolve issues that were brought up at first reading.

Willits Town Center – Staff continued work on several items associated with Willits Town Center. The building permit sets for Block 11 North and the Aspen Skiing Company Building on Block 9 are being reviewed by Staff.

Green Team – Staff is working with Eagle County to coordinate the hard to recycle materials event. The event is tentatively scheduled for Saturday April 18th at the Basalt Middle School. Once plans are finalized Staff will advertise the event. Staff has approached the Middle School sustainability teacher to get the students involved, as this is an opportunity to learn about waste management and reduction. The teacher is interested in having Staff give a presentation to students on this topic, and Sara is working to pair with someone in the waste hauling or management industry on this. The students will design a flyer for the event.

Early Childhood Coalition – A subcommittee had a conference call on Thursday with steps to move forward the Needs Assessment. The outcome will be discussed at today's Coalition meeting. The subcommittee would like to get this underway in the following few weeks. The Coalition's monthly meeting agenda for today includes a discussion on Eagle County's potential 1 cent ballot issue and the buy-in from large employers in Eagle County. We'll also discuss next steps in planning for Parcel 2E.

BACH – BACH Commissioners continue to review and discuss potential changes to the design guideline requirements for affordable housing units that are in the Town's Community Housing Guidelines. The Commissioners are interested in examining internal and external storage, and have received feedback

from property management professionals regarding the operation of buildings, storage, etc. BACH is also interested in examining the potential for allowing space saving appliances as a tradeoff for greater storage. BACH will discuss the updated MOU from the Regional Housing Commission at their next meeting.