



**DATE:** December 3, 2021  
**TO:** Mayor and Council  
**FROM:** Ryan Mahoney, Town Manager  
**RE:** Weekly Update  
**CC:** Department Heads

Town staff, along with a subcommittee of Council members, met today to review the discretionary grant applications that are part of our annual grant program to area non-profits. We will bring a recommendation back to Council to ratify the grant amounts suggested by the subcommittee.

Town staff continues to plan for the Basalt Forward 2030 projects and will provide an update at the December 14<sup>th</sup> meeting.

Town staff participated in a call with the rating agency this week to establish a new rating for the town prior to the sale of bonds associated with the Basalt Forward 2030 project. We should hear the outcome of that effort in the next week or so.

### **Police**

The police department recently hosted a Coffee with a Cop event at Starbucks in Willits. Many people stopped by to speak with our officers and staff from the Eagle County Sheriff's Office, Colorado State Patrol and Roaring Fork Fire Rescue.



The Palomera's stopped by to say hello



Lieutenant Aaron Munch working the drive-thru window



Our newest officer, Isabel Leach-Herrera, has been busy training. She attended a three day drug identification and symptomology training in Denver. She also attended Taser instructor recertification with Officer Bo Biggs and firearm optics training with other new officers and deputies in our area. Corporal Nino Santiago and Officer Jason Hegberg attended a Bola Wrap, less lethal control device, instructor training.

Earlier this year the State of Colorado passed a law mandating that all law enforcement contacts be reported to the State Department of Justice. We met with two vendors this week and are testing their reporting systems to implement in 2022.

Lieutenant Aaron Munch met with the Basalt Cub Scouts to talk about what police officers do. The Cub Scouts asked great questions and received some Basalt PD swag.

The Pitkin County face covering order is still in effect. Information regarding the Pitkin County Order can be found at: <https://covid19.pitkincounty.com/mask-recommendations/>

Individuals wishing to submit complaints, regarding non-compliance with the Order, can visit the following webpage to advise Pitkin County Public Health: [https://docs.google.com/forms/d/e/1FAIpQLSeFSoQvz0-ko4tjKbg2tCvIWvxBOK2ejfM\\_vRbAhDkwYj\\_cEg/viewform](https://docs.google.com/forms/d/e/1FAIpQLSeFSoQvz0-ko4tjKbg2tCvIWvxBOK2ejfM_vRbAhDkwYj_cEg/viewform)

## **Public Works**

Planning, Police, Fire, Town Administration and Public Works are ready to go with the holiday celebrations at Triangle Park this afternoon. An event like this is a big deal. There is a lot of staff time that goes into making sure everything runs smoothly. Decorations, food, horse drawn wagons, fire pits, security, and traffic control. Seeing the joy and excitement that an event like this brings to the community makes it all worth it.

Public Works and the Town Engineer did inspections on job sites this week. The Safe Routes to school project on Cottonwood Drive is at the end of its two-year warranty period. The project site was inspected and only a couple small issues were identified to be repaired. The River Park site was inspected to check infrastructure the contractor had installed. There were some adjustments that need to be made but overall, the work looks good. The Public Works West site had some finish work completed this week. The skirting around the mobile home /office was installed to further help weatherproof the utilities.

Public Works has been investigating what the availability of supplies and equipment for 2022 looks like. It is going to be a similar situation as was 2021. Trucks are over a year out, equipment is six months out and supplies (cleaning, building materials and appliances) can be months out. We are lucky to have good relationships with our vendors and usually get what we need to keep the Town going.

## **Planning**

**Basalt Center Circle Application** – The Town Council approved the application at sketch plan review on November 9<sup>th</sup>. The Applicant is now working on the Final Plan application.

**Lot J, Basalt Commercial Park** – The Council’s consideration of this application for a 12-unit apartment building is currently scheduled for second reading on December 14<sup>th</sup>. We are waiting to hear from the Applicants as to whether they will have the necessary LOMR-F by that date.

**Basalt River Park Development** – There is a page on the Town’s website that provides further detail on each of the construction projects that are underway, along with their general schedule:

<https://www.basalt.net/629/Current-Construction-Projects>

**Basalt River Park Improvements** – Walters Inc. has continued work on Phase I of Basalt River Park. They are completing final grading, constructing the wall elements, and preparing to winterize the site. The Town is accepting bids for Landscape Plant Materials for Basalt River Park Phase II until December 17<sup>th</sup>. The Town hosted a pre-bid meeting for this project on December 1, 2021.

**Two Rivers Road Improvements** – Work is substantially complete on this project. Town Staff completed a punch list site walk this week to identify any small remaining items that need to be addressed. The landscaping work will not be completed until spring of 2022.

**Early Childhood Development Center on Sopris Meadows PUD Parcel 2E** – Town staff accepted proposals for Conceptual Design of an Early Childhood Facility until November 23, 2021. The Town received three good proposals. An interview committee is reviewing the proposals and will be completing interviews next week. Staff posted an advertisement for a Request for Qualifications of an Early Childhood Facility Provider for the facility this week. The Town will be accepting proposals from potential providers until January 21, 2022.

**Town of Basalt Photovoltaic and Energy Storage Project** – The Town is accepting proposals on this project until December 17<sup>th</sup>. The Town, along with Holy Cross Energy, hosted a pre-bid meeting this week which was well attended.

**Other Basalt Forward 2030 Support** – Town Planning Staff also provided support to the Manager for the Basalt Forward 2030 projects. The Team has had several meetings since the last Manager’s report to further the implementation of the Midland Avenue Streetscape Project and locations and ideas for affordable housing.

**Mid-Valley Center Lot 4** – The contractor has completed the sewer and water utility connections at the site. Paving has been completed, the site’s trailer has been moved, and striping will occur next week.



The Town has gone out to bid with Phase 1B of the Public Works Facility development plan which includes the building of a new pre-engineered steel building and perimeter fence. The Town hosted a pre-bid meeting for this project on November 22<sup>nd</sup>. Bids will be received at the Town of Basalt until January 10, 2022.

**Development Review/Applications** – Staff also spent time responding to administrative reviews, complaints and working on land use applications and building permits. Coordinating construction with the Basalt River Park Private Development Team has deserved special attention as Walter’s Inc. wraps up this year’s construction activities, the Town gets ready for Phase II of the Park Construction and the Developer is constructing the adjoining private development. This private development contains all the townhomes and the Gallery Building which includes the commercial space, apartments (including the affordable housing units) and the penthouse. The restaurant is still programed to be finished mid-December.

**BACH** – BACH prepared this week for their worksession with Town Council on December 14<sup>th</sup>. Topics of discussion include proposed criteria for SHEC waiver requests, RETA on rental properties, reduction considerations for affordable housing parking, and a voluntary buy-down program.

**Green Team** – The Green Code Subcommittee will be going before Town Council on December 14<sup>th</sup> to provide recommendations on updates to the Town’s Building Code and Sustainable Building Regulations. Staff and Councilor Hottel attended a Board of Directors meeting for CC4CA. The Board discussed and adopted a 2021 budget amendment, the 2022 budget, and changes to the policy statement update process, whereby the policy statement will be overhauled every two years instead of yearly. Minor changes to the policy statement that are considered urgent will be eligible for review as they come up.

**Special Events** – The Aspen Chabad Jewish Community Center hosted its annual menorah lighting at Triangle Park on November 27<sup>th</sup>. The Basalt Hometown Holidays events are planned for December 3<sup>rd</sup> in

Willits' Triangle Park and for December 10<sup>th</sup> in downtown's Lion's Park. Santa and Mrs. Claus will be there to talk with the children, and there will be horse drawn carriage rides, and hot chocolate and chili from the Lion's Club. On December 4<sup>th</sup> the Town is sponsoring free hot mini donuts in Downtown Basalt from 1:00 to 3:00 pm (or until supplies last). Next Saturday afternoon, free donuts will be available in Willits. A complete list of Basalt Holiday activities can be found on the Town's website [www.basalt.net](http://www.basalt.net). The Basalt Regional Library is hosting a Winter Solstice Celebration event in Midland Park the evening of December 21<sup>st</sup>.

**BPAC** – The Commission is proceeding with the ice sculptures which will be installed, with one live carving, the second weekend of January. The ice sculptures will be located at the library, in downtown Basalt and Willits. The videos showcasing local artists and their studios will be loaded to the BPAC webpage in the coming days.

### **Recreation**

Youth League Recreation Basketball started this week. Basalt has 125 participants filling 11 teams. The league will practice for the remainder of this year with league play starting in January. The league will wrap up with a tournament at the end of February. We are excited to recognize our local business sponsors of Basalt Printing, Timbo's Pizza, 159 design, Elevation Fitness, Incline Ski, and CC's Café on our team shirts this season.